



Board of Directors

Wednesday, February 12, 2020 - 1:00 pm

**The Regional District of Kootenay
Boundary Board Room, Trail, BC**

A G E N D A

1. Call to Order
2. Acknowledgement
 - 2.a) We acknowledge and appreciate that the land on which we gather is the converging ancestral, traditional and unceded territory of the Sylix, Secwepemc, Sinixt and Ktunaxa Peoples.
3. Consideration of the Agenda (additions/deletions)
 - 3.a) The agenda for the Regional District of Kootenay Boundary Board of Director meeting of February 12, 2020 is presented.

Recommendation: Corporate Vote Unweighted

That the agenda for the Regional District of Kootenay Boundary Board of Director meeting of February 12, 2020 be adopted as presented.

4. Minutes
 - 4.a) The minutes of the Regional District of Kootenay Boundary Board of Directors meeting held January 30, 2020 are presented.
[Board of Directors - 30 Jan 2020 - Minutes - Pdf](#)

Recommendation: Corporate Vote Unweighted

That the minutes of the Regional District of Kootenay Boundary Board of Directors meeting held January 30, 2020 be adopted as presented.

5. Delegation(s)

5.a) There are no scheduled delegations.

6. Unfinished Business

6.a) **M. Andison, CAO**

B. Ihlen, General Manager of Finance

Re: Proposed General Government/Administration Service (001) 2020-2024 Five Year Financial Plan

Director Cacchioni, Finance Liaison

[Staff Report - 2020 General Administration Budget
5YR-001 Gen Gov Admn-BoD Feb 12 20](#)

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors approve the General Government Service (001) 2020-2024 Five Year Financial Plan, including minor changes for adjustments to year-end totals. **FURTHER** that the Plan be included in the overall RDKB 2020-2024 Five Year Financial Plan.

6.b) **B. Ihlen, General Manager of Finance**

Re: Proposed MFA Debenture Debt (001) 2020-2024 Five Year Financial Plan

Director Cacchioni, Finance Liaison

[5YR-001 MFA Debenture-BoD Feb 12 20](#)

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors approve the General Government Service - MFA Debenture Debt (001) 2020-2024 Five Year Financial Plan, including minor changes for adjustments to year-end totals. **FURTHER** that the Plan be included in the overall RDKB 2020-2024 Five Year Financial Plan.

6.c) **B. Ihlen, General Manager of Finance**

Re: Proposed Feasibility Studies Service (006) 2020-2024 Five Year Financial Plan

Director Cacchioni, Finance Liaison

[5YR 006-Feasibility Studies-BoD Feb 12 20](#)

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors approve the Feasibility Studies Service (006) 2020-2024 Five Year Financial Plan, including minor changes for adjustments to year-end totals. **FURTHER** that the Plan be included in the overall RDKB 2020-2024 Five Year Financial Plan.

- 6.d) **B. Champlin, Manager of Building Inspection**
Re: Proposed Building Inspection Service (004) 2020-2024 Five Year Financial Plan
[5YR-004 Bldg Inspection-BoD Feb 12 20](#)

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors approve the Building Inspection Service (004) 2020-2024 Five Year Financial Plan, including minor changes for adjustments to year-end totals. **FURTHER** that the Plan be included in the overall RDKB 2020-2024 Five Year Financial Plan.

- 6.e) **M. Stephens, Interim Manager of Emergency Services**
Re: Proposed General Government/Administration Service (012) 2020-2024 Five Year Financial Plan
Director Worley, Emergency Services Liaison
[5YR 012-EM Preparedness-BoD Feb 12 20](#)

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors approve the Emergency Preparedness Service (012) 2020-2024 Five Year Financial Plan, including minor changes for adjustments to year-end totals. **FURTHER** that the Plan be included in the overall RDKB 2020-2024 Five Year Financial Plan.

- 6.f) **D. Derby, Regional Fire Chief**
Re: Proposed Emergency 9-1-1 Communications Service (015) 2020-2024 Five Year Financial Plan
Director Worley, Emergency Services Liaison
[5YR 015-911 Comm-BoD Feb 12 20](#)

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors approve the
9-1-1- Emergency Communications Service (015) 2020-2024 Five Year Financial Plan, including minor changes for adjustments to year-end totals. **FURTHER** that the Plan be included in the overall RDKB 2020-2024 Five Year Financial Plan.

6.g) **J. Dougall, General Manager of Environmental Service**
Re: Proposed Regional Solid Waste Service Management (010)
2020-2024 Five Year Financial Plan

Director Russell, Emergency Services Liaison

[Staff Report-Regional Solid Waste Financial Review-BoD Feb 12 20](#)
[5YR 010-Regional Solid Waste-BoD Feb 12 20](#)

Recommendation: Corporate Vote Weighted

That the Regional District of Kootenay Boundary Board of Directors approve the increase in tipping fees based on the following schedule and direct staff to make the required amendments to the Regional District of Kootenay Boundary Solid Waste Management Facilities Regulatory Bylaw.

Household Garbage

2020: Increase to \$120 per tonne starting May 1, 2020

2021: \$120 per tonne for full year

2022: Increase to \$125 per tonne starting June 1, 2022

Source Separated Organics

2020: Increase to \$55 per tonne starting May 1, 2020

2021: \$55 per tonne for full year

2022: Increase to \$70 per tonne starting June 1, 2022

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors provide direction to RDKB staff to increase the taxation requisition amount by an additional \$100,000 over current projections for the 2020 budget year to allow for a phased in approach to required taxation increases.

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors approve the

Regional Solid Waste Service (010) 2020-2024 Five Year Financial Plan, including minor changes for adjustments to year-end totals. **FURTHER** that the Plan be included in the overall RDKB 2020-2024 Five Year Financial Plan.

- 6.h) **J. Dougall, General Manager of Environmental Service**
Re: Proposed Big White Solid Waste Management Service (064) 2020-2024 Five Year Financial Plan
Director Russell, Emergency Services Liaison

[5YR 064-BW Solid Waste-BoD Feb 12 20](#)

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors approve the

Big White Solid Waste Service (064) 2020-2024 Five Year Financial Plan, including minor changes for adjustments to year-end totals. **FURTHER** that the Plan be included in the overall RDKB 2020-2024 Five Year Financial Plan.

7. Communications-RDKB Corporate Communications Officer

- 7.a) **F. Maika, Corporate Communications Officer**
Re: Verbal Communications Update

Recommendation: Corporate Vote Unweighted

That the verbal communications update presented by Frances Maika, Corporate Communications Officer, be received.

8. Communications (Information Only)

- 8.a) There are no communications (information only) items to discuss.

9. Reports

- 9.a) **Monthly Cheque Register Summary**

The Cheque Register Summary for the month of January 2020 is presented.

[Vendor Payments-Jan Monthly Chq Register Summary-BoD Feb 12 20](#)

Recommendation: Corporate Vote Unweighted

That the Cheque Register Summary for the month of January 2020 for \$1,396,817.20 be received.

9.b) **Adopted RDKB Committee Minutes**

Liquid Waste Management Plan Stage 3 Steering Committee (Jan. 9/20).
[Minutes-LWMP Stage 3 Steering Committee - 09 Jan 20 -BoD Feb 12 20 - Pdf](#)

Recommendation: Corporate Vote Unweighted

That the minutes of the Liquid Waste Management Plan Stage 3 Steering Committee meeting held January 9, 2020 be received.

9.c) **Recreation Commission Minutes**

Minutes of the Recreation Commission meetings will be presented at a future meeting.

9.d) **Draft Advisory Planning Commission (APC) Minutes**

Minutes of the draft RDKB Electoral Areas A-E Advisory Planning Commission meetings will be presented at the next meeting.

10. Committee Recommendations to Board of Directors

Recommendations to the Board of Directors referred by the respective RDKB Committees are presented for consideration and approval.

10.a) **Liquid Waste Management Plan (LWMP) Stage 3 Steering Committee (Dec. 16/19)**

Re: Grant Funding-Upgrades to the Columbia Pollution Control Centre (CPCC) & Loan Authorization Bylaw No. 1727-Agenda Item 12.a

Director Cacchioni, Committee Chair/Director Morel, Vice Chair

[Staff Report-CPCC Upgrade Grant- LWMP Steering Committee-Dec 16 19-BoD Feb 12 20 - Pdf](#)

Recommendation: Corporate Vote Weighted

That the Regional District of Kootenay Boundary Board of Directors direct staff to submit an application for grant funding for the Columbia Pollution Control Center (CPCC) Secondary Treatment Upgrade through the *Investing in Canada Infrastructure Program (ICIP)-Green Infrastructure: Environmental Quality Sub-stream*. **FURTHER** that the

Board of Directors supports the project and commits to its share of \$17,000,000 of the project costs.

10.b) **Policy & Personnel Committee - Jan. 30/20**

Re: Board/Committee Room Use by Outside Agencies Policy

Director McGregor, Committee Chair / Director Grieve, Vice Chair

[Board & Committee Room Use-Outside Agencies-P&P-Jan 30 20-BoD Feb 12 30](#)

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors adopt the Board/Committee Room Use by Outside Agencies Policy as presented to, and approved by the Policy and Personnel Committee on January 30, 2020. **FURTHER** that the Policy be distributed accordingly.

10.c) **Policy & Personnel Committee - Jan. 30/20**

Re: Liquor and Cannabis Purchase Policy-For Adoption

Director McGregor Committee Chair / Director Grieve, Vice Chair

[Policy - Liquor and Cannabis Purchase-P&P-Jan 30 20-BoD Feb 12 20](#)

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors adopt the Liquor and Cannabis Purchase Policy as presented to, and approved by the Policy and Personnel Committee on January 30, 2020. **FURTHER** that the Policy be distributed accordingly.

10.d) **Policy & Personnel Committee - Jan. 30/20**

Re: Strategic Plan

Director McGregor Committee Chair / Director Grieve, Vice Chair

[Staff Report-Draft Strat Plan 2019-2022-P&P Jan30 20-BoD Feb 12 20-Pdf](#)

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors adopt the RDKB 2019-2022 Strategic Plan as presented to and approved by the Policy and Personnel Committee on January 30, 2020.

11. New Business

11.a) **T. Lenardon, Manager of Corporate Administration/Corporate Officer**

Re: 2020 AKBLG Sponsorship

A staff report from Theresa Lenardon, Manager of Corporate Administration/Corporate Officer regarding sponsorship funding for the 2020 Association of Kootenay and Boundary Local Governments (AKBLG) Convention and AGM hosted by the Village of Radium Hot Springs is presented.

[Staff Report-AKBLG Sponsorship 2020-BoD Feb 12 20](#)

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors approves the allocation of \$2,000 (Silver Level Sponsorship) in the 2020 General Administration (001) Budget/Financial Plan as contribution towards the 2020 Association of Kootenay and Boundary Local Governments Convention and AGM, April 24-26, 2020 hosted by Radium B.C. **FURTHER** that the Village of Radium and the AKBLG be advised accordingly.

11.b) **B. Champlin, Manager of Building Inspection**

Re: 2019 Building Statistics

A staff report from Brian Champlin, Manager of Building Inspection Services, regarding the 2019 building statistics is presented.

[Staff Report-2019 Building Statistic-Board February 12, 2020 - Pdf](#)

Recommendation: Corporate Vote Unweighted

That the staff report from Brian Champlin, Manager of Building Inspection Services, regarding the 2019 building statistics as presented to the Board on February 12, 2020 be received.

11.c) **M. Stephens, Interim Manager of Emergency Programs**

Re: UBCM 2020 Community Emergency Preparedness Fund (CEPF)

Emergency Support Services (ESS) Grant

A staff report from Mark Stephens, Interim Manager of Emergency Programs presenting a UBCM grant opportunity.

[Staff Report-UBCM CEPF ESS Grant-BoD Feb 12 20](#)

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors approve the UBCM Community Emergency Preparedness Fund

Emergency Social Services grant application as presented to the Board on February 12, 2020.

11.d) **West Boundary Recreation Grant**

Beaverdell Community Club & Recreation Commission

Increase participation with use of rink by adding opportunities for recreational curling.

[W Boundary Rec Grant Application-Beaverdell Community Club Rec Comm-BoD Feb 12 20](#)

Recommendation: Stakeholder Vote (Electoral Area E, Greenwood & Midway) Weighted

That the Regional District of Kootenay Boundary Board of Directors approve the application for a West Boundary Recreation Grant from the Beaverdell Community Club and Recreation Commission for \$500, as presented to the Board on February 12, 2020, to cover costs for the purchase of supplies and equipment for curling opportunities.

11.e) **Grants in Aid - as of February 6, 2020:**

[Grants in Aid-Board-February 12 2020](#)

Recommendation: Stakeholder Vote (Electoral Area Directors) Weighted

That the following grants-in-aid be approved:

Boundary Multi 4-H Club – Club Activities – Electoral Area 'C'/Christina Lake - \$500

Boundary Multi 4-H Club – Club Activities – Electoral Area 'D'/Rural Grand Forks - \$500

Gallery 2 – Grand Forks Art Gallery – Replacement Computer Workstations – Electoral Area 'D'/Rural Grand Forks - \$5,000

Village of Midway – Fire/Rescue – Spreader for Road Rescue Vehicle Extrication – Electoral Area 'E'/West Boundary - \$5,000

12. Board Appointment Updates

12.a) The Board appointment updates will be presented at the next meeting.

13. Bylaws

13.a) **Bylaw No. 1727, 2020**

**RDKB East End Regional Sanitary Sewer System Treatment Plant
(Columbia Pollution Control Center) Loan Authorization Bylaw**

First, Second and Third Readings

[LA Bylaw 1727 200-CPCC Upgrades-BoD Feb 12 20](#)

Recommendation: Corporate Vote Weighted

That Regional District of Kootenay Boundary East End Regional Sanitary Sewer System Treatment Plant (Columbia Pollution Control Center) Loan Authorization Bylaw No. 1727, 2020 be read a First and Second Time.

Recommendation: Corporate Vote Weighted

That Regional District of Kootenay Boundary East End Regional Sanitary Sewer System Treatment Plant (Columbia Pollution Control Center) Loan Authorization Bylaw No. 1727, 2020 be read a Third Time.

14. Late (Emergent) Items

14.a) **Grant-in-Aid-At Feb. 10/20**

Beaver Valley X-Country Ski Club-Electoral Area A

[GIA BV XCcountry-LateEmergent-BoD Feb 12 20](#)

15. Discussion of Items for Future Meetings

16. Question Period for Public and Media

17. Closed Meeting

18. Adjournment



Board of Directors
Thursday, January 30, 2020
RDKB Boardroom- Grand Forks, BC
Minutes

Board Members Present:

Director D. Langman, Chair
Director G. McGregor, Vice-Chair
Director A. Grieve
Director L. Worley
Director R. Russell
Director V. Gee
Director S. Morissette
Director M. Walsh
Director R. Cacchioni
Director A. Morel
Director B. Taylor
Director R. Dunsdon

Staff Present:

M. Andison, Chief Administrative Officer
T. Lenardon, Manager of Corporate Administration/Recording Secretary
B. Ihlen, General Manager of Finance
M. Stephens, Interim Manager of Emergency Programs
C. Marsh, Boundary Flood Recovery Manager
K. Anderson, Watershed Planner

Members of the Public and Others Present:

J. Tanguay, DJM Construction, Agent,
Development Variance Permit Application (Agenda Item 10.c)
J. Edwards, Grand Forks Gazette
N. James, resident, City of Grand Forks

1. Call to Order

1.a) The Chair called the meeting to order at 1:00 p.m.

2. Acknowledgement

2.a) We acknowledge and appreciate that the land on which we gather is the converging ancestral, traditional and unceded territory of the Syilx, Secwepemc and Sinixt Peoples.

3.) Consideration of the Agenda (additions/deletions)

3.a) The agenda for the Regional District of Kootenay Boundary Board of Directors meeting of January 30, 2020 was presented.

The Corporate Officer advised that the agenda would be amended to add a request from the Westbridge Recreation Society for additional Gas Tax funding to Item 15; *Late Emergent Items*, as Item 15d) and that Item 10.c); application for a Development Variance Permit was moved to the front of the agenda after Item 4a); Minutes, and it was;

29-20 Moved: Director Grieve Seconded: Director Morel

Corporate Vote Unweighted

That the agenda for the Regional District of Kootenay Boundary Board of Directors meeting of January 30, 2020 be adopted as amended.

Carried.

4. Minutes

4.a) The minutes of the Regional District of Kootenay Boundary Board of Directors meeting held January 15, 2020 were presented.

30-20 Moved: Director Grieve Seconded: Director Worley

Corporate Vote Unweighted

That the minutes of the Regional District of Kootenay Boundary Board of Directors meeting held January 15, 2020 be adopted as presented.

Carried.

Moved to the Front of the Agenda**Item 10.c) Application for Development Variance Permit
Electoral Area B/Lower Columbia-Old Glory***Director Grieve, Committee Chair / Director McGregor Committee Vice Chair*

Mr. Justin Tanguay, DJM Construction, Agent, for the applicant, S. Spencer, was welcomed to the meeting and was provided with an opportunity to speak to the application. There were no letters of opposition or adjacent property owners attending the meeting to speak for or against the proposal, and it was;

Development Variance Application - Electoral Area B/Lower Columbia-Old Glory

31-20 Moved: Director Grieve Seconded: Director Worley

Stakeholder Vote (Electoral Area Directors) and City of Rossland (Fringe Area) Unweighted

That the Regional District of Kootenay Boundary Board of Directors approve the Development Variance Permit application submitted by Steven Kaup of Studio 9 Architecture + Planning Ltd., on behalf of Steve Spencer, to allow for a reduced front yard setback from 7.5m to 1.93m, a 5.57m variance, to construct a single family dwelling on the property legally described as Lot 2, Plan NEP77083, Twp. 28, KD, Electoral Area B, Lower Columbia-Old Glory.

Carried.

Mr. Kaup thanked the Board and left the meeting (time: 6:07 p.m.).

5. Delegation(s)

5.a) There were no scheduled delegations.

6. Unfinished Business**6.a) M. Stephens, Interim Manager of Emergency Programs****Re: *Emergency Act* Modernization Discussion Paper Feedback**

A staff report from Mark Stephens, Interim Manager of Emergency Programs regarding the *Emergency Act* Modernization and the RDKB Board's response was presented.

Mr. Stephens reviewed his report with the Board. The Board provided Staff with feedback regarding the RDKB's response to the proposed *Emergency Act* modernization as presented on January 20, 2020. Staff will update the response accordingly, and it was;

32-20 Moved: Director Worley Seconded: Director Walsh

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors authorize staff to submit the RDKB *Emergency Act* Modernization Response Letter, as discussed and revised by the Board on January 30, 2020, to the Province of British Columbia.

Carried.

6.b) C. Marsh, Boundary Flood Recovery Manager

Re: Post Flood Evacuation Order Properties Update

A staff report from Chris Marsh, Boundary Flood Recovery Manager describing the current status of, and future plans for the properties remaining on evacuation order from the 2018 Boundary flooding was presented.

33-20 Moved: Director Worley Seconded: Director Taylor

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors support the planned approach to these projects as described in the report titled *Post-Flood Evacuation Order Properties Update* as presented to the Board on January 30, 2020. **FURTHER** that staff provide further progress reports and updates to the Board of Directors during the progression of the projects through the spring/summer of 2020.

Carried.

6.c) APC Appointments - RDKB Electoral Areas A-E

34-20 Moved: Director McGregor Seconded: Director Grieve

That the Regional District of Kootenay Boundary Board of Directors approve the RDKB Electoral Areas A-E Advisory Planning Commission appointments as follows:

Electoral Area A

Fred Buckley

Linda Green
Rob Ironmonger
Shelley Levick
Craig Stemmler
Tyleen Underwood

Electoral Area B/Lower Columbia-Old Glory

Grant Saprunkoff
Graham Jones
Mary MacInnis
Fern Acton
Henk Ravesteyn
Darlene Espenhain

Electoral Area C/Christina Lake

Dave Bartlett
Peter Darbyshire
David Durand
Phil Mody
Jessica Coleman
Terry Mooney
Butch Bisaro
Annie Rioux
Jeff Olsen
Jason Patrick Taylor

Electoral Area D/Rural Grand Forks

Deb Billwiller
Della Mallette
Kathy Hutton
Brian Noble
Lynn Bleiler
John Thomas

Electoral Area E/West Boundary

Grant Harfman
Jamie Haynes
Fred Marshall
Florence Hower
Michael Fenwick-Wilson
Lynne Storm
Frank Van Oyen
Randy Trerise

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Electoral Area E/West Boundary-Big White

Deb Hopkinson
 Gerry Molyneaux
 John Lebrun
 Paul Sulyma
 Rachelle Marcinkoski
 Anastasia Byrne

Carried.

6.d) Verbal Discussion**M. Andison, Chief Administrative Officer****Re: First Nations Acknowledgement**

Mark Andison, Chief Administration Officer briefly reviewed the Board's previous discussions respecting land acknowledgment.

Director Grieve referred to the inclusion of "Metis Peoples" in the land acknowledgement script and she provided background information from recent discussions with various agencies and stakeholders. Director Grieve noted that Selkirk College and College of the Rockies include "...as well as the Metis Peoples whose footsteps have also marked these lands....." in their acknowledgements and she requested the Board consider this inclusion to the RDKB land acknowledgement; and it was;

35-20 Moved: Director Grieve Seconded: Director Cacchioni

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors refer First Nations land acknowledgement, as discussed on January 30, 2020, to the Policy and Personnel Committee for further review. **FURTHER** that the Committee consider the inclusion of "Metis Peoples" into the script, also as discussed by the Board on January 30, 2020.

Carried.

6.e) M. Andison, Chief Administrative Officer**B. Ihlen, General Manager of Finance****Re: Revised Proposed 2020 General Government Service (001) 2020-2024 Five Year Financial Plan**

The Board reviewed the draft budget with staff.

Staff answered inquiries regarding transfers of reserves, Waneta Dam revenues, the Dam grant-in-lieu, the hiring of a term position for Records Management and concerns with the increased requisition.

36-20 Moved: Director Worley Seconded: Director Morel

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors discuss the proposed General Government Service (001) 2020-2024 Five Year Financial Plan, provide direction to staff as to any changes to be made or issues to be investigated and refer it to a future meeting for further review.

Carried.

**6.f) T. Lenardon, Manager of Corporate Administration/Corporate Officer
Re: Updates-Draft 2020 General Government Service (001) Work Plan**

(Referred back to staff from Jan. 15, 2020 Board meeting)

There was a discussion regarding Records Management and the structure of, and filing of bylaws.

37-20 Moved: Director Worley Seconded: Director Morel

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors adopt the Draft General Government Service (001) 2020 Work Plan as presented to the Board on January 30, 2020.

Carried.

7. Communications-RDKB Corporate Communications Officer

A communications update will be presented at a future meeting once the town-hall cycle is underway.

Director McGregor provided an update regarding the Electoral Area C/Christina Lake Town Hall meeting. She noted that the "cafe-style"/round-table format, as opposed to using power-point allowed for better public engagement and participation. Overall, the meeting was very well received with good questions and feedback.

8. Communications (Information Only)

8.a) Agricultural Land Commission (ALC)-Dec. 16/19

Re: DeJager Subdivision-Electoral Area A

8.b) Agricultural Land Commission (ALC)-Dec. 13/19

Re: Hinchcliffe Exclusion-Electoral Area B/Lower Columbia-Old Glory

38-20 Moved: Director Cacchioni Seconded: Director Dunsdon

Corporate Vote Unweighted

That Communications (Information Only) Items 8.a) and 8.b) be received.

Carried.

9. Reports

9.a) Monthly Cheque Register Summary

Director Cacchioni, Finance Liaison

The monthly Cheque Register Summary for the month of December 2019 was presented.

39-20 Moved: Director Cacchioni Seconded: Director McGregor

Corporate Vote Unweighted

That the monthly Cheque Register Summary for December 2019 for \$923,368.87 be received.

Carried.

9.b) Adopted RDKB Committee Minutes

Utilities, (Nov. 13/19), Electoral Area Services (Nov. 14/19), East End Services (Nov. 19/19), Beaver Valley Regional Parks and Regional Trails (Dec. 11/19), Kettle River Watershed Advisory Council (Sept. 19/19) and Solid Waste Management Plan Steering and Monitoring (April 11/19).

40-20 Moved: Director Worley Seconded: Director Morel

Corporate Vote Unweighted

That the minutes of the following RKDB Committee meetings be received:

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**RDKB Board of Directors
January 30, 2020**

Utilities (Nov. 13/19), Electoral Area Services (Nov. 14/19), East End Services (Nov. 19/19), Beaver Valley Regional Trails and Regional Parks (Dec. 11/19), Kettle River Watershed Advisory Council (Sept. 19/19) and Solid Waste Management Plan Steering and Monitoring (April 11/19).

Carried.

9.c) Recreation Commission Minutes

Minutes of the Christina Lake Recreation Commission and the Grand Forks and District Recreation Commission will be provided at a future meeting.

9.d) Draft Advisory Planning Commission (APC) Minutes

The draft minutes of the Electoral Areas B/Lower Columbia-Old Glory, C/Christina Lake, E/West Boundary and E/West Boundary-Big White Advisory Planning Commission meetings held in January 2020 were presented.

41-20 Moved: Director McGregor Seconded: Director Dunsdon

Corporate Vote Unweighted

That the draft minutes of the Electoral Areas B/Lower Columbia-Old Glory, C/Christina Lake, E/West Boundary and E/West Boundary-Big White Advisory Planning Commission meetings held in January 2020 be received.

Carried.

10. Committee Recommendations to Board of Directors

Recommendations to the Board of Directors, as reviewed and adopted by the respective RDKB Committees were presented for consideration.

10.a) Electoral Area Services - Jan. 16/20

Re: Development Variance Permit-Electoral Area C/Christina Lake

Director Grieve, Committee Chair / Director McGregor Vice Chair

Development Variance Application - Electoral Area C/Christina Lake

42-20 Moved: Director Grieve Seconded: Director McGregor

Stakeholder Vote (Electoral Area Directors) Unweighted

That the Regional District of Kootenay Boundary Board of Directors approve the Development Variance Permit application submitted by WSA Engineering (2012)

Ltd., on behalf of Randy and Jackie Gogowich, to allow for a reduction in the required front parcel setback from 4.5m to 3.21m, a 1.29m variance, for an already-constructed single family dwelling on the property legally described as Lot 8, DL 1021s, SDYD, Plan KAP7442, Electoral Area C/Christina Lake, subject to receiving confirmation that the Ministry of Transportation and Infrastructure has issued a permit for the same variance.

Carried.

10.b) Electoral Area Services - Jan. 16/20
Re: Development Variance Permit - Electoral Area C/Christina Lake

Director Grieve, Committee Chair / Director McGregor, Vice Chair

Mark Andison, Chief Administrative Officer, read a letter that was submitted by adjacent property owners on Board meeting day and which brings forward concerns with the proposal regarding water drainage. Mr. Andison then read communications sent by Planning Department staff, which advised that these concerns have been addressed. No opposition to the application was expressed at the meeting, and it was;

Development Variance Application - Electoral Area C/Christina Lake

43-20 Moved: Director Grieve Seconded: Director Worley

Stakeholder Vote (Electoral Area Directors) Unweighted

That the Regional District of Kootenay Boundary Board of Directors approve the Development Variance Permit application submitted by Rommel Design Ltd., on behalf of Doug and Helen Terry, to allow for a reduction in the required front parcel setback from 4.5m to 2.9m, a variance of 1.6m, and an increase in the maximum height from 4.6m to 7.85m, a variance of 3.25m, for the construction of an accessory structure containing a secondary suite on the property legally described as Lot 2, Plan KAP29432, DL 317, SDYD, Electoral Area C/Christina Lake.

Carried.

10.c) Education and Advocacy Committee - Jan. 15/20
Re: Attendance at In-Person Provincial Advocacy Meetings
Director Russell, Committee Chair/Director Dunsdon, Vice Chair

The advocacy issues that will be topics for possible discussions at meetings with the Province in Victoria were discussed. Staff advised that the number of these meetings will be limited. Should traveling to Victoria be necessary, staff will try to arrange the meetings at times when RDKB representatives are already in Victoria

attending to other business and or other meetings. As well, Ministry staff will be invited to travel to the RDKB's jurisdiction(s).

There was agreement that depending on the advocacy issue and when necessary, Service Managers also attend the meetings, and it was;

44-20 Moved: Director Russell Seconded: Director Walsh

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors approve the RDKB Board Chair, Board Vice Chair, the Education and Advocacy Committee Chair and the Chief Administrative Officer as possible delegates to attend advocacy meetings in Victoria.

Carried.

**11. Committee Recommendations to Board of Directors
Final Draft 2020 Work Plans - For Adoption**

11.a) Electoral Area Services/Planning & Development

45-20 Moved: Director McGregor Seconded: Director Worley

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors adopt the Draft 2020 Work Plans for the following Electoral Area services as presented to the Board on January 30, 2020:

Planning and Development Service (005), House Numbers Electoral Areas A and C/Christina Lake Service (120), House Numbering Electoral Area D/Rural Grand Forks Service (121), House Numbering Electoral Area B/Lower Columbia-Old Glory Service (122), House Numbering Electoral Area E/West Boundary Service (123), Electoral Area Administration (002), Electoral Area B/Lower Columbia-Old Glory Parks and Trails (014), Christina Lake Recreation (023), Christina Lake Recreation Facilities (024), Area C/Christina Lake Regional Parks and Trails (027), Electoral Area D/Rural Grand Forks Regional Parks and Trails (045), Christina Lake Fire Protection (051), Big White Specified Area Fire Protection (054), Electoral Area A/Columbia Gardens Weed Control (090), Christina Lake Weed Control Milfoil (091), Electoral Area D/Rural Grand Forks and Electoral Area E/West Boundary Noxious Weed Control (092).

Carried.

11.b Utilities Services

46-20 Moved: Director Cacchioni Seconded: Director Dunsdon

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors adopt the Draft 2020 Work Plans for the following Utilities services as presented to the Board on January 30, 2020:

Beaver Valley Water (500), Rivervale Streets, Lights and Water (650), Rivervale Oasis Sewer (800), Columbia Gardens Industrial Water (600) and Christina Lake Water Utility (550).

Carried.

11.c) Boundary Services

47-20 Moved: Director McGregor Seconded: Director Taylor

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors adopt the Draft 2020 Work Plans for the following Boundary services as presented to the Board on January 30, 2020:

Boundary Integrated Watershed (170), Boundary Transit (950), Grand Forks Curling Rink (031), Grand Forks Aquatic (040), Grand Forks Arena (030), Recreation Program (021), Mosquito Control Grand Forks and Electoral Area D/Rural Grand Forks (080), Mosquito Control Electoral Area C/Christina Lake (081), Boundary Economic Development (008) and Boundary Animal Control (071).

Carried.

11.d) East End Services

48-20 Moved: Director Worley Seconded: Director Morissette

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors adopt the Draft 2020 Work Plans for the following East End services as presented to the Board on January 30, 2020:

Culture, Arts and Recreation for the Lower Columbia (018) and Kootenay Boundary Regional Fire Rescue (050).

Carried.

11.e) Beaver Valley Regional Parks and Regional Trails Services

49-20 Moved: Director Grieve Seconded: Director Morissette

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors adopt the Draft 2020 Work Plans for the following Beaver Valley Regional Parks and Regional Trails services as presented to the Board on January 30, 2020: Beaver Valley Arena (011), Beaver Valley Recreation Service (013), Beaver Valley Regional Parks and Regional Trails (019).

Carried.

12. New Business-Regular**12.a) C. Scott, Planner****Re: License of Occupation for Aggregate and Quarry Materials-Electoral Area E/West Boundary**

A staff report from Corey Scott, presenting a referral from FrontCounter BC regarding the License of Occupation application for aggregate and quarry materials for rip rap purposes in Electoral Area E/West Boundary.

Director Gee requested that along with the other comments that will be submitted to the Province, that the following APC's conditions for support be submitted:

1. no use of the rail trail, and
2. no crossing of the rail trail except at the existing Chenier Road crossing.

50-20 Moved: Director Gee Seconded: Director Grieve

Corporate Vote Unweighted

That the staff report regarding the FrontCounter BC referral for mineral extraction on a portion of unsurveyed Crown land within DL878s, West Boundary, Electoral Area E, be received. **FURTHER** that the Regional District of Kootenay Boundary Board of Directors provide comments to the Province, respectfully requesting that approval of the application be conditional upon:

- no use of the rail trail;
- no crossing of the rail trail except at the existing Chenier Road crossing;
- a five to ten-year term of proposal that reflects the applicant's needs;
- the applicant completing chemical testing prior to excavation to ensure the rock is suitable for instream works; and,

- all works following Provincial and Federal legislation and best management practices.

Carried.

12.b) C. Scott, Planner

Re: Sale of Crown Land-Electoral Area E/West Boundary

A staff report from Corey Scott, regarding a referral from FrontCounter BC for the sale of Crown land for continued use as a lumber mill in Electoral Area E/West Boundary was presented.

51-20 Moved: Director McGregor Seconded: Director Dunsdon

Corporate Vote Unweighted

That the staff report regarding the FrontCounter BC Crown Land Industrial referral for the private purchase of a piece of Crown land, for a portion of the parcel legally described as Lot 1, Plan KAP29856, DL 2351, SDYD, West Boundary, Electoral Area E, be received. **FURTHER** that the following comments be provided to the Province:

- The applicant must complete a Site Profile to ensure the lands are free of contaminants; and,
- The applicant must ensure that all of the necessary Building Permits have been issued prior to the finalization of the purchase and sale of the subject property.

Carried.

12.c) D. Dean, Manager of Planning and Development

Re: UBCM Poverty Reduction Grant Application

A staff report from Donna Dean, Manager of Planning and Development, presenting the opportunity to apply for the UBCM Poverty Reduction Grant – Stream 1 – Plans and Assessments.

52-20 Moved: Director Taylor Seconded: Director McGregor

Corporate Vote Weighted

That the Regional District of Kootenay Boundary Board of Directors directs staff to submit an application to the Union of BC Municipalities for a grant to conduct a Poverty Reduction Plan for the Boundary area including the municipalities of Midway, Greenwood and Grand Forks; and Electoral Areas C/Christina Lake, D/Rural Grand Forks, and E/West Boundary to a maximum of \$100,000.

FURTHER if the grant is approved amend the 2020 Financial Plan for Service 005 Planning and Development as follows: increase Miscellaneous Revenue Account

11590159 and the Operating Contract Account 12258235 by the appropriate amounts.

Carried.

12.d) C. Scott, Planner

**Re: Application from Liquor Cannabis Regulation Branch (LCRB)
Electoral Area C/Christina Lake**

A staff report from Corey Scott, Planner regarding a referral from the Liquor Cannabis Regulation Branch (LCRB) for a proposed non-medical cannabis retail store (CRS) in Electoral Area C/Christina Lake was presented.

Director Taylor left the meeting due to a perceived conflict of interest (time: 2:23 p.m.).

53-20 Moved: Director Gee Seconded: Director Worley

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors defer consideration of the Non-Medical Retail Cannabis Retail Store license for Lake Life Cannabis Co. on the property legally described as Lot 1, Plan KAP6204, DL 750, SDYD, Electoral Area C/Christina Lake until the Regional District has solicited the views of residents through a mail notification to property owners within 60 metres of the subject property.

Carried.

Director Taylor returned to the meeting (time: 2:24 p.m.).

12.e) Grants in Aid - as of January 24, 2020

54-20 Moved: Director Grieve Seconded: Director Worley

Stakeholder Vote (Electoral Area Directors) Weighted

That the following grants-in-aid be approved:

1. Beaver Valley May Days Society – Beaver Valley May Days Events – Electoral Area 'A' - \$4,000
2. BV Recreation – Seniors Dinner – Electoral Area 'A' - \$1,600
3. LCCDTS/Sustainable Agriculture Committee – Trail's Incredible Farmers Market – Fundraiser Event for Farmers Market Nutrition Coupon Program – Electoral Area 'A' - \$700.

4. LCCDTS/Sustainable Agriculture Committee – Trail’s Incredible Farmers Market – Fundraiser Event for Farmers Market Nutrition Coupon Program – Electoral Area ‘B’/Lower Columbia-Old Glory - \$700
5. Rossland Society for Environmental Action – 3D Portable Model of Cambridge Wetland/Violin Lake Area – Electoral Area ‘B’/Lower Columbia-Old Glory - \$1,000
6. Christina Lake Community Association – Christina Lake Community Hall Rental Funding – Electoral Area ‘C’/Christina Lake - \$1,500
7. Little Lakers Learning Centre Society – Day Care Expenses/Administrative/Operating Costs – Electoral Area ‘C’/Christina Lake - \$3,500
8. Grand Forks Community Christmas Dinner – Groceries – Electoral Area ‘D’/Rural Grand Forks - \$1,000
9. Grand Forks Figure Skating Club – Year-End Expenses – Electoral Area ‘D’/Rural Grand Forks - \$1,000
10. Kettle Valley Food Coop – Commercial Refrigeration/Freezer Units – Electoral Area ‘D’/Rural Grand Forks - \$5,000
11. Rock Creek Community Medical Society – Canada Day Community Barbecue 2019 – Electoral Area ‘E’/West Boundary - \$599.48
12. Rock Creek Community Medical Society – Meeting Room Rentals 2019 – Electoral Area ‘E’/West Boundary - \$200

Carried.

12.f) West Boundary Recreation Grant

55-20 Moved: Director Dunsdon Seconded: Director Gee

Stakeholder Vote (Electoral Area E, Greenwood and Midway) Weighted

That the application for a West Boundary Recreation Grant application for \$2,500 for training of new program volunteer adaptive ski instructors as submitted by the Kelowna and District Society for People in Motion (Baldy Bluejays Adaptive Snow Sports Program) and presented to the Board on January 30, 2020, be approved.

Carried.

13. Board Appointments Updates

Southern Interior Development Initiative Trust (S.I.D.I.T.)-Director McGregor and B.C. Rural Centre/Southern Interior Beetle Action Coalition (S.I.B.A.C.)-Director McGregor

There is nothing new to report on at this time.
Okanagan Film Commission-Director Gee

Regional Districts have persuaded their Boards, at this stage of the budgeting process, to allocate more funding to the OK Film Commission for a Film Commissioner. There is film scouting at ranches located in Electoral Area E/West Boundary as well as in Greenwood and Grand Forks.

Boundary Weed Stakeholders Committee-Director Gee

The Trails to Boundary Invasive Species has been advocating for more funding for invasive species management along the Rail Trail. A gas tax application for installing boot washing stations and developing communications on how to help stop the spreading of invasive plants is being prepared.

Columbia River Treaty Local Government Committee (CRT LGC)-Directors Worley & Langman

Director Worley provided a verbal update report respecting current treaty negotiations. She noted that the next meeting should be arranged by the American representatives, however due to unrest in the USA, to date, where and when the next meeting will be arranged has not been confirmed.

Columbia Basin Regional Advisory Committee (CBRAC)-Director Worley and G. Denkovski, Manager of Infrastructure and Sustainability

Director Worley provided a verbal report noting that the Steering Committee met on January 29th to review feedback from the Conference in Revelstoke.

West Kootenay Regional Transit Committee (Directors Cacchioni & Worley, Alternate Director Parkinson)

Director Cacchioni provided updates on the recent Regional Transit Committee meetings and the budget. He and Director Grieve spoke to their concerns regarding the current location of some of the bus-stops and bus-shelters within the RDKB's communities. Director Cacchioni also expressed concerns that progress on the Lower Columbia's projects has been slow and he noted that projects in the other parts of the region are moving forward.

Kootenay Booth-Chair Langman

Staff are waiting for reimbursement.

Rural Development Institute-Director Worley

There is nothing new to report.

Chair's Update-Chair Langman

Chair Langman provided a verbal update noting that she would be attending the Electoral Area Directors Forum and the Local Government Leadership Academy next week to better understand the Electoral Areas and her peers. Chair Langman will be participating in a teleconference with the Regional Broadband Committee in the near future.

14. Bylaws**14.a) Bylaw No. 1724, Amending Electoral Area C Official Community Plan Bylaw No. 1250**

First and Second Readings

56-20 Moved: Director McGregor Seconded: Director Grieve

Stakeholder Vote (Electoral Area Directors) Unweighted

That Regional District of Kootenay Boundary Official Community Plan Amendment Bylaw No. 1724, 2020 be read a First and Second Time.

Carried.

14.b) Bylaw No. 1726, Amending Electoral Area C Zoning Bylaw No. 1300

First and Second Readings

57-20 Moved: Director McGregor Seconded: Director Worley

Stakeholder Vote (Electoral Area Directors) Unweighted

That Regional District of Kootenay Boundary Zoning Amendment Bylaw No. 1726, 2020 be read a First and Second Time.

Carried.

14.c) Public Hearing(s)-Bylaws 1724 and 1726

Set up Public Hearings for RDKB Official Community Plan Amendment Bylaw No. 1724, 2020 and RDKB Zoning Amendment Bylaw No. 1726, 2020.

58-19 Moved: Director Grieve Seconded: Director Worley

Stakeholder Vote (Electoral Area Directors) Unweighted

That staff schedule Public Hearing(s) for RDKB Bylaw No. 1724, 2020 and RDKB Bylaw No. 1726, 2020. **FURTHER** that Director McGregor be appointed as Public Hearing Chair with Directors Russell and Gee as alternates.

Carried.

15. Late (Emergent) Items**15.a) Columbia Basin Broadband Corporation (CBBC)****Re: Connectivity Grant Opportunities****59-20** Moved: Director Grieve Seconded: Director McGregor**Corporate Vote Unweighted**

That the Regional District of Kootenay Boundary approves sending a letter supporting the Columbia Basin Broadband Corporation's grant fund applications to the Connecting BC Program and the CRTC Broadband Fund Program for 2 backbone builds in the Columbia Basin (Fruitvale to Nelson).

Carried.

15.b) M. Andison, Chief Administrative Officer**Re: Education and Advocacy Committee Options to be Considered for Resolutions to AKBLG Regarding Electrical Incentives**

A staff report from Mark Andison, CAO presenting two options to be considered for Board endorsement relating to the Education and Advocacy Committee's discussions on advocating for increased incentives for electricity use was presented.

Moved: Director Morel Seconded: Director Dunsdon

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors recommend Option 2, as developed by the Education and Advocacy Committee and presented to the Board on January 30, 2020, for forwarding to the AKBLG as follows:

Therefore, be it resolved that the Government of BC require all electricity suppliers in the Province, including Fortis BC, to increase the incentives available to the public supporting the use of electricity to the point where those incentives are at a level equal to those currently provided by natural gas supplies.

After further discussion it was;

60-20 Moved: Director Russell Seconded: Director McGregor

That the third line of the resolution beginning with "...incentives available to the public supporting the use of electricity..." be amended by removing the word *electricity* and replacing it with *high efficiency electrical appliances*.

Voting on the original recommendation as amended - **Carried.**

Staff will update the AKBLG resolution to reflect the change in language to include "high efficiency electrical appliances".

Director Cacchioni left the meeting (time: 3:04 p.m.).

15.c) M. Andison, Chief Administrative Officer
Re: Advocacy Recommendations of the Education and Advocacy
Committee Meeting held on January 28, 2020

61-20 Moved: Director McGregor Seconded: Director Worley

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors approve the recommendations of the Education and Advocacy Committee from its January 28, 2020 meeting as contained in the report entitled *RDKB Advocacy Strategies Discussion Paper - 2020* presented to the Board on January 30, 2020.

Carried.

15.d) Verbal Update-Director Gee
Amendment to Westbridge Recreation Society Gas Tax Application

Director Gee explained that costs for the construction of a new Westbridge Recreation Society building have increased since the Gas Tax funding was approved late December 2018 and construction continued during fall 2019.

Director Gee advised that this matter was discussed at an Electoral Area Services Committee meeting and with the RDKB Staff Gas Tax Committee. She noted her support for approving an additional amount, but conditional upon staff receiving and reviewing the gas tax contract for oversight and figures, and it was;

62-20 Moved: Director Gee Seconded: Director Dunsdon

Corporate Vote Weighted

That the Regional District of Kootenay Boundary Board of Directors approves up to an additional \$5,000 to the Westbridge Recreation Society Gas Tax application for the construction of their new building pending clarification of the required amount of additional funding. **FURTHER** that the increase in gas tax funds for the project be conditional upon confirmation from the RDKB Staff Gas Tax Committee that the applicants have considered and followed all terms, conditions and requirements expected of them as per the gas tax process.

Carried.

16. Discussion of Items for Future Meetings

A discussion was not required.

17. Question Period for Public and Media

Jensen Edwards, *Grand Forks Gazette*, inquired about the travel budget in relation to reducing the RDKB's environmental footprint and how travel budgets could be more effective with the use of technology.

Mark Andison, Chief Administrative Officer addressed Mr. Edward's inquiry advising that the Board and staff have considered a number of options when reviewing the travel budget. He explained that the Board is discussing electronic meetings and the RDKB has moved to holding meetings during the day rather than in the evening resulting in less travel expenses.

Nigel James, resident of Electoral Area D/Rural Grand Forks and non-resident property owner in Electoral Area C/Christina Lake spoke to the RDKB's land acknowledgement and the differences between "Indigenous" and "Aboriginal". He noted his concerns with the use of the term "unceded", but that he is pleased the RDKB has included the land acknowledgement at meetings and continues to have discussions to ensure there is no ambiguity.

Mr. James and Mr. Edwards thanked the Board for the opportunity to ask questions and they left the meeting (time: 3:23 p.m.).

18. Closed Meeting

A closed meeting was not necessary.

19. Adjournment

There being no further business to discuss, the meeting was adjourned (time: 3:33 p.m.).

TL



STAFF REPORT

Date: 05 Feb 2020

File

2020 General
Administration
Budget

To: **Chair Langman and Board of Directors**

From: Mark Andison, Chief Administrative Officer

Re: General Administration Service (001)
Draft 2020 Budget Change Highlights

Issue Introduction

A staff report from Mark Andison, Chief Administrative Officer, identifying highlighted changes associated with the Draft General Administration Service (001) 2020 budget and five-year financial plan.

History/Background Factors

At its last meetings, the Board of Directors reviewed the draft General Administration Service (001) 2020 budget and five-year financial plan. Considering there are a number of consequential changes affecting the budget and five-year financial plan, with respect to both anticipated revenues and proposed expenditures, this report is intended to identify the major changes for discussion purposes.

Implications

Highlighted Revenue Changes

The accompanying budget and five-year financial plan includes a new dashboard page which shows the key changes to the budget for 2020. Among those:

- There is an anticipated reduction in BC Hydro grant-in-lieu revenue in 2020 of \$237,370, based upon the BC Assessment Authority's reclassification of the Waneta Dam;
- Compounding the impact of the grant-in-lieu reduction noted above, the RDKB did not receive \$324,314 in anticipated BC Hydro grant-in-lieu revenue in 2019 due to the BC Assessment Authority reclassification of the Waneta Dam. Notice of the change was sent to the RDKB on April 30th, after the

2019 budget had been adopted. This represented a significant reduction in the service's operating revenue for 2019 and significantly decreases the the 2019 budget surplus coming forward as revenue to the 2020 budget. This loss of \$324,314 in anticipated revenue in 2019 translates to a total reduction in the surplus being carried forward to 2020 of \$325,917 when compared to that which was brought forward as surplus revenue in 2019.

- The continued transfer of \$300,000 of grant-in-lieu revenue to the Kootenay Boundary Regional Fire Rescue Service for 2020 and 2021 (by Board resolution) has a continued negative impact upon the General Administration Service's revenues.
- Included in the draft budget is a \$300,00 transfer from reserve to partially offset the combined grant-in-revenue losses to the service noted above. Specifically, the \$300,00 transfer is proposed from the "Taxation Offset (Smoothing)" reserve allocation which is currently at \$1,301,215. There is an additional \$1,570,939 that has accumulated in a separate unrestricted reserve.
- Largely due to the grant-in-lieu revenue losses to the service noted above, there is a projected tax requisition increase of \$292,464. At the discretion of the Board, this could be mitigated through further use of the "Taxation Offset (Smoothing)" reserve.
- Miscellaneous revenue is anticipated to increase by approximately \$100,000 in 2020 due to grants (eg. Big White Community Issues Assessment, Electric Vehicle Study; Asset Management; Energy Efficiency Program Engagement, etc.)

Highlighted Expenditure Changes

- The addition of a document management administrative support position has contributed to an overall increase in salaries expenditures, with wages for half of the 2020 year included in the budget for that proposed two-year term position (\$25,911).
- Consultant fee expenditures are proposed to increase, although most of the increases are funded through grants (eg. Big White Community Issues Assessment; Energy Efficiency Program Engagement; CBT & FCM Electric Vehicle Study). New consultant expenditures not covered by grants include \$15,000 for a Management Compensation Review (required every 3 years, based on Board policy); and \$40,000 for Human Resource Consulting fees, given that there are 327 staff on the RDKB payroll without any dedicated HR resources within the organization.
- Property Insurance expenditures are anticipated to increase by approximately \$40,000, largely driven by the need to undertake a comprehensive insurance appraisal in 2020, which is required every five years.
- Capital expenditures are anticipated to increase in 2020 due to proposed administration building upgrades in both the Grand Forks and Trail offices and the purchase of a new administration fleet vehicle. These expenditures are

proposed to be funded through reserves. The unrestricted administration reserve currently contains \$1,570,939

- The contribution to reserve is proposed to decrease by \$117,000 in 2020, including a reduction of \$17,000 relating to the RDKB's carbon offset as a result of decreased RDKB GHG emissions.

Advancement of Strategic Planning Goals

Review of the General Administration Service (001) budget and five-year financial plan advances the Board's strategic priority to provide exceptional cost effective and efficient services.

Background Information Provided

Letter from BC Hydro (April 30, 2019) notifying RDKB of 2019 reduction in grant-in-lieu payment due to BC Assessment Authority's re-assessment of Waneta Dam.

Alternatives

N/A

Recommendation(s)

That the Regional District of Kootenay Boundary Board of Directors discuss the proposed General Government Service (001) 2020-2024 Five Year Financial Plan, provide direction to staff as to any changes to be made or issues to be investigated and refer it to a future meeting for further review.



30 April 2019

Code No.: 511

Regional District of Kootenay Boundary
 Finance Department
 202 – 843 Rossland Avenue
 Trail, BC V1R 4S8

Attention: Tax Collector/Financial Officer

Re: BC Hydro ; 2019 Grant-in-Lieu for Generating Facilities

BC Hydro is authorized to pay grants-in-lieu of property taxes with respect to our generating facilities as set out in Order-in-Council No. 268/2011 and Order-in-Council No. 533/2017. We calculate the grant payable to your regional district as **\$1,457,365.00** for 2019.

We have determined that the 2019 grant payments are to be calculated by increasing the 2018 grant payments by 5.125281-percent per the annual indexing formula. Also, the grant is adjusted to reflect that BC Assessment has changed the taxable status of the Waneta generating facility in 2019. The portion of the grant attributable to Waneta will not be paid since the entire facility is now subject to full taxation per the property assessment issued for 2019.

Calculation of 2019 Index Factor:

2017 Total Municipal Property Tax Revenue	=	\$4,499,346,302	=	5.125281% Increase
2016 Total Municipal Property Tax Revenue		\$4,279,985,052		

Calculation of 2019 Grant:

2018 Grant	\$ 1,694,815.00
Add: Annual Indexing (5.125281% increase)	\$ 86,864.00
<hr/>	
Subtotal	\$ 1,781,679.00
Deduct: Waneta (full taxation in 2019)	- \$ 324,314.00
<hr/>	
2019 Grant	\$ 1,457,365.00

BC HYDRO

British Columbia Hydro & Power Authority, 13th Floor - 333 Dunsmuir Street, Vancouver, BC V6B 5R3
 Phone: 604-623-3659 ~ www.bchydro.com ~ e-mail: seymour.douglass@bchydro.com

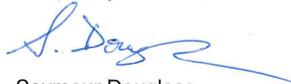
- 2 -

The data for total municipal property tax revenues was obtained from the web site of the provincial government under the section for Local Government Statistics.

I've attached a copy of the 2019 Property Assessment Notice which shows that the Waneta facility is now fully taxable. For reference, I've also attached a copy of the 2018 Property Assessment Notice which shows that BC Hydro's one-third ($1/3^{\text{rd}}$) interest in the facility was previously tax exempt, and this is the portion that we paid a grant for. If there are any changes to the 2019 property assessment through an appeal, etc. that alter the taxable status of the Waneta facility, then we will review the grant calculation and make the appropriate adjustments.

If you have any questions or concerns, please contact me at 604-623-3659 or by email at seymour.douglass@bchydro.com

Yours truly,



Seymour Douglass,
Manager, Property Tax Department

Attachments: 2019 Property Assessment Notice
2018 Property Assessment Notice

BC HYDRO

British Columbia Hydro & Power Authority, 13th Floor - 333 Dunsmuir Street, Vancouver, BC V6B 5R3
Phone: 604-623-3659 ~ www.bchydro.com ~ e-mail: seymour.douglass@bchydro.com



IMPORTANT INFORMATION FOR PROPERTY IDENTIFICATION

Area: **21-Nelson/Trail**

Jurisdiction: **711-Trail Rural**

Roll: **10507.000**

CONFIDENTIAL PIN: 003347343

Bulk Mail: 0067
School District: 20-Kootenay-Columbia
Neighbourhood: 602



2019 PROPERTY ASSESSMENT NOTICE

Property Location & Description

10200 WANETA-NELWAY RD
PLAN NEPX66, SUBLOT 2, TOWNSHIP 7A, KOOTENAY LAND DISTRICT,
LEASE/PERMIT/LICENCE # CA6956401; PLAN NEPX66, SUBLOT 1, TOWNSHIP 7A,
KOOTENAY LAND DISTRICT, EXCEPT PLAN 11116, LEASE/PERMIT/LICENCE # CA6956401;
LOT A, PLAN NEP86182, TOWNSHIP 7A, KOOTENAY LAND DISTRICT, EXCEPT PLAN
EPP9510, & EXC PL EPP51874, LEASE/PERMIT/LICENCE # CA6956401; LOT B, PLAN
NEP86182, TOWNSHIP 7A, KOOTENAY LAND DISTRICT, EXCEPT PLAN EPP9508,
LEASE/PERMIT/LICENCE # CA6956401
PID: 016-344-511 016-344-502 027-434-915 027-434-923

2019 Assessment – represents your property value as of July 1, 2018

Assessed Value	Value	Class
Land	122,000	Residential
Buildings	137,000	Major Industry
	4,533,000	Utilities
	48,184,000	Major Industry
2019 Assessed Value	\$52,976,000	
Taxable Value	Rural	
Less Exemptions	10,000	
2019 Taxable Value	\$52,966,000	

Important messages about your Assessment

- A copy of this Property Assessment Notice is sent to all owners
- The tax exemptions applied to your property value have changed from last year. This may result in a change to your property taxes in 2019.
- Your property is assessed by the Major Industry and Power Assessment team, please direct inquiries to: majorindustry@bcassessment.ca
- Due to the specialized nature of your property, it is not displayed on Assessment Search (bcassessment.ca). Please contact us if you require additional information.
- 2019 tax rates will be set in May. For tax information, please go to gov.bc.ca/ruralpropertytax.

The Assessment Office for this property is:

Nelson Assessment Office
176-333 Victoria St
Nelson BC V1L 4K3
21-20-711-10507.000

The Owner/Lessee of this property is:

BRITISH COLUMBIA HYDRO AND POWER
AUTHORITY
ATTN PROPERTY TAX DEPT - 13TH FLOOR
800-333 DUNSMUIR ST
VANCOUVER BC V6B 5R3

This is **not** a tax notice. Tax notices are issued by your local government.

This notice contains important information about your property. Please review & keep for your records. No action is required unless you disagree with your assessment.

YOUR PROPERTY VALUE HISTORY

2019	+1%	\$52,976,000
2018	0%	\$52,349,300
2017	0%	\$52,255,300
2016	+1%	\$52,381,200

Visit bcassessment.ca/propertytax & refer to the back page to learn how your value change relates to your property taxes.

IMPORTANT DATES

- July 1, 2018**
Assessed value is estimated for most types of properties as of this date.
- October 31, 2018**
Assessed value reflects property's physical condition & permitted use as of this date.
- DEADLINE FOR FILING A NOTICE OF COMPLAINT (APPEAL) IS JANUARY 31, 2019**
Important information about the appeal process can be found on the back page.

CONTACT US

For more information about your Assessment Notice go to bcassessment.ca

From our website you can search for your property, compare your assessment, & update your mailing address.

Call us at 1-866-valueBC (1-866-825-8322) or 604-739-8588.

Before using information in this Notice for non-assessment purposes, please verify records with your Land Title Office. Wherever words or expressions used in this Notice differ from wording of the legislation, the legislation shall prevail. This information is current as of printing deadline.

Follow us
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B_560_826

BCA_PROD_NOT_19_BBK_20181207



BC ASSESSMENT

IMPORTANT INFORMATION FOR PROPERTY IDENTIFICATION

Area: **21-Nelson/Trail**

Jurisdiction: **711-Trail Rural**

Roll: **10507.000**

CONFIDENTIAL PIN: 0007956406

Bulk Mail: 0067
School District: 20-Kootenay-Columbia
Neighbourhood: 602



2018 PROPERTY ASSESSMENT NOTICE

Property Location & Description

10200 WANETA-NELWAY RD

PLAN NEPX66, SUBLOT 2, TOWNSHIP 7A, KOOTENAY LAND DISTRICT;
PLAN NEPX66, SUBLOT 1, TOWNSHIP 7A, KOOTENAY LAND DISTRICT,
EXCEPT PLAN 11116; LOT A, PLAN NEP86182, TOWNSHIP 7A, KOOTENAY
LAND DISTRICT, EXCEPT PLAN EPP9510; LOT B, PLAN NEP86182,
TOWNSHIP 7A, KOOTENAY LAND DISTRICT, EXCEPT PLAN EPP9508
PID: 016-344-511 016-344-502 027-434-915 027-434-923

2018 Assessment - represents your property value as of July 1, 2017

ASSESSED VALUE	VALUE	CLASS
LAND	111,100	RESIDENTIAL
	125,200	MAJOR INDUSTRY
BUILDINGS	4,627,000	UTILITIES
	47,486,000	MAJOR INDUSTRY
2018 ASSESSED VALUE	\$52,349,300	
TAXABLE VALUE	RURAL	
Less Exemptions	17,456,300	
2018 TAXABLE VALUE	\$34,893,000	

This Is Not a Tax Notice.
Tax Notices Are Issued by Your
Local Government.

This notice contains important information
about your property. Please review and keep
for your records.

No action is required unless you disagree with
your assessment.

YOUR PROPERTY VALUE HISTORY

A change in your assessed value does not
necessarily mean a change in your taxes.

2018	0%	\$52,349,300
2017	0%	\$52,255,300
2016	+1%	\$52,381,200
2015	0%	\$52,044,200
2014	-3%	\$51,976,900

Important messages about your Assessment

- A copy of this Property Assessment Notice is sent to all owners
- Your property is assessed by the Major Industry and Power Assessment team, please direct inquiries to: majorindustry@bcassessment.ca
- 2018 tax rates will be set in May. For tax information, please go to gov.bc.ca/ruralpropertytax.

The Assessment Office for this property is:

Nelson Assessment Office
176-333 Victoria St
Nelson BC V1L 4K3
21-20-711-10507.000

The Owner/Lessee of this property is:

BRITISH COLUMBIA HYDRO AND POWER
AUTHORITY
ATTN PROPERTY TAX DEPT - 13TH FLOOR
800-333 DUNSMUIR ST
VANCOUVER BC V6B 5R3

IMPORTANT DATES

July 1, 2017
Assessed value is estimated for most types
of properties as of this date.

October 31, 2017
Assessed value reflects property's physical
condition and permitted use as of
this date.

**DEADLINE FOR FILING A NOTICE
OF COMPLAINT (APPEAL) IS
JANUARY 31, 2018**

Important information about the appeal
process can be found on the back of
this Notice.

CONTACT US

For more information about your Assessment
Notice go to bcassessment.ca

From our website you can search for
your property and compare your
assessment to others.

Call us at **1-866-valueBC** (1-866-825-8322)
or 604-739-8588.

Before using Information in this Notice for non-assessment purposes, please verify records with your Land Title Office.
Wherever words or expressions used in this Notice differ from wording of the legislation, the legislation shall prevail.
This information is current as of printing deadline.

We Value BC

9_5609_0064

BCA_PROD_NOT_18_BBN_20171206



REGIONAL DISTRICT OF KOOTENAY BOUNDARY

EXHIBIT 001

PARTICIPANTS: Grand Forks, Greenwood, Rossland, Trail, Fruitvale, Midway, Montrose, Warfield, Electoral Areas 'A','B','C','D' & 'E'

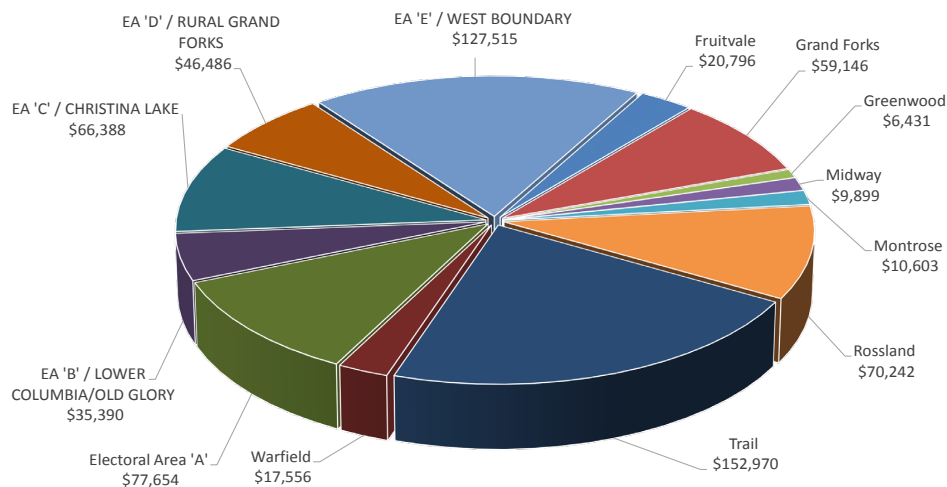


	PAGE	2019 BUDGET	2020 BUDGET	Increase(Decrease) Between 2019 BUDGET and 2020 BUDGET		PRIMARY DRIVERS FOR CHANGE
				\$	%	
REVENUE:						
Property Tax Requisition	4	251,589	560,302	308,714	122.71	
Hydro Generation Grant in Lieu	22	1,734,735	1,504,165	(230,570)	(13.29)	Change in Property Tax Exemption for Water Dam
Previous Year's Surplus	23	468,674	142,757	(325,917)	(69.54)	Change in Property Tax Example for Water Dam 2019
Transfer from Reserve	24	71,000	410,000	339,000	477.46	Admin Fleet Vehicle, Admin Bldg Upgrades, Smooth Taxation, Energy Efficiency Prog
EXPENDITURE:						
Director Remuneration	26	325,047	341,297	16,250	5.00	Director Remuneration Review
Salaries and Benefits	30-31	1,773,826	1,855,848	82,023	4.62	2% Allowance for Wage Increases, & Document Management position
Consultants Fees	48	149,404	223,612	74,208	49.67	Management Compensation, Electric Vehicle Study, Energy Efficiency, HR Consultant, Big White Community Service
Property Insurance	51	16,210	56,534	40,324	248.77	Comprehensive Insurance Appraisal
Capital/Amortization	52	169,500	306,000	136,500	80.53	Admin Fleet Vehicle, Admin Office Upgrades, IT Capital
Contribution to Reserve	55	188,045	71,045	(117,000)	(62.22)	2019 - Audio Visual Contribution & Decrease in Carbon Offset
Contingencies	62	36,560	20,560	(16,000)	(43.76)	2019 - Regional Marketing Initiatives, AKBLG Contribution, Exercise Equipment, Communicaiton Tent

KEY FACTS

Establishment Bylaw No.	1050; 1999
Max Requisition	Not Applicable
Last Increase Requisition Limit	Not Applicable
Next Review Requisition Limit	Not Applicable
Reserve Balance	\$4,089,963.92

2020 Property Tax Requisition (Projected)





REGIONAL DISTRICT OF KOOTENAY BOUNDARY

PARTICIPANTS: Grand Forks, Greenwood, Rossland, Trail, Fruitvale,
Midway, Montrose, Warfield, Electoral Areas 'A','B','C','D' & 'E'EXHIBIT 001
GENERAL GOVERNMENT / LEGISLATIVE & ADMINISTRATIVE SERVICES

		2018		2019	2019	(OVER)	2020	Increase/Decrease Between 2019 BUDGET and 2020 BUDGET		2021	2022	2023	2024
		PAGE	ACTUAL	BUDGET	ACTUAL	UNDER	BUDGET	\$	%	BUDGET	BUDGET	BUDGET	BUDGET
REVENUE:													
11 210 100	Property Tax Requisition	4	251,398	251,589	251,589	(0)	560,302	308,714	122.71	701,074	431,676	334,638	347,231
11 210 100	Federal Grant In Lieu	5	883	3,000	774	2,226	3,000	0	0.00	3,060	3,121	3,184	3,247
11 400 003	Rental - Trail Facilities	6	0	150	0	150	150	0	0.00	150	150	150	150
11 400 004	Rent GF Office - Planning	7	7,323	7,469	7,323	146	7,619	149	2.00	7,771	7,927	8,085	8,247
11 400 005	Rent GF Office - Building	8	22,680	22,680	22,680	0	22,680	0	0.00	22,680	22,680	22,680	22,680
11 550 100	Interest Earned	9	99,877	51,000	77,565	(26,565)	52,020	1,020	2.00	53,060	54,122	55,204	56,308
11 550 106	Woodstove Exchange - BC Lung	10	4,971	3,520	2,041	1,479	0	(3,520)	(100.00)	0	0	0	0
11 550 107	Woodstove Exchange - Other Income	11	1,400	0	500	(500)	0	0	0.00	0	0	0	0
11 590 159	Miscellaneous Revenue	12	29,612	107,894	90,422	17,472	208,001	100,108	92.78	8,055	8,109	8,165	8,222
11 590 400	Columbia Basin Trust	13	17,748	17,748	17,750	(2)	17,748	0	0.00	17,748	17,748	17,748	17,748
11 590 990	Recovery of Common Costs	14	108,347	108,347	108,347	0	113,514	5,167	4.77	115,784	118,100	120,462	122,871
11 592 001	Board Fee Revenue	15-18	667,173	683,639	683,639	0	696,145	12,506	1.83	710,068	724,269	738,755	753,530
11 621 100	Local Government Act - Grant	19	160,000	160,000	160,000	0	160,000	0	0.00	160,000	160,000	160,000	160,000
11 621 150	Province of BC CARIP	20	35,405	35,405	41,783	(6,378)	36,113	708	2.00	36,835	37,572	38,324	39,090
11 759 159	Province of BC - Misc Revenue	21	0	0	0	0	0	0	0.00	0	0	0	0
11 759 940	Hydro Generation Grant in Lieu	22	1,720,802	1,734,735	1,499,946	234,789	1,504,165	(230,570)	(13.29)	1,540,248	1,877,053	1,914,594	1,952,886
11 911 100	Previous Year's Surplus	23	1,281,320	468,674	467,339	1,335	142,757	(325,917)	(69.54)	0	0	0	0
11 921 205	Transfer from Reserve	24	86,762	71,000	0	71,000	410,000	339,000	477.46	0	0	0	0
11 990 100	Hospital District Contract	25	0	0	0	0	0	0	0.00	0	0	0	0
Total Revenue			4,495,701	3,726,849	3,431,698	295,151	3,934,214	207,365	5.56	3,376,534	3,462,527	3,421,988	3,492,211
EXPENDITURE:													
DIRECTORS REMUNERATION & EXPENSE													
12 110 130	Director Remuneration	26	266,190	325,047	322,528	2,519	341,297	16,250	5.00	353,079	361,940	369,179	376,563
12 110 210	Director Travel	27	50,620	53,000	45,163	7,837	54,060	1,060	2.00	55,141	56,244	57,369	58,516
12 110 211	Directors Expenses	28	15,399	27,000	40,226	(13,226)	27,540	540	2.00	28,091	28,653	29,226	29,810
12 110 251	Office Supplies - Directors	29	3,294	6,180	780	5,400	6,304	124	2.00	6,430	6,558	6,689	6,823
SALARIES & BENEFITS													
12 121 111	Salaries and Benefits	30-31	1,412,013	1,773,826	1,620,243	153,582	1,855,848	82,023	4.62	1,797,660	1,834,041	1,870,722	1,908,136
12 121 190	Labour Relations	32	-695	8,722	0	8,722	8,837	114	1.31	8,953	9,072	9,194	9,318
12 121 210	Travel Expense	33	18,429	20,000	20,650	(650)	20,400	400	2.00	20,808	21,224	21,649	22,082
12 121 239	Staff Development	34	22,803	39,658	28,584	11,074	36,482	(3,176)	(8.01)	36,812	37,149	37,492	37,843
OPERATING EXPENSES													
12 121 212	Postage	35	9,962	20,000	6,273	13,727	20,400	400	2.00	20,808	21,224	21,649	22,082
12 121 213	Telephone	36	38,924	39,000	41,717	(2,717)	39,780	780	2.00	40,576	41,387	42,215	43,059
12 121 214	FCM Dues	37	5,747	7,312	6,763	549	7,458	146	2.00	7,607	7,759	7,914	8,073
12 121 221	Advertising	38	31,136	22,200	22,004	196	22,564	364	1.64	22,935	23,314	23,700	24,094
12 121 231	Information Technology	39	202,550	268,375	213,093	55,282	260,201	(8,174)	(3.05)	267,558	251,565	260,164	265,367
12 121 247	Office Equipment	40	4,916	10,700	7,395	3,305	7,700	(3,000)	(28.04)	7,700	7,700	7,700	7,700
12 121 251	Office Supplies	41	33,038	37,000	42,370	(5,370)	37,740	740	2.00	38,495	39,265	40,050	40,851
12 121 252	Building Maintenance	42	136,896	183,833	153,531	30,302	180,383	(3,450)	(1.88)	168,046	170,832	173,674	176,572
12 121 253	Vehicle Operating	43	29,706	34,565	27,278	7,287	38,112	3,547	10.26	38,874	39,651	40,444	41,253
12 121 261	Equipment Lease Photocopier	44	22,171	23,300	9,918	13,382	23,300	0	0.00	23,300	23,300	23,300	23,300
12 121 263	Equipment Lease Postage Machine	45	3,297	4,192	3,434	758	4,276	84	2.00	4,361	4,470	4,537	4,606
12 121 810	Bank Service Charge	46	55,223	50,536	58,618	(8,082)	51,434	898	1.78	52,350	53,284	54,237	55,209

Continued, page 2



REGIONAL DISTRICT OF KOOTENAY BOUNDARY

PARTICIPANTS: Grand Forks, Greenwood, Rossland, Trail, Fruitvale, Midway, Montrose, Warfield, Electoral Areas 'A','B','C','D' & 'E'



EXHIBIT 001
GENERAL GOVERNMENT / LEGISLATIVE & ADMINISTRATIVE SERVICES

GENERAL GOVERNMENT / LEGISLATIVE & ADMINISTRATIVE SERVICES							Increase(Decrease) Between 2019 BUDGET and 2020 BUDGET		Kootenay Boundary				
	PAGE	2018 ACTUAL	2019 BUDGET	2019 ACTUAL	(OVER) UNDER	2020 BUDGET	\$	%	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET	
PROFESSIONAL FEES/INSURANCE													
12 121 232	Legal Fees	47	63,505	70,000	70,124	(124)	71,400	1,400	2.00	72,828	74,285	75,770	77,286
12 121 233	Consultants Fees	48	100,365	149,404	161,694	(12,290)	223,612	74,208	49.67	19,824	14,041	14,262	20,487
12 121 234	External Audit	49	35,000	40,000	35,875	4,125	40,800	800	2.00	41,616	42,448	43,297	44,163
12 121 237	Liability Insurance	50	55,707	49,165	48,655	510	50,148	983	2.00	51,151	52,174	53,218	54,282
12 121 238	Property Insurance	51	15,010	16,210	16,210	0	56,534	40,324	248.77	16,864	17,202	17,546	17,897
DEBT/CAPITAL													
12 121 610	Capital/Amortization	52	191,402	169,500	21,310	148,190	306,000	136,500	80.53	58,000	107,000	0	0
12 121 830	Debt - Principal Payments	53	0	0	0	0	0	0	0.00	0	0	0	0
12 121 811	Interest Expense - Short Term	54	39,590	40,000	43,177	(3,177)	40,000	0	0.00	40,000	40,000	40,000	40,000
12 121 741	Contribution to Reserve	55	1,058,067	188,045	188,045	0	71,045	(117,000)	(62.22)	46,045	46,045	46,045	46,045
REGIONAL WOODSTOVE EXCHANGE PROGRAM													
12 121 905	Woodstove - Coordinator	56	1,124	128	-24	0	0	(128)	(100.00)	0	0	0	0
12 121 906	Woodstove - Rebates Paid	57	4,900	3,000	1,250	1,750	0	(3,000)	(100.00)	0	0	0	0
12 121 907	Woodstove - Other Expenses	58	347	392	144	248	0	(392)	(100.00)	0	0	0	0
12 121 908	Woodstove - Workshops	59	0	0	0	0	0	0	0.00	0	0	0	0
12 121 990	Previous Year's Deficit	60	0	0	0	0	0	0	0.00	0	0	0	0
12 121 995	Operating Grants Provided	61	10,000	10,000	10,000	0	10,000	0	0.00	10,000	10,000	10,000	10,000
12 121 999	Contingencies	62	90,392	36,560	21,914	14,646	20,560	(16,000)	(43.76)	20,621	20,699	20,747	20,796
Total Expenditure			4,027,027	3,726,849	3,288,941	437,908	3,934,214	207,365	5.56	3,376,534	3,462,527	3,421,988	3,492,211
Surplus/(Deficit)			468,674		142,757								

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan



Property Tax Requisition		2020 Budget		2021 Budget		2022 Budget		2023 Budget		2024 Budget	
2019 Actual	Description	Amount	%	Amount		Amount		Amount		Amount	
7,574	11 830 100 001 Fruitvale	16,620	3.0	20,796		12,805		9,926		10,300	
22,146	11 830 200 001 Grand Forks	47,269	8.4	59,146		36,418		28,231		29,294	
2,474	11 830 300 001 Greenwood	5,140	0.9	6,431		3,960		3,070		3,185	
3,865	11 830 400 001 Midway	7,911	1.4	9,899		6,095		4,725		4,903	
3,881	11 830 500 001 Montrose	8,474	1.5	10,603		6,529		5,061		5,252	
24,600	11 830 600 001 Rossland	56,138	10.0	70,242		43,250		33,528		34,790	
56,947	11 830 700 001 Trail	122,254	21.8	152,970		94,189		73,016		75,764	
5,912	11 830 800 001 Warfield	14,031	2.5	17,556		10,810		8,380		8,695	
23,260	11 830 901 001 Electoral Area 'A'	62,062	11.1	77,654		47,814		37,066		38,461	
12,805	11 830 902 001 EA 'B' / LOWER COLUMBIA/OLD C	28,284	5.0	35,390		21,791		16,892		17,528	
24,927	11 830 903 001 EA 'C' / CHRISTINA LAKE	53,057	9.5	66,388		40,877		31,688		32,881	
17,004	11 830 904 001 EA 'D' / RURAL GRAND FORKS	37,152	6.6	46,486		28,623		22,189		23,024	
46,194	11 830 905 001 EA 'E' / WEST BOUNDARY	101,910	18.2	127,515		78,515		60,866		63,156	
251,589	Sub	560,302	100.0	701,074		431,676		334,638		347,231	
	This Year Requisition	560,302		701,074		431,676		334,638		347,231	
	Total Requisition	560,302		701,074		431,676		334,638		347,231	

Notes: Allocations based on most recent property assessment values (2018 Completed Roll, Dec, 2017)

TOTAL						
671,553,474	Converted Assessment Base	890,961,848	890,961,848	890,961,848	890,961,848	890,961,848
0.08117	Cost per \$1,000	0.06289	0.07869	0.04845	0.03756	0.03897
\$ 16.23	Base cost for a home valued at \$200,000	\$ 12.58	\$ 15.74	\$ 9.69	\$ 7.51	\$ 7.79
BUILDING IMPROVEMENTS						
\$ 304,179	Additional Requisition over base of \$241M/\$350M	\$ 319,379	\$ 351,074	\$ 81,676	\$ (15,362)	\$ (2,769)
0.0453	Cost per \$1,000	0.0358	0.0394	0.0092	-0.0017	-0.0003
\$ 9.06	Cost for a home valued at \$200,000	\$ 7.17	\$ 7.88	\$ 1.83	\$ (0.34)	\$ (0.06)

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Federal Grant In Lieu	2019	2020		2021		2022		2023		2024
Account No	11 210 100 001	Prior Yr	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Grants in Lieu	3,000	3,000	2.0%	3,060	2.0%	3,121	2.0%	3,184	2.0%	3,247
	Federal & Provincial Gov't - Properties										
	Annual Budget	3,000	3,000		3,060		3,121		3,184		3,247

Notes:	Previous Year Budget	3,000
	Actual to December 31, 2019	774

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

[illegible]

Notes:	Previous Year Budget	150
	Actual to December 31, 2019	-
Item #1	Estimate for User Group Charges collected for meeting rooms	

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Rental GF Office - Planning	2019	2020		2021		2022		2023		2024
Account No	11 400 004 - 001	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Rental - Planning Dept	7,469	7,619	2.0%	7,771	2.0%	7,927	2.0%	8,085	2.0%	8,247
Annual Budget		7,469	7,619		7,771		7,927		8,085		8,247

Notes:

Previous Year Budget	7,469
Actual to December 31, 2019	7,323

Contribution from Planning Function for use of Grand Forks office space. Includes utilities, and maintenance.

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

[illegible]

Notes:	Previous Year Budget	22,680
	Actual to December 31, 2019	22,680
Item #1	includes recovery of heating, electricity, water, bldg and ground mntc, janitorial, etc.	

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Interest Earned	2019	2020		2021		2022		2023		2024
Account No	11 550 100 - 001	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Interest earned	51,000	52,020	2.0%	53,060	2.0%	54,122	2.0%	55,204	2.0%	56,308
Annual Budget		51,000	52,020		53,060		54,122		55,204		56,308

Notes:	Previous Year Budget	51,000
	Actual to December 31, 2019	77,565

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Five Year Financial Plan

Name	Woodstove Exchange - BC Lung	2019 Prior Year	2020 Budget		2021 Budget		2022 Budget		2023 Budget		2024 Budget
Account No	11 550 106 - 001										
Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount
1	BC Lung Association										
	2018 Funding from BC Lung Association										
	Basic Grants 10 x \$250 & 5 x \$400										
	Support for Administration Costs										
	Sub Total	-									
2	Remaining Funding from Prior Years										
	Basic Grant Portion (3 @ \$250)										
	Basic Grant Portion (-12 @ \$250)	3,000									
	Administration Portion	520									
	Annual Budget	3,520	-		-		-		-		-

Notes:	Previous Year Budget	3,520
	Actual to December 31, 2019	2,041

Item #1
Item #2

Name	Woodstove Exchange - Other Income
Account No	11 550 107 - 001

Notes:	Previous Year Budget	-
	Actual to December 31, 2019	500
Top-up varies from zero to \$250 (average used for this estimate is 41 @ \$250)		

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Miscellaneous Revenue	2019	2020		2021		2022		2023		2024
Account No	11 590 159 - 001	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Miscellaneous Revenue	2,628	2,680	2.0%	2,734	2.0%	2,788	2.0%	2,844	2.0%	2,901
2	Self Insurance Fund (ICBC Invoice)	-	-		-		-		-		-
3	Asset Management Grant - UBCM		15,000								
4	MIA Dividend	5,266	5,321		5,321		5,321		5,321		5,321
5	Fortis BC - Funding for Senior Energy Specialist	100,000	100,000								
6	CBT & FCM Electric Vehicle Study (50/50)		30,000								
7	Energy Efficiency Program Engagement - General		25,000								
8	BW Community Service Review Grant - Prov BC		30,000								

Notes: Previous Year Budget 107,894
 Actual to December 31, 2019 90,422
 Item #2 No Contributions to Self Insurance Fund 2018-20; Reviewed Prior to 2021

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Columbia Basin Trust (Revenue)	2019	2020	2021	2022	2023	2024
Account No	11 590 400 - 001	Prior Year	Budget	Budget	Budget	Budget	Budget
Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	5% Admin fee on Columbia Basin Trust Program	17,748	17,748	17,748	17,748	17,748	17,748
Annual Budget		17,748	17,748	17,748	17,748	17,748	17,748

Notes: Previous Year Budget 17,748
 Actual to December 31, 2019 17,750

Item #1

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Name	Recovery of Common Costs	2019	2020		2021		2022		2023		2024
Account No	11 590 990 - 001	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Use of Fleet Vehicles:										
005	Planning	12,875	13,133	2.0%	13,395	2.0%	13,663	2.0%	13,936	2.0%	14,215
010	Solid Waste	18,540	18,911	2.0%	19,289	2.0%	19,675	2.0%	20,068	2.0%	20,470
007	Economic Development	-	-	2.0%	-	2.0%	-	2.0%	-	2.0%	-
002	Electoral Administration	20,085	20,487	2.0%	20,896	2.0%	21,314	2.0%	21,741	2.0%	22,175
170	Boundary Integrated Watershed		3,000	2.0%	3,060	2.0%	3,121	2.0%	3,184	2.0%	3,247
	Sub-Total	51,500	55,530		56,641		57,773		58,929		60,107
2	Photocopiers:										
004	Building Inspection	2,034	2,075	2.0%	2,116	2.0%	2,158	2.0%	2,202	2.0%	2,246
005	Planning	9,494	9,684	2.0%	9,878	2.0%	10,075	2.0%	10,277	2.0%	10,482
010	Solid Waste	3,714	3,788	2.0%	3,864	2.0%	3,941	2.0%	4,020	2.0%	4,101
3	Heating: Sharing 39% of Total \$15,000	6,086	6,208	2.0%	6,332	2.0%	6,459	2.0%	6,588	2.0%	6,719
4	Power: Sharing 74% of Total \$46,000	35,519	36,229	2.0%	36,954	2.0%	37,693	2.0%	38,447	2.0%	39,216
	Annual Budget	108,347	113,514		115,784		118,100		120,462		122,871

Notes:	Previous Year Budget	108,347
	Actual to December 31, 2019	108,347

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name **Board Fee Revenue, Page 1 of 4**
Account No 11 592 001 - 001

		2019	2020		2021		2022		2023		2024
		Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
001	General Government - Carbon Offset	-	-	2.0%	-	2.0%	-	2.0%	-	2.0%	-
002	Electoral Area Administration	19,553	19,907	2.0%	20,305	2.0%	20,711	2.0%	21,125	2.0%	21,548
003	Grants in Aid	9,453	9,642	2.0%	9,835	2.0%	10,032	2.0%	10,232	2.0%	10,437
004	Building & Plumbing Inspection	27,781	28,313	2.0%	28,879	2.0%	29,457	2.0%	30,046	2.0%	30,647
005	Planning and Development	46,972	47,825	2.0%	48,782	2.0%	49,757	2.0%	50,752	2.0%	51,767
006	Feasibility Studies	1,587	1,616	2.0%	1,648	2.0%	1,681	2.0%	1,715	2.0%	1,749
008	Boundary Economic Development	4,409	4,497	2.0%	4,587	2.0%	4,679	2.0%	4,772	2.0%	4,868
009	Police Based Victims' Services	1,434	1,463	2.0%	1,492	2.0%	1,522	2.0%	1,553	2.0%	1,584
010	Regionalized Waste Management	53,553	54,545	2.0%	55,636	2.0%	56,749	2.0%	57,884	2.0%	59,041
012	Emergency Preparedness	5,486	5,572	2.0%	5,683	2.0%	5,797	2.0%	5,913	2.0%	6,031
014	Parks & Trails - Area 'B'	12,202	12,422	2.0%	12,670	2.0%	12,924	2.0%	13,182	2.0%	13,446
015	9-1-1 Emergency Communications	17,102	17,411	2.0%	17,759	2.0%	18,114	2.0%	18,477	2.0%	18,846
017	East End Economic Development	4,238	4,323	2.0%	4,409	2.0%	4,498	2.0%	4,588	2.0%	4,679
018	Culture Arts & Recreation in the Lower Columbia	17,322	17,542	2.0%	17,893	2.0%	18,251	2.0%	18,616	2.0%	18,988
019	Parks & Trails - Beaver Valley	12,202	12,422	2.0%	12,670	2.0%	12,924	2.0%	13,182	2.0%	13,446
020-011	Recreation - Beaver Valley Arena	13,176	13,396	2.0%	13,664	2.0%	13,937	2.0%	14,216	2.0%	14,500
020-013	Recreation - Beaver Valley Recreation	12,202	12,422	2.0%	12,670	2.0%	12,924	2.0%	13,182	2.0%	13,446
021	Rec. Commission - Gd Fks , Area D	12,202	12,422	2.0%	12,670	2.0%	12,924	2.0%	13,182	2.0%	13,446
022	Rec. Commission Grnwd, Midway, Area E	1,434	1,463	2.0%	1,492	2.0%	1,522	2.0%	1,553	2.0%	1,584
Page 1 Total		272,308	277,203		282,747		288,402		294,170		300,053

Notes:

	37,199
2020 Budget - Climate Change Initiatives	21,420
Included in above Board Fee	\$ 58,619

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name **Board Fee Revenue, Page 2 of 4**
Account No 11 592 001 - 001

		2019	2020		2021		2022		2023		2024
		Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
023	Rec. Commission - Christina Lake	1,434	1,463	2.0%	1,492	2.0%	1,522	2.0%	1,553	2.0%	1,584
024	Rec. Facilities - Christina Lake	1,434	1,463	2.0%	1,492	2.0%	1,522	2.0%	1,553	2.0%	1,584
027	Area C Regional Parks & Trails	7,753	7,884	2.0%	8,042	2.0%	8,203	2.0%	8,367	2.0%	8,534
030	Grand Forks Arena	11,860	12,080	2.0%	12,322	2.0%	12,568	2.0%	12,819	2.0%	13,076
031	Grand Forks Curling Rink	2,291	2,320	2.0%	2,366	2.0%	2,414	2.0%	2,462	2.0%	2,511
040	Grand Forks Aquatic Centre	15,986	16,206	2.0%	16,530	2.0%	16,861	2.0%	17,198	2.0%	17,542
045	Area 'D' Parks & Trails	1,434	1,463	2.0%	1,492	2.0%	1,522	2.0%	1,553	2.0%	1,584
047	Area 'D' Heritage Conservation	1,434	1,463	2.0%	1,492	2.0%	1,522	2.0%	1,553	2.0%	1,584
050	Fire Protection - East End	118,311	120,583	2.0%	122,995	2.0%	125,455	2.0%	127,964	2.0%	130,523
051	Fire Protection - Christina Lake	14,473	14,723	2.0%	15,017	2.0%	15,318	2.0%	15,624	2.0%	15,937
053	Fire Protection - Beaverdell	1,434	1,463	2.0%	1,492	2.0%	1,522	2.0%	1,553	2.0%	1,584
054	Fire Protection - Area E - Big White	13,662	13,912	2.0%	14,190	2.0%	14,474	2.0%	14,764	2.0%	15,059
056	Fire Protection - Rural Greenwood	1,434	1,463	2.0%	1,492	2.0%	1,522	2.0%	1,553	2.0%	1,584
057	Fire Protection - Rural Grand Forks	14,392	14,680	2.0%	14,974	2.0%	15,273	2.0%	15,579	2.0%	15,890
058	Fire Protection - Kettle Valley Fire	5,202	5,306	2.0%	5,412	2.0%	5,520	2.0%	5,631	2.0%	5,743
064	Refuse Disposal - Big White	5,556	5,665	2.0%	5,778	2.0%	5,894	2.0%	6,012	2.0%	6,132
065	Area 'E' Parks & Trails	1,434	1,463	2.0%	1,492	2.0%	1,522	2.0%	1,553	2.0%	1,584
070	Animal Control - East End	4,323	4,409	2.0%	4,497	2.0%	4,587	2.0%	4,679	2.0%	4,772
071	Animal Control - West End	4,323	4,409	2.0%	4,497	2.0%	4,587	2.0%	4,679	2.0%	4,772
	Page 2 Total	228,170	232,418		237,066		241,808		246,644		251,577

Notes:

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name **Board Fee Revenue, Page 3 of 4**
Account No 11 592 001 - 001

		2019	2020		2021		2022		2023		2024
		Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
074	Big White Security Services	4,833	4,919	2.0%	5,017	2.0%	5,118	2.0%	5,220	2.0%	5,324
075	Big white Noise Control Services	1,434	1,463	2.0%	1,492	2.0%	1,522	2.0%	1,553	2.0%	1,584
077	Area 'C' Economic Development	1,434	1,463	2.0%	1,492	2.0%	1,522	2.0%	1,553	2.0%	1,584
078	Area 'D' & GF Economic Development	1,434	1,463	2.0%	1,492	2.0%	1,522	2.0%	1,553	2.0%	1,584
079	Area 'E' Economic Development	1,434	1,463	2.0%	1,492	2.0%	1,522	2.0%	1,553	2.0%	1,584
080	Mosquito Control - GD Fks, Area D	3,278	3,331	2.0%	3,398	2.0%	3,466	2.0%	3,535	2.0%	3,606
081	Mosquito Control - Christina Lake	2,046	2,075	2.0%	2,117	2.0%	2,159	2.0%	2,202	2.0%	2,246
090	Noxious Weed Control - Area A	1,434	1,463	2.0%	1,492	2.0%	1,522	2.0%	1,553	2.0%	1,584
091	Christina Lake Milfoil	1,956	1,991	2.0%	2,031	2.0%	2,071	2.0%	2,113	2.0%	2,155
092	Noxious Weed - Area D & E	1,434	1,463	2.0%	1,492	2.0%	1,522	2.0%	1,553	2.0%	1,584
101	Street Lighting - Big White	1,434	1,463	2.0%	1,492	2.0%	1,522	2.0%	1,553	2.0%	1,584
140	Library - Grand Forks, Areas D & C	3,943	4,022	2.0%	4,102	2.0%	4,184	2.0%	4,268	2.0%	4,354
145	Greenwood, Area E' Cemetery Services	1,434	1,463	2.0%	1,492	2.0%	1,522	2.0%	1,553	2.0%	1,584
150	Cemeteries - East End	5,088	5,180	2.0%	5,284	2.0%	5,389	2.0%	5,497	2.0%	5,607
170	Boundary Integrated Watershed	1,434	1,463	2.0%	1,492	2.0%	1,522	2.0%	1,553	2.0%	1,584
500	Beaver Valley Water Supply	25,913	26,370	2.0%	26,897	2.0%	27,435	2.0%	27,984	2.0%	28,544
550	Christina Lake Water Supply Utility	7,923	8,079	2.0%	8,241	2.0%	8,405	2.0%	8,573	2.0%	8,745
600	Coumbia Gardens Water Supply	2,222	2,264	2.0%	2,309	2.0%	2,355	2.0%	2,403	2.0%	2,451
650	Rivervale Water Supply Utility	7,920	8,075	2.0%	8,237	2.0%	8,401	2.0%	8,569	2.0%	8,741
	Page 3 Total	78,028	79,473		81,062		82,684		84,337		86,024

Notes:

Actual to December 31, 2019

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Name **Board Fee Revenue, Page 4 of 4**
Account No 11 592 001 - 001

[illegible]

Notes:	Previous Year Budget	683,639
	Actual to December 31, 2019	683,639

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

[illegible]

Notes:	Previous Year Budget	160,000
	Actual to December 31, 2019	160,000

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Province of BC CARIP	2019	2020		2021		2022		2023		2024
Account No	11 621 150 - 001	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Province of BC	35,405	36,113	2.0%	36,835	2.0%	37,572	2.0%	38,324	2.0%	39,090
	Climate Action Revenue Incentive Program										
	Carbon Tax Refunds based on actual volumes										
Annual Budget		35,405	36,113		36,835		37,572		38,324		39,090

Notes:

Previous Year Budget	35,405
Actual to December 31, 2019	41,783

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name **Province of BC - Misc Revenue**
Account No **11 759 159 - 001**

		2019 Prior Year	2020 Budget		2021 Budget		2022 Budget		2023 Budget		2024 Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
		-	-	2.0%	-	2.0%	-	2.0%	-	2.0%	-
Annual Budget		-	-		-		-		-		-

Notes:	Previous Year Budget	1,734,735
	Actual to December 31, 2019	1,499,946

Name	Hydro Generation Grant in Lieu
Account No	11 759 940 - 001

230570

Yr 2007 +	Enhanced funding model adopted by the province for Crown Corporations Grant In Lieu Grant payments must be indexed annually based on year-over-year changes in total municipal property tax revenue in the province.
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REGIONAL DISTRICT OF KOOTENAY BOUNDARY

[illegible]

Notes:	Previous Year Budget	468,674
	Actual to December 31, 2019	467,339

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Name	Transfer From Reserve	2019	2020		2021		2022		2023		2024
Account No	11 921 205 - 001	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount
1	Admin Fleet Vehicle G8		45,000								
2	Admin Building Upgrades		60,000								
3	Building Safety Code Updates										
4	Smooth taxation	71,000	300,000								
5	Energy Efficiency Program Engagement - CARIP		5,000								
6	Building Safety Code Updates										
7											
	Annual Budget	71,000	410,000		-		-		-		-

Notes:	Previous Year Budget	71,000
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Actual to December 31, 2019	-
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Item #2	Upgrade GF Admin Office Electrical System; Review GF Admin Office HVAC; Admin Office Conversions
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Item #5	Only Required if Grant Funding Not Secured
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Name	Hospital District Contract
Account No	11 990 100 - 001

Notes:	Previous Year Budget	-
	Actual to December 31, 2019	-

Hospital wound up in 2015

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name Account No		2019 Prior Year	2020 Budget		2021 Budget		2022 Budget		2023 Budget		2024 Budget
Directors Remuneration 12 110 130 - 001											
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Directors 13 x (\$810 x 2 months) + (\$929 x 10 months)(Basic R	141,830	141,830	2.0%	147,822	2.0%	150,779	2.0%	153,795	2.0%	156,870
2	Board Chair \$2,064 x 12 months	24,768	24,768	2.0%	27,063	2.0%	29,405	2.0%	29,993	2.0%	30,593
3	Vice-Chair \$330 x 12 Months	4,320	4,320	2.0%	4,406	2.0%	4,495	2.0%	4,584	2.0%	4,676
4	Regular Board Meetings 13 Dir. x 22 MTG x \$90	25,740	25,740	2.0%	26,255	2.0%	26,780	2.0%	27,315	2.0%	27,862
5	Special Board Meetings (2 per year X 13 Dir X \$90	2,340	2,340	2.0%	2,387	2.0%	2,435	2.0%	2,483	2.0%	2,533
6	Technical Allowance 13 x \$216 x \$12 Months	33,696	33,696	2.0%	34,370	2.0%	35,057	2.0%	35,758	2.0%	36,474
7	Tech/Hardware Allowance Rural Directors (5 * \$500/yr)	-	-		-		-		-		-
8	Tech Allowance Rural Director (5 x \$100 x 12 Mnth)	-	-		-		-		-		-
9	Cell Phone Allowance Rural (5 x \$75 x 12 Mnth)	-	-		-		-		-		-
COMMITTEE MEETINGS REMUNERATION											
10	Committee Chair Remuneration @ \$120	10,800	10,800	2.0%	11,016	2.0%	11,236	2.0%	11,461	2.0%	11,690
11	Policy & Personnel	5,940	5,940	2.0%	6,059	2.0%	6,180	2.0%	6,304	2.0%	6,430
12	Finance - Liaison	650	650	2.0%	663	2.0%	676	2.0%	690	2.0%	704
13	Electoral Area Services Committee	5,400	5,400	2.0%	5,508	2.0%	5,618	2.0%	5,731	2.0%	5,845
14	Environmental Services - Liaison	650	650	2.0%	663	2.0%	676	2.0%	690	2.0%	704
15	Protective Services - Liaison	650	650	2.0%	663	2.0%	676	2.0%	690	2.0%	704
16	Other Authorized Board Committee Meetings	34,845	34,845	2.0%	35,542	2.0%	36,252	2.0%	36,978	2.0%	37,717
17	Meeting Travel Allow. Est. (\$53 & \$64 & \$79) MTG/TRV	15,000	15,000	2.0%	15,300	2.0%	15,606	2.0%	15,918	2.0%	16,236
18	Allowance for Absentee Director + Other Ad Hoc Meetings	5,000	5,000	2.0%	5,100	2.0%	5,202	2.0%	5,306	2.0%	5,412
19	Statutory Benefits @ 5.0%	13,418	13,418	2.0%	13,686	2.0%	13,960	2.0%	14,239	2.0%	14,524
20	Cost pressures (possible increase in stipend/allowances - 5%)		16,250	2.0%	16,575	2.0%	16,907	2.0%	17,245	2.0%	17,590
Annual Budget		325,047	341,297		353,079		361,940		369,179		376,563

341297
5%
17065

Notes:	Previous Year Budget	325,047
	Actual to December 31, 2019	322,528
CPI increase of 2% included in rates 2020 and beyond		
#7, #8 & #9 transferred to electoral area budget		

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Director Travel	2019	2020		2021		2022		2023		2024
Account No	12 110 210 - 001	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Mileage Board & Committee Meetings	53,000	54,060	2.0%	55,141	2.0%	56,244	2.0%	57,369	2.0%	58,516
Annual Budget		53,000	54,060		55,141		56,244		57,369		58,516

Notes:

Previous Year Budget	53,000
Actual to December 31, 2019	45,163
Reimbursement rate established by Policy - Provincial Government Rate	
Covers mileage claims only for Directors to attend Board	
and committee meetings, workshops, seminars etc.	

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Five Year Financial Plan

Name	Directors Meeting Expenses	2019	2020		2021		2022		2023		2024
Account No	12 110 211 - 001	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Meals & Accommodation	20,400	20,808	2.0%	21,224	2.0%	21,649	2.0%	22,082	2.0%	22,523
2	FCM Conference: 1 Director	5,100	5,202	2.0%	5,306	2.0%	5,412	2.0%	5,520	2.0%	5,631
3	COFI - Conference - Chair	1,500	1,530	2.0%	1,561	2.0%	1,592	2.0%	1,624	2.0%	1,656
	Conference Location & Dates:										
2020	June 4 - 7, 2020, Toronto, ON										
	Annual Budget	27,000	27,540		28,091		28,653		29,226		29,810

Notes:	Previous Year Budget	27,000
	Actual to December 31, 2019	40,226
Covers all other expenses of Directors.		
Mileage & Remuneration coded in other Budgets		

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Office Supplies - Directors	2019	2020		2021		2022		2023		2024
Account No	12 110 251 - 001	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Business purposes Vehicle Insurance Coverage	3,090	3,152	2.0%	3,215	2.0%	3,279	2.0%	3,345	2.0%	3,412
2	Allowance for satellite internet service where basic not av	3,090	3,152	2.0%	3,215	2.0%	3,279	2.0%	3,345	2.0%	3,412
Annual Budget		6,180	6,304		6,430		6,558		6,689		6,823

Notes:		Previous Year Budget	6,180
		Actual to December 31, 2019	780
Item #1	Extra cost for Business Use Vehicle Insurance coverage reimbursed		

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Salaries & Benefits	2019			2020		2021		2022		2023		2024
Account No	12 121 111 - 001	Prior Year			Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Hours	Rate	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Chief Administrative Officer	161,058			171,082		167,671	0.0%	171,360	2.0%	174,787	2.0%	178,283
2	General Manager - Finance	120,209		6 MID	122,962	2.0%	125,421	2.0%	127,930	2.0%	130,488	2.0%	133,098
3	Financial Services Manager	95,644		4 MID	97,834	2.0%	99,791	2.0%	101,787	2.0%	103,823	2.0%	105,899
4	Manager of Corporate Administration	100,426		4 MID	102,726	2.0%	104,781	2.0%	106,876	2.0%	109,014	2.0%	111,194
5	Executive Assistant	68,466		1 MID	70,034	2.0%	71,435	2.0%	72,864	2.0%	74,321	2.0%	75,807
6	Manager of Information Services	87,037		4 STEP 2	89,030	2.0%	90,810	2.0%	92,626	2.0%	94,479	2.0%	96,369
7	Manager of Infrastructure and Sustainability	14,347	15.0%		97,834	2.0%	14,969	2.0%	15,268	2.0%	15,573	2.0%	15,885
8	General Manager - Operations/Deputy CAO	85,829	70.0%		135,888	2.0%	83,752	2.0%	85,427	2.0%	87,136	2.0%	88,879
9	Manager of Facilities & Recreation (Grand Forks)	4,782	5.0%		97,834	2.0%	4,892	2.0%	5,089	2.0%	5,191	2.0%	5,295
10	Deputy Fire Chief's extra duties (Big White Fire)	1,732				2.0%	1,767	2.0%	1,802	2.0%	1,838	2.0%	1,912
11	Allowance for Retirement, Orientation and Other Cost Pres	32,801			33,457	2.0%	34,126	2.0%	34,809	2.0%	35,505	2.0%	36,215
12	Manager of Facilities & Recreation (Greater Trail)	9,564	10.0%		97,834	2.0%	9,783	2.0%	9,979	2.0%	10,179	2.0%	10,590
13	Corporate Communications Officer	45,439	54.0%		86,073	2.0%	46,479	2.0%	47,409	2.0%	48,357	2.0%	50,311
14	Deputy CAO Remuneration	15,000			15,300	2.0%	15,606	2.0%	15,918	2.0%	16,236	2.0%	16,561
15	Fortis BC Senior Energy Specialist	79,365			79,365								
	Subtotal	921,700			954,508	2.0%	872,541	2.0%	890,328	2.0%	908,134	2.0%	926,297
	Benefits @	257,615		28%	262,585	28%	240,036	28%	244,929	28%	249,828	28%	254,824
	Page 1 Total	1,179,315			1,217,093		1,112,578		1,135,257		1,157,962		1,181,121

Notes:

Item #7 Actual to December 31, 2019

Item #11 Cost pressure allowance - management compensation review

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Salaries & Benefits, Continued	2019	2019		2020		2021		2022		2023		2024
Account No	12 121 111 - 001	Prior Year	Hours		Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Hours	Rate	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Financial Analyst	65,727	1,900	34.73	65,970	2.0%	67,289	2.0%	68,635	2.0%	70,008	2.0%	71,408
2	Financial Specialist	65,727	1,900	34.73	65,970	2.0%	67,289	2.0%	68,635	2.0%	70,008	2.0%	71,408
3	Accounting Clerk Receptionist	55,942	1,900	29.56	56,149	2.0%	57,272	2.0%	58,418	2.0%	59,586	2.0%	60,778
4	Clerk/Steno/Receptionist	54,485	1,900	28.79	54,687	2.0%	55,780	2.0%	56,896	2.0%	58,034	2.0%	59,195
5	Full Time IT support staff	58,497	1,900	30.91	58,714	2.0%	59,888	2.0%	61,086	2.0%	62,307	2.0%	63,553
6	Network Infrastructure Analyst	79,163	1,900	41.83	79,456	2.0%	81,045	2.0%	82,666	2.0%	84,319	2.0%	86,006
7	Engineering Technician (25% shared position)	17,080	1,900	36.10	17,143	2.0%	17,486	2.0%	17,836	2.0%	18,192	2.0%	18,556
8	Fleet Vehicle Servicing (Car Washer)	-			-	2.0%	-	2.0%	-	2.0%	-	2.0%	-
9	Overtime allowance	10,000			10,000	2.0%	10,200	2.0%	10,404	2.0%	10,612	2.0%	10,824
10	Provision for unused Holidays (1wk/employee)	5,000	375	30.00	5,000	2.0%	5,100	2.0%	5,202	2.0%	5,306	2.0%	5,412
11	Finance Relief (Sick & Vacation Coverage)	9,607	325	29.56	9,607	2.0%	9,799	2.0%	9,995	2.0%	10,195	2.0%	10,399
12	Administration Casual staffing	43,415	1,508	28.79	43,415	2.0%	44,284	2.0%	45,169	2.0%	46,073	2.0%	46,994
13	Document management - administrative support		900	28.79	25,911	2.0%	54,499	2.0%	55,589	2.0%	56,701	2.0%	57,835
14													
15	Allowance for CUPE Contract Increase (2%)				7,202	2.0%	7,346	2.0%	7,493	2.0%	7,642	2.0%	7,795
	Subtotal	464,643	16,405		499,223	2.0%	537,277	2.5%	548,023	3.0%	558,983	3.0%	570,163
	Benefits @	129,868		28.0%	139,533	27.5%	147,805	27.5%	150,761	27.5%	153,776	27.5%	156,852
	Page 2 Total	594,511			638,755		685,082		698,784		712,760		727,015
	Annual Budget	1,773,826			1,855,848		1,797,660		1,834,041		1,870,722		1,908,136

Notes:	Previous Year Budget	1,773,826
	Actual to December 31, 2019	1,620,243
Item #6	Liquid Waste 25%, Solid Waste 50%, Administration 25%	
Item #10	Benefits Updated for 1.95% Employer Health Tax In 2019 & End of MSP Premiums in 2020	

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Labour Relations	2019	2020		2021		2022		2023		2024
Account No	12 121 190 - 001	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Labour Relations	3,000	3,000		3,000		3,000		3,000		3,000
2	Employee and family assistance program	5,722	5,837	2.0%	5,953	2.0%	6,072	2.0%	6,194	2.0%	6,318
Annual Budget		8,722	8,837		8,953		9,072		9,194		9,318

Notes: Previous Year Budget 8,722
 Actual to December 31, 2019 -
 Item #1
 Item #2 EFAP contract with Lifeworks (Capri Insurance) 170 ee @ 2.75/month

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Travel Expense	2019	2020		2021		2022		2023		2024
Account No	12 121 210 - 001	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Travel expense for Administrative staff:	20,000	20,400	2.0%	20,808	2.0%	21,224	2.0%	21,649	2.0%	22,082

Notes:

Previous Year Budget	20,000
Actual to December 31, 2019	20,650

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Staff Development	2019	2020	2021	2022	2023	2024		
Account No	12 121 239 - 001	Prior Year	Budget		Budget	Budget	Budget		
1	Municipal Officers Association:		Amount	%	Amount	%	Amount	%	Amount
	LGMA Dues (West Kootenay Chapter)	150	153	2.0%	156	2.0%	159	2.0%	166
	LGMA Membership	900	918	2.0%	936	2.0%	955	2.0%	994
	LGMA Annual Convention	1,020	1,040	2.0%	1,061	2.0%	1,082	2.0%	1,126
	LGMA - Kootenay Boundary Chapter conferences	714	728	2.0%	743	2.0%	758	2.0%	788
2	Financial Analyst CPA professional development	1,000	1,000		1,000		1,000		1,000
3	Accounting Clerk/Receptionist - payroll practitioner training								
4	Prov for continuing education for work related applicat	7,500	7,650	2.0%	7,803	2.0%	7,959	2.0%	8,281
5	VADIM Annual Conference	500	510	2.0%	520	2.0%	531	2.0%	552
6	GFOABC Annual Dues	719	734	2.0%	748	2.0%	763	2.0%	794
7	GFOABC Annual Conference	1,600	1,632	2.0%	1,665	2.0%	1,698	2.0%	1,767
8	Staff software training	2,080	2,122	2.0%	2,164	2.0%	2,207	2.0%	2,296
9	Payroll Association Workshops	1,000	1,020	2.0%	1,040	2.0%	1,061	2.0%	1,104
10	OH&S Training	12,000	12,000		12,000		12,000		12,000
11	CPA dues	3,300	3,300		3,300		3,300		3,300
12	CIP/PIBC - APEG dues	2,000	2,000		2,000		2,000		2,000
13	Payroll Association Dues	200	200		200		200		200
14	Int Assoc for Public Participation	300	300		300		300		300
15	Int Assoc of Business Communicators	375	375		375		375		375
16	IAP2 Conference (Communication)	800	800		800		800		800
17	GFOABC - Bootcamp	2,500							
18	Social Media Certification	1,000							
	Annual Budget	38,658	36,482		36,812		37,149		37,843

Notes:	Previous Year Budget	39,658
	Actual to December 31, 2019	28,584

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Postage	2019	2020		2021		2022		2023		2024
Account No	12 121 212 - 001	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Postage	20,000	20,400	2.0%	20,808	2.0%	21,224	2.0%	21,649	2.0%	22,082
Annual Budget		20,000	20,400		20,808		21,224		21,649		22,082

Notes:

Previous Year Budget	20,000
Actual to December 31, 2019	6,273

1. Postage increase for basic letter to increase from .63 to \$1 on March 1st 2014

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Telephone	2019	2020		2021		2022		2023		2024
Account No	12 121 213 - 001	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Telephone call time charges	27,000	27,540	2.0%	28,091	2.0%	28,653	2.0%	29,226	2.0%	29,810
2	Cellular System air time	12,000	12,240	2.0%	12,485	2.0%	12,734	2.0%	12,989	2.0%	13,249
Annual Budget		39,000	39,780		40,576		41,387		42,215		43,059

Notes:

Previous Year Budget	39,000
Actual to December 31, 2019	41,717

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name **FCM Annual Dues**
Account No 12 121 214 - 001

		2019 Prior Year	2020 Budget		2021 Budget		2022 Budget		2023 Budget		2024 Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Federation of Canadian Municipalities Annual Dues	6,763	6,898	2.0%	7,036	2.0%	7,176	2.0%	7,320	2.0%	7,466
2	Travel Fund	549	560	2.0%	571	2.0%	583	2.0%	594	2.0%	606
Annual Budget		7,312	7,458		7,607		7,759		7,914		8,073

Notes:	Previous Year Budget	7,312
	Actual to December 31, 2019	6,763

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Advertising	2019	2020		2021		2022		2023		2024
Account No	12 121 221 - 001	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Positions vacant	5,100	5,202	2.0%	5,306	2.0%	5,412	2.0%	5,520	2.0%	5,631
2	Promotional Items	5,000	5,100	2.0%	5,202	2.0%	5,306	2.0%	5,412	2.0%	5,520
3	Town Hall Meeting Costs	5,100	5,202	2.0%	5,306	2.0%	5,412	2.0%	5,520	2.0%	5,631
4	Contingency	3,000	3,060	2.0%	3,121	2.0%	3,184	2.0%	3,247	2.0%	3,312
5	CBT Advertising	4,000	4,000		4,000		4,000		4,000		4,000
Annual Budget		22,200	22,564		22,935		23,314		23,700		24,094

Notes:

Previous Year Budget	22,200
Actual to December 31, 2019	22,004

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name **Information Technology**
Account No 12 121 231 - 001

		2019 Prior Year	2020 Budget	2021 Budget	2022 Budget	2023 Budget	2024 Budget
Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	IT Summary	268,375	260,201	267,558	251,565	260,164	265,367
Annual Budget		268,375	260,201	267,558	251,565	260,164	265,367

Notes: Previous Year Budget 268,375
Actual to December 31, 2019 213,093
Capital Portion of Items Included Under Capital

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name **Office Equipment**
Account No 12 121 247 - 001

		2019 Prior Year	2020 Budget		2021 Budget		2022 Budget		2023 Budget		2024 Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Contingency for Computer Failure	2,200	2,200		2,200		2,200		2,200		2,200
2	Allowance for Furnishings, Office Equipment	5,500	5,500		5,500		5,500		5,500		5,500
3	Filing Cabinets for Administration	3,000									
	Annual Budget	10,700	7,700		7,700		7,700		7,700		7,700

Notes:

Previous Year Budget	10,700
Actual to December 31, 2019	7,395

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Five Year Financial Plan

[illegible]

Notes:	Previous Year Budget	37,000
	Actual to December 31, 2019	42,370
Board policy of using recycled products when available		

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Building Maintenance	2019	2020	2021	2022	2023	2024
Account No	12 121 252 - 001	Prior Year	Budget	Budget	Budget	Budget	Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount
1	Contracted Janitorial/Maintenance	37,989	38,749	2.0%	39,524	2.0%	40,314
2	Snow clearing	3,060	3,121	2.0%	3,184	2.0%	3,247
3	Miscellaneous Maintenance Supplies & Repairs	24,560	3,500	2.0%	3,500	2.0%	3,570
4	Water & Sewer Utility	2,040	2,081	2.0%	2,122	2.0%	2,165
5	Bldg maint, electrical, mechanical, plumbing	4,080	4,162	2.0%	4,245	2.0%	4,330
6	Annual test of Fire alarm system	2,040	2,081	2.0%	2,122	2.0%	2,165
7	Canadian Waste - Pickup at Trail Office	2,040	2,081	2.0%	2,122	2.0%	2,165
8	Elevator Maintenance	1,122	1,144	2.0%	1,167	2.0%	1,191
9	Heating Costs - Gas (50% Recovered)	9,180	9,364	2.0%	9,551	2.0%	9,742
10	Power Costs - Electricity (74% Recovered)	46,920	47,858	2.0%	48,816	2.0%	49,792
11	Service HVAC	3,090	3,152	2.0%	3,215	2.0%	3,279
12	Alpine Disposal - Mixed Paper Recycle	1,600	1,632	2.0%	1,665	2.0%	1,698
13	Exterior xeriscaping/office conversion		15,000				
14	Liebert UPS System Annual Service	5,632	5,745	2.0%	5,860	2.0%	5,977
	Grand Forks Office Expenses:						
15	Utilities - Heating (gas)	4,080	4,162	2.0%	4,245	2.0%	4,330
16	Utilities - Power (electricity, water)	4,080	4,162	2.0%	4,245	2.0%	4,330
17	Building & Grounds Maintenance	3,570	3,641	2.0%	3,714	2.0%	3,789
18	Janitorial Services (Contract VAB Enterprises)	8,500	8,500		8,500		8,500
19	Exterior and Interior upgrades to Building	20,000	20,000		20,000		20,000
20	Counterforce Security Services	250	250		250		250
	Annual Budget	183,833	180,383		168,046		170,832
							173,674
							176,572

Notes: Previous Year Budget 183,833
Actual to December 31, 2019 153,531

Item #1 Contracted with GTCC Janitorial Staff
Item #3 Misc \$3060, additional cubicle for building inspection manager \$10,000, communication panel \$5,000, admin security gates \$6,500
Item #11 Western Canada Contract Annual Agreement \$1,942.78 plus tax
Item #13 xeriscaping exterior building \$10,000; conversion of storage room to office \$5,000

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Five Year Financial Plan

[illegible]

Notes:	Previous Year Budget	34,565
	Actual to December 31, 2019	27,278

Item #5	Excess Insurance Limit \$10,000,000 to "top-up" coverage of all employees and elected officials driving their own vehicles on Regional District business
Item #6	Coded to Consultant Fees Prior to 2017 (1-2-121-233-001)

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Equipment Lease - Photocopier	2019	2020	2021	2022	2023	2024
Account No	12 121 261 - 001	Prior Year	Budget	Budget	Budget	Budget	Budget
Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	IKON Service contract for Admin Photocopiers	2,100	2,100	2,100	2,100	2,100	2,100
2	IKON Service contract for ZGMIS component (above)	1,200	1,200	1,200	1,200	1,200	1,200
3	Maintenance Fees based on usage	20,000	20,000	20,000	20,000	20,000	20,000
4	Photocopier Replacement Plan (Administration)						
5							
Annual Budget		23,300	23,300	23,300	23,300	23,300	23,300

Notes:

	Previous Year Budget	23,300
	Actual to December 31, 2019	9,918

Item #1,#2 IKON Service agreement Shared between Admin 44%, BV Recreation, 21% and Building Inspection 35%

Item #4 MFA Five Year Lease @ 2% \$692.99 per month x 12 = \$8,316 Lease #9210 2012 - 2017

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

[illegible]

Notes:	Previous Year Budget	3,500
	Actual to December 31, 2019	3,434

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

[illegible]

Notes:		Previous Year Budget	50,536
		Actual to December 31, 2019	58,618
Item #1	Banking Agreement monthly service charge all accounts		

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Legal Fees	2019	2020		2021		2022		2023		2024
Account No	12 121 232 - 001	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Legal fees	70,000	71,400	2.0%	72,828	2.0%	74,285	2.0%	75,770	2.0%	77,286
	Annual Budget	70,000	71,400		72,828		74,285		75,770		77,286

Notes:	Previous Year Budget	70,000
	Actual to December 31, 2019	70,124

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Consultants Fees	2019	2020	2021	2022	2023	2024				
Account No	12 121 233 - 001	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Miscellaneous	10,404	10,612	2.0%	10,824	2.0%	11,041	2.0%	11,262	2.0%	11,487
2	Post-Employment Benefit Calculation	3,000	3,000		9,000		3,000		3,000		9,000
3	Management Compensation Review		15,000								
4	Communication Plan										
5	Asset Management Plan Consultant	60,000	30,000								
6	Community Energy Association Carbon Action Plan Sup	12,000									
7	Development of RDKB Area Photo Library	15,000									
8	CBT & FCM Electric Vehicle Study		30,000								
9	Energy Efficiency Program Engagement		30,000								
10	Communication Brand Refresh										
11	HR Consultant		40,000								
12	Graphic Design re Communication										
13	Rural Development Institute - Selkirk College	20,000	20,000								
14	Board Strategic Plan Development	4,000									
15	Website Redesign	25,000	15,000								
16	BW Community Service Review		30,000								
17											
	Annual Budget	149,404	223,612		19,824		14,041		14,262		20,487

Notes: Previous Year Budget 149,404
Actual to December 31, 2019 161,694

Item #2 Audit Requirement: MERCER (CANADA) LTD (Every 3 years there is a detailed update to the annual calculations)

Item #5 Development of an asset management plan is scheduled for 2016. There may be funds available through UBCM to offset costs but not determinable at time of the budget.

Item #6 Project \$25,000 in 2015-to be completed in 2016

Item #9

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

[illegible]

Notes:	Previous Year Budget	40,000
	Actual to December 31, 2019	35,875

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Liability Insurance	2019	2020		2021		2022		2023		2024
Account No	12 121 237 - 001	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No		Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Board Corporate Liability Insurance	48,655	49,628	2.0%	50,621	2.0%	51,633	2.0%	52,666	2.0%	53,719
1a	Experience Adjustment (Experience Factor Adjustment)	-	-	2.0%	-	2.0%	-	2.0%	-	2.0%	-
2	Group Travel Insurance - Elected Officials	510	520	2.0%	531	2.0%	541	2.0%	552	2.0%	563
	Annual Budget	49,165	50,148		51,151		52,174		53,218		54,282

Notes:	Previous Year Budget	49,165
	Actual to December 31, 2019	48,655
Item #1a	Adjustment for our experience in relation to MIA "averages" MAX 30% of premium	
Yr 2017	Our Experience rating factor is a 0% surcharge. Last year the factor was 2.99%	
Yr 2019	Our Experience rating factor is a -10% surcharge. Last year the factor was 2.99%	

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

[illegible]

Notes:	Previous Year Budget	16,210
	Actual to December 31, 2019	16,210
Item #3	Included in Business Interruption (Item #8)	
Items #6-7	Comprehensive appraisal every five years	

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Capital	2019	2020		2021		2022		2023		2024	
Account No	12 121 610 - 001	Prior Year	Budget		Budget		Budget		Budget		Budget	
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%
1	Fleet Vehicle G8 (suv)		45,000									
2	Admin Office Upgrades		60,000									
3												
4	IT Capital (IT \$60K from 2019?; \$140K for 2020)	169,500	201,000		58,000		107,000		-		-	
5												

Notes:	Previous Year Budget	169,500
	Actual to December 31, 2019	21,310

Items #1-3 Decision to replace fleet vehicles based on mileage and general condition
All Vehicle purchases shown as net of trade-in values

Item #2 GF Admin Office Electrical System Upgrade; HVAC Review/Improvements/ Trail Admin Office Conversion

Sources of Funding Capital Projects:
D = Debenture Borrowing
R = Reserves
C = Current Revenues
S = Short Term Borrowing
G = Gas Tax Grant

Name	Debt - Principal Payments
Account No	12 121 830 - 001

Notes:	Previous Year Budget	-
	Actual to December 31, 2019	-

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Five Year Financial Plan

Name	Interest Short Term	2019	2020		2021		2022		2023		2024
Account No	12 121 811 - 001	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Interest charges on temporary borrowing	40,000	40,000		40,000		40,000		40,000		40,000
	Annual Budget	40,000	40,000		40,000		40,000		40,000		40,000

Notes:	Previous Year Budget	40,000
	Actual to December 31, 2019	43,177

Item #1	Cost of borrowing pending the receipt of tax requisition
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REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Contribution to Reserve	2019	2020	2021	2022	2023	2024
Account No	12 121 741 - 001	Prior Year	Budget	Budget	Budget	Budget	Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount
1	Contribution to Reserve - Information Technology	25,000	25,000		25,000		25,000
2	Management Early Retirement Incentive Plan	3,045	3,045		3,045		3,045
3	Self Insurance Fund (ICBC Invoice)	-	-		-		-
4	Airport sale transfer to reserve						
5	Carbon offset contribution to reserve	35,000	18,000		18,000		18,000
6	Build reserves						
7	CARIP Grant to Reserve (less staff component)	25,000	25,000		25,000		25,000
8	Audio Visual	100,000					
Annual Budget		188,045	71,045		46,045		46,045

Notes:		Previous Year Budget	188,045
		Actual to December 31, 2019	188,045
item #1	General Contribution for Building Upgrades		
Item #2	Andison \$1,795 (Previous \$718/\$538 004/\$539 005) & Lenardon \$1,250 = \$3,045		
Item #3	Recommend that future Fleet Vehicle purchases are financed from Self-Insurance Fund		
Item #3	No Contributions to Self Insurance Fund 2018-20; Reviewed Prior to 2021		
Item #5	Carbon offset		

\$ 4,089,963.92
\$ 490,051.13
\$ 130,789.82
\$ 216,347.92
\$ 21,427.09
\$ 235,319.03
\$ 1,301,215.14
\$ 123,874.39
\$ 1,570,939.40

Balance in Reserve Account December 31, 2018
Accounts 34 700 001 and 34 701 001
Self Insurance Fund (included in above)
Management ERIP Fund (included in above)
Carbon Offset Fund (included in above)
Education Committee (included in above)
Information Technology
Taxation Offset (Smoothing)
Climate Action Fund
Net Reserve (unrestricted)

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Name **Woodstove Exchange - Coordinator**
Account No 12 121 905 - 001

[illegible]

Notes:		Previous Year Budget	128
		Actual to December 31, 2019	(24)
Item #1	BC Lung has extended the program to December 2018		

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Name	Woodstove Exchange - Rebates Paid	2019	2020		2021		2022		2023		2024
Account No	12 121 906 - 001	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount
1	Rebates Paid 25 @ \$250)	-	-		-		-		-		-
2	Top Ups provided by Local Government										
	Carry Forward from Prior Year (3 @ \$250.00)										
	Carry Forward from Prior Year (-1 @ \$250.00 & 5 @ \$250.00)	3,000									
	Annual Budget	3,000	-		-		-		-		-

Notes:		Previous Year Budget	3,000
		Actual to December 31, 2019	1,250
Item #1	BC Lung has extended the program to December 2015		
Item #2	Average top up \$100 each		

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name **Woodstove Exchange - Other Expenses**
Account No 12 121 907 - 001

		2019	2020		2021		2022		2023		2024
		Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount
	Other Expenses Include:	-	-		-		-		-		-
1	Telephones, Internet and Communication										
2	Advertising and Promotions										
3	Travel and Mileage										
4	Carry Forward from Prior Year	392									
	Annual Budget	392	-		-		-		-		-

Notes: Previous Year Budget 392
Actual to December 31, 2019 144
Item #1 BC Lung has extended the program to December 2015

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Name **Woodstove Exchange - Workshops**
Account No 12 121 908 - 001

2019
Prior Year

2020 Budget

2021 Budget

2022 Budget

2023 Budget

2024 Budget

Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount
1	Woodstove Workshops, Public Education	-	-		-		-		-		-
	(includes wages)										
	Annual Budget	-	-		-		-		-		-

Notes:		Previous Year Budget	-
		Actual to December 31, 2019	-
Item #1	BC Lung has extended the program to December 2015		
	Included in other expenses		

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

[illegible]

Notes:	Previous Year Budget	-
	Actual to December 31, 2019	-

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

[illegible]

Notes:	Previous Year Budget	10,000
	Actual to December 31, 2019	10,000
<u>Board motion 2014 to provide grant to Columbia Gardens Water Supply of up to \$10,000</u>		

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

[illegible]

Notes:	Previous Year Budget	36,560
	Actual to December 31, 2019	21,914
Item #2	Booth for UBCM/FCM promoting the Kootenays with CBT and other Kootenay RD	

Item #2	Booth for UBCM/FCM promoting the Kootenays with CBT and other Kootenay RDs
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REGIONAL DISTRICT OF KOOTENAY BOUNDARY 2020 BUDGET - BOARD FEE CHARGE						
DESCRIPTION	EXHIBIT NO.	BUDGET FEE 2020	Climate Change Initiative	Total For 2020	MONTH	ACCOUNT
General Government Services	001	-	-	-	-	12 121 999 - 001
Electoral Area Administration	002	18,071	1,836	19,907	1,659.00	12 191 230 - 002
Grants - in - Aid	003	9,642	-	9,642	804.00	12 191 230 - 003
Building & Plumbing Inspection	004	27,150	1,163	28,313	2,359.00	12 292 230 - 004
Planning & Development	005	43,480	4,345	47,825	3,985.00	12 610 230 - 005
Reserve for Feasibility Studies	006	1,463	153	1,616	135.00	12 821 230 - 006
Boundary Economic Development	008	4,497	-	4,497	375.00	12 698 230 - 008
Police Based Victims' Assistance	009	1,463	-	1,463	122.00	12 750 230 - 009
Regionalized Waste Management	010	50,598	3,947	54,545	4,545.00	12 433 230 - 010
Emergency Preparedness	012	4,409	1,163	5,572	464.00	12 258 230 - 012
Parks & Trails - Area 'B'	014	11,198	1,224	12,422	1,035.00	12 710 230 - 014
9-1-1 Emergency Communications	015	15,779	1,632	17,411	1,451.00	12 255 230 - 015
East End Economic Development	017	4,323	-	4,323	360.00	12 692 230 - 017
Culture Arts & Recreation in the Lower Col	018	11,198	6,344	17,542	1,462.00	12 720 230 - 018
Beaver Valley Regional Parks & Trails	019	11,198	1,224	12,422	1,035.00	12 709 230 - 019
Beaver Valley Arena	020-011	11,198	2,198	13,396	1,116.00	12 715 230 - 020 011
Beaver Valley Recreation	020-013	11,198	1,224	12,422	1,035.00	12 718 230 - 020 013
Recreation - Grand Forks & Area 'D'	021	11,198	1,224	12,422	1,035.00	12 714 230 - 021
Recreation - Greenwood, Midway , 'E'	022	1,463	-	1,463	122.00	12 711 230 - 022
Recreation - Christina Lake	023	1,463	-	1,463	122.00	12 711 230 - 023
Christina Lake Recreation Facilities	024	1,463	-	1,463	122.00	12 711 230 - 024
Area C Regional Parks & Trails	027	6,660	1,224	7,884	657.00	12 721 230 - 027
Grand Forks Arena	030	11,198	882	12,080	1,007.00	12 715 230 - 030
Grand Forks Curling Rink	031	1,463	857	2,320	193.00	12 719 230 - 031
Grand Forks Aquatic Centre	040	11,198	5,008	16,206	1,351.00	12 713 230 - 040
Area 'D' Parks & Trails	045	1,463	-	1,463	122.00	12 722 230 - 045
Heritage Conservation - Area D	047	1,463	-	1,463	113.00	12 722 230 - 047
Fire Protection - East End	050	115,896	4,687	120,583	10,049.00	12 241 230 - 050
Fire Protection - Christina Lake	051	12,739	1,984	14,723	1,227.00	12 242 230 - 051
Fire Protection - Beaverdell	053	1,463	-	1,463	122.00	12 242 230 - 053
Big White Fire - Specified Area	054	12,739	1,173	13,912	1,159.00	12 242 230 - 054
Rural Greenwood Fire Protection	056	1,463	-	1,463	122.00	12 243 230 - 056
Rural Fire Grand Forks	057	14,680	-	14,680	1,223.00	12 245 237 - 057
Kettle Valley Fire Protection	058	5,306	-	5,306	442.00	12 246 237 - 058
Refuse Disposal - Big White	064	5,563	102	5,665	472.00	12 435 230 - 064
Area 'E' Parks & Trails	065	1,463	-	1,463	122.00	12 723 230 - 065
Animal Control - East End	070	4,409	-	4,409	367.00	12 293 230 - 070
Animal Control - West End	071	4,409	-	4,409	367.00	12 293 230 - 071
Big White Security Services	074	4,409	510	4,919	410.00	12 760 230 - 074
Big White Noise Control Service	075	1,463	-	1,463	122.00	12 762 230 - 075
Area 'C' Economic Development	077	1,463	-	1,463	122.00	12 698 230 - 077
Area 'D' & GF Economic Development	078	1,463	-	1,463	122.00	12 698 230 - 078
Area 'E' Economic Development	079	1,463	-	1,463	122.00	12 698 230 - 079
Mosquito Control - Grand Forks, Area 'D'	080	2,719	612	3,331	278.00	12 294 230 - 080
Mosquito Control - Chistina Lake	081	1,463	612	2,075	173.00	12 294 230 - 081
Columbia Gardens Noxious Weed Control	090	1,463	-	1,463	122.00	12 643 230 - 090
Christina Lake Milfoil	091	1,787	204	1,991	166.00	12 643 230 - 091
Noxious Weed Control - Area 'D' & 'E'	092	1,463	-	1,463	122.00	12 643 230 - 092
Street Lighting - Big White	101	1,463	-	1,463	122.00	12 325 230 - 101
Library - Grand Forks, Area 'C' & 'D'	140	4,022	-	4,022	335.00	12 725 230 - 140
Greenwood, Area 'E' Cemetery Service	145	1,463	-	1,463	122.00	12 517 230 - 145
Cemeteries - East End	150	4,670	510	5,180	432.00	12 516 230 - 150
Booundary Intergrated Watershed	170	1,463	-	1,463	122.00	12 610 230 - 170
		498,264	46,042	544,306	45,350.00	
Beaver Valley Water Supply	500	23,310	3,060	26,370	2,198.00	42 411 230 - 500
Christina Lake Water Supply Utility	550	7,959	120	8,079	673.00	42 411 230 - 550
Columbia Gardens Water Supply Utility	600	2,162	102	2,264	189.00	42 411 230 - 600
Rivervale Water Supply Utility	650	7,907	168	8,075	673.00	42 411 230 - 650
East End Regionalized Sewer Utility	700	43,740	4,259	47,999	4,000.00	62 421 230 - 700
Mill Road Sewer Collection Service	710	-	-	-	-	Does Not Apply
Oasis-Rivervale Sewer Utility	800	5,274	102	5,376	448.00	62 441 230 - 800
East End Transit	900	47,327	4,784	52,111	4,343.00	82 230 230 - 900
West End Transit	950	1,463	102	1,565	130.00	82 230 230 - 950
		139,142	12,697	151,839	12,654.00	
TOTAL ANNUAL BUDGET		637,406	58,739	696,145	58,004.00	11 592 001 - 001
Budget Notes:						
- Increase for C.P.I. (2%) 2020			37,319	Carbon Offset Purchases		
- 2020 Carbon Offest Purchases (red)			21,420	Climate Change Initiatives		
			58,739			

Committee Fees Structure 2020	1.000			DETAILS FOR DIRECTORS REMUNERATION			1
Meeting Attendance Rate - Basic		\$ 90.00		PAGE NUMBER 25			
Meeting Attendance Rate - Committee Chair		\$ 120.00					
	Line	Members	Frequency	Basic	Committee Chair	Cost	
Regular Board Meetings	4	13	22	\$ 25,740.00		\$ 25,740.00	
Special Board Meetings, Strategy Sessions	5	13	2	2,340.00		2,340.00	
				\$ 28,080.00	-	\$ 28,080.00	
Policy & Personnel	11	6	11	\$ 5,940.00	1,320.00	7,260.00	
Board - included under Regular Board		13		-	-	-	
Finance Liaison		1	10	650.00		650.00	
Environmental Services - COW		13	10	650.00		650.00	
Protective Services - COW		13	10	650.00		650.00	
Electoral Area Services Committee	11	5	12	5,400.00	1,440.00	6,840.00	
				\$ 13,290.00	\$ 2,760.00	\$ 16,050.00	
Beaver Valley Parks & Trails		3	12	3,240.00	1,440.00	4,680.00	
Boundary Agricultural Committee		1	4	360.00	480.00	840.00	
Boundary Community Development Committee		6	11	5,940.00	1,320.00	7,260.00	
Boundary Weed Management		2	4	720.00	480.00	1,200.00	
East End Services		7	11	6,930.00	1,320.00	8,250.00	
Education and Advisory Committee		3	4	1,080.00	480.00	1,560.00	
Greenwood Area 'E' Cemetery Committee		2	2	360.00	240.00	600.00	
Heritage Steering Committee				-	-	-	
Kettle River Study Stakeholder Committee		6	3	1,620.00	360.00	1,980.00	
Kettle River Study Steering Committee		6	3	1,620.00	360.00	1,980.00	
Utilities		6	10	5,400.00	1,200.00	6,600.00	
West Kootenay Transit Committee		3	3	810.00	360.00	1,170.00	
Area B Parks & Trails		1	9	810.00		810.00	
Columbia Basin Trust Water and Treaty Committee		2	12	2,160.00		2,160.00	
Okanagan Film Commission		1	9	810.00		810.00	
Public Hearings Attendance		1	24	2,160.00		2,160.00	
Reading Allowance (S.I.D.I.T) COM Rate		3	6	824.76		824.76	
	14			\$ 34,844.76	\$ 8,040.00	\$ 42,884.76	
				\$ 76,214.76	\$10,800.00	\$ 87,014.76	
					Line 10		

red cells are stuff that might be covered by individual services starting 2019?						
	2019	2019 actuals	2020	2021	2022	2023 Notes
Operational Expenses						
iCompass maintenance	\$	9,270.00	\$ 9,548.10	\$ 9,834.54	\$ 10,129.58	\$ 10,433.47
Vadim onsite training & support	\$	11,248.64	\$ 11,698.59	\$ 12,166.53	\$ 12,653.19	\$ 13,159.32
Vadim iCity maintenance	\$	17,323.17	\$ 18,016.09	\$ 18,736.74	\$ 19,486.20	\$ 20,265.65
Aerohive maintenance, Hive Manager Cloud mainten	\$	2,200.00	\$ 2,288.00	\$ 2,379.52	\$ 2,474.70	\$ 2,573.69
McAfee Endpoint Protection maintenance	\$	2,000.00	\$ 2,000.00	\$ 2,100.00	\$ 2,200.00	\$ 2,288.00
Shoretel maintenance	\$	-	\$ -	\$ 11,000.00	\$ -	\$ -
workstation tech rollover for Admin staff	\$	15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
Check Point maintenance	\$	16,640.00	\$ 17,305.60	\$ 17,997.82	\$ 18,717.74	\$ 19,466.45
VMWare maintenance (basic 12x5 support @ \$389/c	\$	13,949.93	\$ 14,000.00	\$ 14,000.00	\$ 14,000.00	\$ 14,000.00
Nutanix maintenance	\$	15,000.00	\$ 15,600.00	\$ 16,224.00	\$ 16,872.96	\$ 17,547.88
MISA membership maintenance	\$	350.00	\$ 375.00	\$ 375.00	\$ 400.00	\$ 400.00
Laserfiche maintenance	\$	3,849.48	\$ 3,926.47	\$ 4,005.00	\$ 4,085.10	\$ 4,166.80
CBBC fibre services subscription	\$	34,000.00	\$ 34,000.00	\$ 34,000.00	\$ 34,000.00	\$ 34,000.00
server room hardware misc.	\$	5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
Veeam annual maintenance	\$	5,156.76	\$ 5,363.03	\$ 5,577.55	\$ 5,800.65	\$ 6,032.67
Communications software maintenance	\$	18,000.00	\$ 18,000.00	\$ 18,000.00	\$ 21,000.00	\$ 21,000.00
IT / Admin software	\$	10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00 includes Adobe subscriptions for all 001 staff
contingency	\$	5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
Training - IT Staff	\$	10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 11,000.00	\$ 11,000.00
DNN maintenance	\$	4,500.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
consulting	\$	2,500.00	\$ 20,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
Mobility devices replenishment for Admin staff	\$	3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 4,000.00
Directors misc	\$	2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
Caseware	\$	4,000.00	\$ 4,080.00	\$ 4,161.60	\$ 4,244.83	\$ 4,329.73 At the request of Carolyn in Finance (?)
MFA lease on SQL Server 2012	\$	13,065.12	\$ -	\$ -	\$ -	\$ -
MFA lease on Nutanix 4th node	\$	15,822.24	\$ -	\$ -	\$ -	\$ -
Telus services subscription (mostly Exchange)	\$	8,000.00	\$ 8,500.00	\$ 8,500.00	\$ 9,000.00	\$ 9,000.00
Shoretel gear	\$	3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00
MS Office licensing expansion	\$	3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
Aerohive hardware	\$	1,000.00	\$ 5,000.00	\$ -	\$ -	\$ 4,000.00
Offsite replication service	\$	5,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
directors endpoint devices	\$	15,000.00	\$ 2,000.00	\$ 15,000.00	\$ 2,000.00	\$ 2,000.00 moved to operational, per MA 2019. case by case replacement, rather than wholesale
unreconciled						
Subtotal Operational Expenses	\$	274,375.33	\$ 260,200.87	\$ 267,558.30	\$ 251,564.95	\$ 260,163.65
Capital Expenses						
primary storage replace	\$	-	\$ 140,000.00	\$ -	\$ -	\$ - primary Nutanix storage is EOL as of 2020. Must be replaced.
main switch stack refresh	\$	-	\$ -	\$ 20,000.00	\$ -	\$ - core switching stack is due for replacement of 2012 vintage switches
GF fibre expansion	\$	8,000.00	\$ -	\$ -	\$ -	\$ -
Grand Forks A/V midsession enhancements	\$	-	\$ -	\$ -	\$ -	\$ -
GF A/V capital replace	\$	35,000.00	\$ 36,000.00	\$ -	\$ -	\$ - new mics / video conferencing infrastructure, pushed over from 2019 budget
Trail A/V capital replace	\$	5,000.00	\$ 25,000.00	\$ -	\$ -	\$ - video conferencing infrastructure & some capital replacements
Checkpoint HQ gateway replace	\$	-	\$ -	\$ 15,000.00	\$ -	\$ -
vCenter physical server	\$	6,500.00	\$ -	\$ -	\$ -	\$ -
ESXi host for GF Admin	\$	10,000.00	\$ -	\$ -	\$ 10,000.00	\$ -
Veeam replication server	\$	-	\$ -	\$ -	\$ 50,000.00	\$ - replacement Veeam physical server
physical domain controller	\$	-	\$ -	\$ -	\$ 4,000.00	\$ -
Scopia conferencing licenses	\$	-	\$ -	\$ -	\$ -	\$ - for expanded video conferencing capacity to external sites. One time, permanent purchase of licensing
Laserfiche licensing expansion	\$	5,000.00	\$ -	\$ 3,000.00	\$ 3,000.00	\$ - to expand use of Laserfiche into departmental operations. One time, permanent purchase of licensing
Checkpoint management appliance	\$	-	\$ -	\$ -	\$ 20,000.00	\$ - replace the SMART-210
phones & Shoregear 90 switch	\$	-	\$ -	\$ -	\$ 15,000.00	\$ - \$8K in hardware, 5K in professional services for integration
Cityview upgrade / professional services	\$	5,000.00	\$ -	\$ -	\$ -	\$ - Cityview 2018 version upgrade from 1996 version
SQL Server refresh	\$	-	\$ -	\$ 20,000.00	\$ -	\$ -
Office suite refresh	\$	-	\$ -	\$ 35,000.00	\$ -	\$ - one time, traditional purchase of newest version of Office
Office 2016 training	\$	-	\$ -	\$ -	\$ -	\$ - to train staff to use Office
Grand Forks 2140 Central Ave wrapup	\$	-	\$ -	\$ -	\$ -	\$ - odds and ends infrastructure wrapup @ 2140
mobile devices for directors	\$	-	\$ -	\$ -	\$ -	\$ -
CBBC construction capital	\$	-	\$ -	\$ -	\$ -	\$ -
Veeam Backup	\$	-	\$ -	\$ -	\$ -	\$ - new backup suite to replace aqinq BackupExec
Tangible Assets Module	\$	45,000.00	\$ -	\$ -	\$ -	\$ -
MFA lease	\$	-	\$ -	\$ -	\$ -	\$ -
Finance Software upgrade	\$	-	\$ -	\$ -	\$ -	\$ -
Multifunction Printer replacement	\$	18,000.00	\$ -	\$ -	\$ 15,000.00	\$ - top floor and basement in corp admin
Online engagement tool	\$	-	\$ -	\$ -	\$ -	\$ - annual subscription for Banq the Table, moved up to 231 after 2018
Total Capital balance	\$	137,500.00	\$ 201,000.00	\$ 58,000.00	\$ 107,000.00	\$ -
Totals IT	\$	411,875.33	\$ 461,200.87	\$ 360,558.30	\$ 368,564.95	



REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN
EXHIBIT 001
GENERAL GOVERNMENT SERVICES - MFA DEBENTURE DEBT



		PAGE	2018 ACTUAL	2019 BUDGET	2019 ACTUAL	(OVER) UNDER	2020 BUDGET	Increase(Decrease) between 2018 BUDGET and 2019 BUDGET		2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
								\$	%				
REVENUE:													
13 250 100	MFA due from Fruitvale	2	122,548	122,548	122,548	0	122,548.15	0	0.00	122,548.15	122,548.15	122,548.15	122,548.15
13 250 200	MFA due from Grand Forks	3	205,654	203,597	203,597	0	228,418.27	24,821	12.19	228,418.27	228,418.27	228,418.27	228,418.27
13 250 300	MFA due from Greenwood	4	23,478	23,478	23,478	0	7,280.75	-16,197	-68.99	7,280.75	-	-	-
13 250 400	MFA due from Midway	5	17,997	18,368	18,368	0	18,739.17	371	2.02	18,739.17	18,739.17	18,739.17	16,387.92
13 250 500	MFA due from Montrose	6	0	0	0	0	-	0	0.00	-	-	-	-
13 250 600	MFA due from Rossland	7	651,370	631,370	631,370	0	631,369.70	0	0.00	631,369.70	631,369.70	577,842.27	509,437.36
13 250 700	MFA due from Trail	8	1,302,668	1,264,418	1,264,418	0	1,264,417.53	0	0.00	1,264,417.53	1,264,417.53	1,264,417.53	1,264,417.53
13 250 800	MFA due from Warfield	9	130,862	130,862	130,862	0	130,861.65	0	0.00	130,861.65	130,861.65	130,861.65	130,861.65
Total Revenue			2,454,576	2,394,640	2,394,640	0	2,403,635.22	8,996	0.38	2,403,635.22	2,396,354.47	2,342,827.04	2,272,070.88
EXPENDITURE:													
MFA for Debenture Members		10 - 12	2,454,576	2,394,640	2,394,640	0	2,403,635.22	8,996	0.38	2,403,635.22	2,396,354.47	2,342,827.04	2,272,070.88
Total Expenditure			2,454,576	2,394,640	2,394,640	0	2,403,635.22	8,996	0.38	2,403,635.22	2,396,354.47	2,342,827.04	2,272,070.88
SUMMARY OF ANNUAL PAYMENTS:													
Total Interest Paid							1,200,247.46			1,200,247.46	1,197,578.70	1,157,083.70	1,128,232.45
Total Principal Paid							1,203,387.76			1,203,387.76	1,198,775.77	1,185,743.34	1,143,838.43
Total Annual Payments							2,403,635.22			2,403,635.22	2,396,354.47	2,342,827.04	2,272,070.88

mfa-bc

Five Year Financial Plan

[illegible]

Notes:	SUMMARY:						
	Total Interest Paid	122,548.15	70,000.00	70,000.00	70,000.00	70,000.00	70,000.00
	Total Principal Paid	-	52,548.15	52,548.15	52,548.15	52,548.15	52,548.15
	Total Paid	122,548.15	122,548.15	122,548.15	122,548.15	122,548.15	122,548.15

Five Year Financial Plan

Name	MFA due from the City of Grand Forks	2019	2020	2021	2022	2023	2024
Account	13 250 200	Prior Year	Budget	Budget	Budget	Budget	Budget
Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	MFA Issue # 70 June 1st Final Year 2019	8,552.80					
2	MFA Issue # 106 April 13th Final Year 2019	10,325.00					
3	MFA Issue # 112 April 6th Final Year 2025	1,305.50 4,801.38	1,305.50 4,801.38	1,305.50 4,801.38	1,305.50 4,801.38	1,305.50 4,801.38	1,305.50 4,801.38
4	MFA Issue # 126 March 26th Final Year 2033	33,820.71 92,821.16	33,820.71 92,821.16	33,820.71 92,821.16	33,820.71 92,821.16	33,820.71 92,821.16	33,820.71 92,821.16
5	MFA Issue # 149 April 9th Final Year 2044	4,760.00	4,760.00	4,760.00	4,760.00	4,760.00	4,760.00
6	MFA Issue # 149 April 9th Final Year 2044	16,416.85 16,744.00	16,416.85 16,744.00	16,416.85 16,744.00	16,416.85 16,744.00	16,416.85 16,744.00	16,416.85 16,744.00
		57,748.67	57,748.67	57,748.67	57,748.67	57,748.67	57,748.67
	Current Year Budget	203,597.02	228,418.27	228,418.27	228,418.27	228,418.27	228,418.27

Notes: SUMMARY:

Total Interest Paid	\$	92,959.83	\$	113,260.42	\$	113,260.42	\$	113,260.42	\$	113,260.42	\$	113,260.42
Total Principal Paid		110,637.19		115,157.85		115,157.85		115,157.85		115,157.85		115,157.85
Total Paid	\$	203,597.02	\$	228,418.27	\$	228,418.27	\$	228,418.27	\$	228,418.27	\$	228,418.27

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Name	MFA due from the City of Greenwood		2019	2020	2021	2022	2023	2024
Account	13 250 300		Prior Year	Budget	Budget	Budget	Budget	Budget
Item No	Description		Amount	Amount	Amount	Amount	Amount	Amount
1	MFA Issue #75	June 1st	1,334.38	1,334.38	1,334.38			
	Final Year 2021	December 31st	5,946.37	5,946.37	5,946.37			
2	MFA Issue # 106	April 13th	2,684.50					
	Final Year 2019	October 13th	13,512.32					
		Current Year Budget	23,477.57	7,280.75	7,280.75	-	-	-

Notes:	SUMMARY:												
	Total Interest Paid	\$	8,037.76	\$	2,668.76	\$	2,668.76	\$	-	\$	-	\$	-
	Total Principal Paid		15,439.81		4,611.99		4,611.99		-		-		-
	Total Paid	\$	23,477.57	\$	7,280.75	\$	7,280.75	\$	-	\$	-	\$	-

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	MFA due from the Village of Midway		2019	2020	2021	2022	2023	2024
Account	13 250 400		Prior Year	Budget	Budget	Budget	Budget	Budget
Item No	Description	Amount	Amount		Amount	Amount	Amount	Amount
1	MFA Issue # 81 April 22nd	6,970.03	7,341.28		7,341.28	7,341.28	7,341.28	7,341.28
	Final Year 2024 October 22nd	2,351.25	2,351.25		2,351.25	2,351.25	2,351.25	-
2	MFA Issue # 95 April 13th	1,486.80	1,486.80		1,486.80	1,486.80	1,486.80	1,486.80
	Final Year 2025 October 13th	7,559.84	7,559.84		7,559.84	7,559.84	7,559.84	7,559.84
3								
4								
Current Year Budget		18,367.92	18,739.17		18,739.17	18,739.17	18,739.17	16,387.92

Notes:	SUMMARY:												
	Total Interest Paid	\$	7,304.85	\$	7,676.10	\$	7,676.10	\$	7,676.10	\$	7,676.10	\$	5,324.85
	Total Principal Paid		11,063.07		11,063.07		11,063.07		11,063.07		11,063.07		11,063.07
	Total Paid	\$	18,367.92	\$	18,739.17	\$	18,739.17	\$	18,739.17	\$	18,739.17	\$	16,387.92

Name	MFA due from the Village of Montrose
Account	13 250 500

Notes:	SUMMARY:					
	Total Interest Paid	-	-	-	-	-
	Total Principal Paid	-	-	-	-	-
	Total Paid	-	-	-	-	-

REGIONAL DISTRICT OF KOOTENAY BOUNDARY Five Year Financial Plan

[illegible]

Notes:	SUMMARY:												
Item #2	Total Interest Paid	\$	372,228.88	\$	372,228.88	\$	372,228.88	\$	372,228.88	\$	331,733.88	\$	305,233.88
	Total Principal Paid		259,140.82		259,140.82		259,140.82		259,140.82		246,108.39		204,203.48
	Total Paid	\$	631,369.70	\$	631,369.70	\$	631,369.70	\$	631,369.70	\$	577,842.27	\$	509,437.36

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REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name Account	MFA due from the Village of Warfield 13 250 800		2019 Prior Year	2020 Budget		2021 Budget		2022 Budget		2023 Budget		2024 Budget
Item No		Description	Amount	Amount		Amount		Amount		Amount		Amount
1	MFA Issue #112	April 6th	27,975.00	27,975.00		27,975.00		27,975.00		27,975.00		27,975.00
	Final Year 2025	October 6th	102,886.65	102,886.65		102,886.65		102,886.65		102,886.65		102,886.65
2												
3												
Current Year Budget			130,861.65	130,861.65		130,861.65		130,861.65		130,861.65		130,861.65

Notes:	SUMMARY:												
	Total Interest Paid	\$	55,950.00	\$	55,950.00	\$	55,950.00	\$	55,950.00	\$	55,950.00	\$	55,950.00
	Total Principal Paid		74,911.65		74,911.65		74,911.65		74,911.65		74,911.65		74,911.65
	Total Paid	\$	130,861.65	\$	130,861.65	\$	130,861.65	\$	130,861.65	\$	130,861.65	\$	130,861.65

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	MFA Debenture for Members - Summary		2019	2020	2021	2022	2023	2024
	Page 1		Prior Year	Budget	Budget	Budget	Budget	Budget
Issue No	Description		Amount	Amount	Amount	Amount	Amount	Amount
66	City of Rossland	May 5th	6,997.50	6,997.50	6,997.50	6,997.50		
	Final Year 2022	November 5th	20,029.93	20,029.93	20,029.93	20,029.93		
68	City of Rossland	March 24th	68,404.91	68,404.91	68,404.91	68,404.91	68,404.91	
	Final Year 2023	September 24th	26,500.00	26,500.00	26,500.00	26,500.00		
70	City of Grand Forks	June 1st	8,552.80					
	Final Year 2019	December 1st						
74	City of Trail	June 1st	22,276.84	22,276.84	22,276.84	22,276.84	22,276.84	22,276.84
	Final Year 2026	December 1st	6,562.50	6,562.50	6,562.50	6,562.50	6,562.50	6,562.50
75	City of Greenwood	June 1st	1,334.38	1,334.38	1,334.38			
	Final Year 2021	December 1st	5,946.37	5,946.37	5,946.37			
77	City of Trail	June 1st	80,196.63	80,196.63	80,196.63	80,196.63	80,196.63	80,196.63
	Final Year 2027	December 1st	23,625.00	23,625.00	23,625.00	23,625.00	23,625.00	23,625.00
81	Village of Midway	April 22nd	6,970.03	7,341.28	7,341.28	7,341.28	7,341.28	7,341.28
	Final Year 2024	October 22nd	2,351.25	2,351.25	2,351.25	2,351.25	2,351.25	-
95	City of Trail	April 13th	19,332.00	19,332.00	19,332.00	19,332.00	19,332.00	19,332.00
	Final Year 2025	October 13th	98,296.18	98,296.18	98,296.18	98,296.18	98,296.18	98,296.18
95	Village of Midway	April 13th	1,486.80	1,486.80	1,486.80	1,486.80	1,486.80	1,486.80
	Final Year 2025	October 13th	7,559.84	7,559.84	7,559.84	7,559.84	7,559.84	7,559.84
104	City of Trail	May 20th	24,650.00	24,650.00	24,650.00	24,650.00	24,650.00	24,650.00
	Final Year 2029	November 20th	81,738.98	81,738.98	81,738.98	81,738.98	81,738.98	81,738.98
	Total Page 1		512,811.94	504,630.39	504,630.39	497,349.64	443,822.21	373,066.05

Notes:

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name **MFA Debenture for Members - Summary**
Page 2

			2019	2020	2021	2022	2023	2024
			Prior Year	Budget	Budget	Budget	Budget	Budget
Issue No	Description		Amount	Amount	Amount	Amount	Amount	Amount
106	City of Grand Forks	April 13th	10,325.00					
	Final Year 2019	October 13th	51,970.47					
106	City of Greenwood	April 13th	2,684.50					
	Final Year 2019	October 13th	13,512.32					
112	City of Grand Forks	April 6th	1,305.50	1,305.50	1,305.50	1,305.50	1,305.50	1,305.50
	Final Year 2025	October 6th	4,801.38	4,801.38	4,801.38	4,801.38	4,801.38	4,801.38
112	Village of Warfield	April 6th	27,975.00	27,975.00	27,975.00	27,975.00	27,975.00	27,975.00
	Final Year 2025	October 6th	102,886.65	102,886.65	102,886.65	102,886.65	102,886.65	102,886.65
117	City of Rossland	April 12th	23,616.94	23,616.94	23,616.94	23,616.94	23,616.94	23,616.94
	Final Year 2031	October 12th	72,422.98	72,422.98	72,422.98	72,422.98	72,422.98	72,422.98
126	City of Trail	March 26th	47,782.35	47,782.35	47,782.35	47,782.35	47,782.35	47,782.35
	Final Year 2033	September 26th	131,138.97	131,138.97	131,138.97	131,138.97	131,138.97	131,138.97
126	City of Grand Forks	March 26th	33,820.71	33,820.71	33,820.71	33,820.71	33,820.71	33,820.71
	Final Year 2033	September 26th	92,821.16	92,821.16	92,821.16	92,821.16	92,821.16	92,821.16
127	City of Rossland	April 7th	137,320.40	137,320.40	137,320.40	137,320.40	137,320.40	137,320.40
	Final Year 2044	October 7th	66,000.00	66,000.00	66,000.00	66,000.00	66,000.00	66,000.00
137	City of Trail	April 19th	190,121.56	190,121.56	190,121.56	190,121.56	190,121.56	190,121.56
	Final Year 2041	October 19th	63,908.00	63,908.00	63,908.00	63,908.00	63,908.00	63,908.00
	Total Page 2		1,074,413.89	995,921.60	995,921.60	995,921.60	995,921.60	995,921.60

Notes:

Name **MFA Debenture for Members - Summary**
Page 3

Notes:	Previous Year Budget	2,394,639.54

2020

mfa-bc

Issue # MUNICIPAL MFA of BC Issues:		Amount Due	
68	City of Rossland	March 24, 2020	68,404.91
126	City of Grand Forks	March 26, 2020	33,820.71
126	City of Trail	March 26, 2020	47,782.35
			81,603.06
142	City of Rossland	April 4, 2020	63,000.00
112	City of Grand Forks	April 6, 2020	1,305.50
112	Village of Warfield	April 6, 2020	27,975.00
141	Village of Fruitvale	April 7, 2020	87,548.15
141	City of Trail	April 7, 2020	110,918.27
141	City of Trail	April 7, 2020	260,498.45
127	City of Rossland	April 7, 2020	137,320.40
149	City of Grand Forks	April 9, 2020	4,760.00
149	City of Grand Forks	April 9, 2020	16,744.00
117	City of Rossland	April 12, 2020	23,616.94
95	City of Trail	April 13, 2020	19,332.00
95	Village of Midway	April 13, 2020	1,486.80
137	City of Trail	April 19, 2020	190,121.56
81	Village of Midway	April 22, 2020	7,341.28
66	City of Rossland	May 5, 2020	6,997.50
104	City of Trail	May 20, 2020	24,650.00
74	City of Trail	June 1, 2020	22,276.84
75	City of Greenwood	June 1, 2020	1,334.38
77	City of Trail	June 1, 2020	80,196.63
68	City of Rossland	September 24, 2020	26,500.00
126	City of Grand Forks	September 26, 2020	92,821.16
126	City of Trail	September 26, 2020	131,138.97
			223,960.13
142	City of Rossland	October 4, 2017	147,077.04
112	City of Grand Forks	October 6, 2020	4,801.38
112	Village of Warfield	October 6, 2020	102,886.65
141	Village of Fruitvale	October 7, 2020	35,000.00
141	City of Trail	October 7, 2020	15,339.80
141	City of Trail	October 7, 2020	88,032.00
127	City of Rossland	October 7, 2020	66,000.00
149	City of Grand Forks	October 9, 2019	16,416.85
149	City of Grand Forks	October 9, 2019	57,748.67
117	City of Rossland	October 12, 2020	72,422.98
95	City of Trail	October 13, 2020	98,296.18
95	Village of Midway	October 13, 2020	7,559.84
137	City of Trail	October 19, 2016	63,908.00
81	Village of Midway	October 22, 2020	2,351.25
66	City of Rossland	November 5, 2020	20,029.93
104	City of Trail	November 20, 2020	81,738.98
74	City of Trail	December 1, 2020	6,562.50
75	City of Greenwood	December 1, 2020	5,946.37
77	City of Trail	December 1, 2020	23,625.00
			36,133.87
Total 2020		\$ 2,403,635.22	



REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN

EXHIBIT NO 006
FEASIBILITY STUDIES

PARTICIPANTS: Grand Forks, Greenwood, Rossland, Trail, Fruitvale,
Midway, Montrose, Warfield, Electoral Areas 'A','B','C','D' & 'E'

	PAGE	2018 ACTUAL	2019 BUDGET	2019 ACTUAL	(OVER) UNDER	2020 BUDGET	Increase(Decrease) between 2019 BUDGET and 2020 BUDGET		2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
							\$	%				
REVENUE												
Property Tax Requisition	2	46,673	8,867	8,867	0	838	(8,029)	(91)	41,548	41,581	41,615	41,649
11 210 100 Federal Grant In Lieu	3	143	100	27	73	100	0	0.00	100	100	100	100
11 590 159 Miscellaneous Revenue	4	7,000	35,000	8,665	26,335	20,000	(15,000)	(42.86)	0	0	0	0
11 911 100 Previous Year's Surplus	5	14,786	57,620	57,620	0	55,678	(1,942)	(3.37)	0	0	0	0
Total Revenue		68,602	101,587	75,179	26,408	76,616	(24,971)	(24.58)	41,648	41,681	41,715	41,749
EXPENDITURE												
12 821 230 Board Fee	6	1,559	1,587	1,587	0	1,616	29	1.83	1,648	1,681	1,715	1,749
12 821 999 Contingencies	7	9,424	100,000	17,914	82,086	75,000	(25,000)	(25.00)	40,000	40,000	40,000	40,000
12 821 990 Prior Year Deficit	8	0	0	0	0	0	0	0.00	0	0	0	0
Total Expenditure		10,983	101,587	19,501	82,086	76,616	(24,971)	(24.58)	41,648	41,681	41,715	41,749
Surplus (Deficit)		57,620		55,678								

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Property Tax Requisition		2020	2021	2022	2023	2024
		Budget	Budget	Budget	Budget	Budget
2019						
Actual	Description	Amount	Amount	Amount	Amount	Amount
267	11 830 100 006 Fruitvale	25	1,232	1,233	1,233	1,235
781	11 830 200 006 Grand Forks	71	3,505	3,508	3,508	3,514
87	11 830 300 006 Greenwood	8	381	381	381	382
136	11 830 400 006 Midway	12	587	587	587	588
137	11 830 500 006 Montrose	13	628	629	629	630
867	11 830 600 006 Rossland	84	4,163	4,166	4,166	4,173
2,007	11 830 700 006 Trail	183	9,066	9,073	9,073	9,088
208	11 830 800 006 Warfield	21	1,040	1,041	1,041	1,043
820	11 830 901 006 Electoral Area 'A'	93	4,602	4,606	4,606	4,613
451	11 830 902 006 EA 'B' / Lower Columbia/Old Glory	42	2,097	2,099	2,099	2,102
879	11 830 903 006 EA 'C' / Christina Lake	79	3,934	3,938	3,938	3,944
599	11 830 904 006 EA 'D' / Rural Grand Forks	56	2,755	2,757	2,757	2,762
1,628	11 830 905 006 EA 'E' / West Boundary	152	7,557	7,563	7,563	7,575
8,867						
	This Year Requisition	838	41,548	41,581	41,615	41,649
	Total Requisition	838	41,548	41,581	41,615	41,649

Notes:

REGIONAL DISTRICT OF KOOTENAY BOUNDARY Five Year Financial Plan

Name Account	Federal Grant In Lieu 11 210 100 006	2019 Prior Year	2020 Budget		2021 Budget		2022 Budget		2023 Budget		2024 Budget
Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount
1	Federal Grant In Lieu	100	100		100		100		100		100
	Current Year Budget	100	100		100		100		100		100

Notes:	Previous Year Budget	100
	Actual to December 31, 2019	27

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Miscellaneous Revenue	2019	2020	2021	2022	2023	2024
Account	11 590 159 006	Prior Year	Budget	Budget	Budget	Budget	Budget
Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	Recoveries from past studies	-	-	-	-	-	-
2	Provincial Planning Grant	35,000	20,000				
Current Year Budget		35,000	20,000	-	-	-	-

Notes:		Previous Year Budget	35,000
		Actual to December 31, 2019	8,665
Item #1	Reimbursement from Christina Waterworks - service established in 2017		
Item #2	Grant for Oasis and Deer Ridge, Grand Forks Irrigation and Bridesville transition studies		

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Previous Year's Surplus	2019	2020	2021	2022	2023	2024				
Account	11 911 100 006	Prior Year	Budget	Budget	Budget	Budget	Budget				
Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount
1	Previous Year's Surplus	57,620	55,678								

REGIONAL DISTRICT OF KOOTENAY BOUNDARY Five Year Financial Plan

Name	Board Fee	2019	2020		2021		2022		2023		2024
Account	12 821 230 006	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount
1	Board Fee (2% increase for C.P.I.)	1,434	1,463	2.0%	1,492	2.0%	1,522	2.0%	1,553	2.0%	1,584
2	Carbon Offset & Climate Change Initiatives	153	153	2.0%	156	2.0%	159	2.0%	162	2.0%	166
	Current Year Budget	1,587	1,616		1,648		1,681		1,715		1,749

Notes:	Previous Year Budget	1,587
	Actual to December 31, 2019	1,587

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Contingencies	2019	2020	2021	2022	2023	2024
Account	12 821 999 006	Prior Year	Budget	Budget	Budget	Budget	Budget
Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	Miscellaneous studies	40,000	45,000	40,000	40,000	40,000	40,000
2	Big White Community Centre Feasibility Study						
3	Oasis, Deer Ridge and Grand Forks Irrigation						
4	Bridesville Irrigation	15,000	15,000				
5	Covert, Nursery, Deer Ridge	45,000	15,000				
Current Year Budget		100,000	75,000	40,000	40,000	40,000	40,000

Notes:	Previous Year Budget	100,000
	Actual to December 31, 2019	17,914
Item #2	Big White Community Centre Feasibility Study \$30k	
Item #3	Studies for Oasis, Deer Ridge and Grand Forks Irrigation \$45,000	

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Name	Previous Year's Deficit	2019	2020		2021		2022		2023		2024
Account	12 821 990 006	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount
1	Previous Year's Deficit	-	-								
	Current Year Budget	-	-		-		-		-		-

Notes:	Previous Year Budget	-
	Actual to December 31, 2019	-



REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN

EXHIBIT NO 004
BUILDING INSPECTION

PARTICIPANTS: Electoral Areas 'A','B','C','D',& 'E',
CONTRACTS: Grand Forks, Greenwood, Midway, Warfield,
Montrose, Fruitvale, Trail

	PAGE	2019 BUDGET	2020 BUDGET	Increase(Decrease) between 2019 BUDGET and 2020 BUDGET		PRIMARY DRIVERS FOR CHANGE
				\$	%	
REVENUE:						
Tax Requisition - Municipalities	3	387,882	399,594	11,713	3.02	
Tax Requisition - Electoral Areas	4	572,432	595,250	22,818	3.99	
Previous Year's Surplus	9	62,836	158,865	96,029	152.82	1 Inspector Position Vacant & Office Equipment Not Spent/Defer
EXPENDITURE:						
Salaries & Benefits	10	800,629	805,373	4,744	0.59	Level III Inspector replace with Level I
Office Supplies	17	30,230	25,925	(4,305)	(14.24)	New Building Code Binders in 2019 (GF & Trail)
Vehicle Maintenance	18	22,131	24,579	2,448	11.06	Insurance for New EV Vehicle
Capital/Amortization	20	42,000	54,000	12,000	28.57	Cityview Software & Computer Replacement/System Upgrade
Equipment Reserve	22	0	114,501	114,501	0.00	Prior Year Surplus & Labour Reserve

KEY FACTS

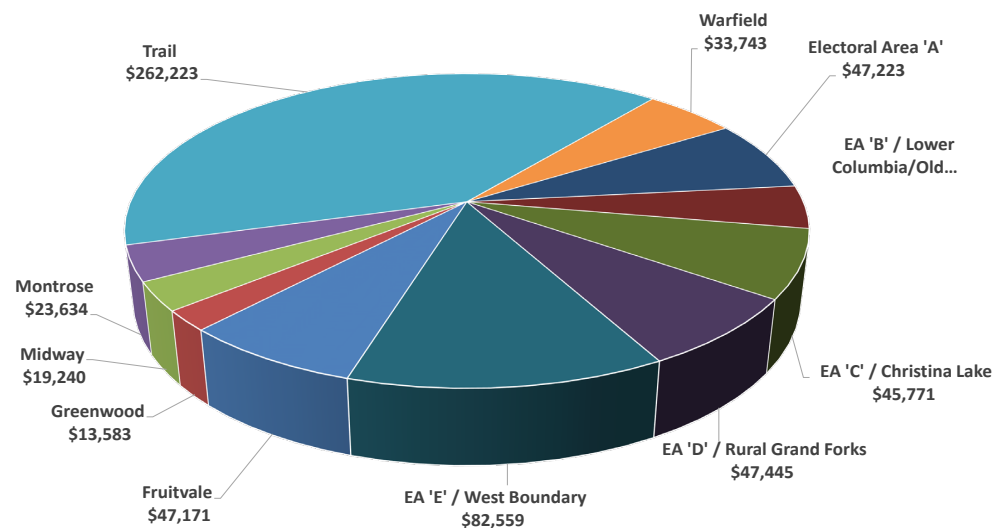
Establishment Bylaw No.	619; 1989
Max Requisition:	Not Applicable
Last Increase Requisition Limit	Not Applicable
Next Review Requisition Limit	Not Applicable
Reserve Balance	\$ 31,299.01

ELECTORAL AREA REPATRIATION - NET REQUISITION

ELECTORAL AREA	(A) 2020 REQ	(B) 2019 REV	(C) NET 2020 REQ
'A'	\$ 111,548	-64,325	\$ 47,223
'B' / Lower Columbia/Old Glory	\$ 64,221	-35,412	\$ 28,809
'C' / Christina Lake	\$ 114,704	-68,934	\$ 45,771
'D' / Rural Grand Forks	\$ 94,469	-47,024	\$ 47,445
'E' / West Boundary	\$ 210,307	-127,748	\$ 82,559
Total	\$ 595,250	-343,443	\$ 251,807

(A) - TOTAL BEFORE REPATRIATION OF REVENUE
(B) - LESS: 2019 REVENUE RECOGNIZED IN 2020 (PERMITS & SEACH)
(C) - TOTAL REQUISITION FROM MINISTRY 2020

Property Tax Requisition (Projected)





REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN

EXHIBIT NO 004
BUILDING INSPECTION

PARTICIPANTS: Electoral Areas 'A','B','C','D' & 'E';
CONTRACTS: Grand Forks, Greenwood, Midway, Warfield,
Montrose, Fruitvale, Trail

							Increase(Decrease) between 2019 BUDGET and 2020 BUDGET					
	PAGE	2018 ACTUAL	2019 BUDGET	2019 ACTUAL	(OVER) UNDER	2020 BUDGET	\$	%	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
REVENUE:												

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Property Tax Requisition				2020		2021		2022		2023		2024		
2019				Budget		Budget		Budget		Budget		Budget		
Actual	Description			Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	GRAND FORKS
44,768	11 830 100 004	Fruitvale		47,171		52,940		51,878		52,894		53,727		1,785
-	11 830 200 004	Grand Forks (Withdraw June 30		-		-		-		-		-		-
13,439	11 830 300 004	Greenwood		13,583		15,245		14,939		15,231		15,471		629
20,379	11 830 400 004	Midway		19,240		21,593		21,160		21,574		21,914		1,010
25,078	11 830 500 004	Montrose		23,634		26,524		25,992		26,501		26,918		960
-	11 830 600 004	Rossland (Withdrew Aug 6, 200		-		-		-		-		-		-
250,891	11 830 700 004	Trail		262,223		294,292		288,392		294,037		298,668		14,208
33,327	11 830 800 004	Warfield		33,743		37,870		37,111		37,837		38,433		1,479
387,882	Sub Total			399,594		448,463		439,473		448,075		455,132		20,071
	This Year Requisition			399,594		448,463		439,473		448,075		455,132		20,071
	Total Requisition			399,594		448,463		439,473		448,075		455,132		20,071

Notes:

399,594	Municipalities	399,594	448,463	439,473	448,075	455,132
595,250	Electoral Areas	595,250	668,047	654,654	667,469	677,980
994,844	TOTAL	994,844	1,116,510	1,094,127	1,115,544	1,133,112

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Property Tax Requisition		2020 Budget	2021 Budget	2022 Budget	2023 Budget	2024 Budget
2019 Actual	Description	This Year	Amount	Amount	Amount	Amount
44,327	Electoral Area 'A'	111,548	125,190	122,681	125,082	127,052
27,107	EA 'B' / Lower Columbia/Old Glory	64,221	72,075	70,630	72,012	73,146
42,852	EA 'C' / Christina Lake	114,704	128,732	126,151	128,621	130,646
44,833	EA 'D' / Rural Grand Forks	94,469	106,023	103,897	105,931	107,599
77,236	EA 'E' / West Boundary	210,307	236,027	231,295	235,823	239,537
236,354	Sub Total	595,250	668,047	654,654	667,469	677,980
This Year Requisition		595,250	668,047	654,654	667,469	677,980
2020 Net						
"NET" REQUISITION						
47,223	11 830 901 004 Electoral Area 'A'					
28,809	11 830 902 004 EA 'B' / Lower Columbia/Old Glory					
45,771	11 830 903 004 EA 'C' / Christina Lake					
47,445	11 830 904 004 EA 'D' / Rural Grand Forks					
82,559	11 830 905 004 EA 'E' / West Boundary					
251,807						
Total Requisition		595,250	668,047	654,654	667,469	677,980

Notes:	A	B	C	D	E	TOTAL
SECTION 1 BASED ON POPULATION	13,263	10,114	9,377	22,619	15,114	70,487
SECTION 2 BASED ON ACTIVITY	24,628	13,558	26,393	18,004	48,911	131,494
SECTION 3 BASED ON THE BALANCE	73,657	40,549	78,934	53,846	146,282	393,269
TOTAL BEFORE REPATRIATION OF REVENUE	111,548	64,221	114,704	94,469	210,307	595,250
LESS: 2019 REVENUE RECOGNIZED IN 2020	(64,325)	(35,412)	(68,934)	(47,024)	(127,748)	(343,443)
TOTAL REQUISITION FROM MINISTRY 2020	47,223	28,809	45,771	47,445	82,559	251,807
NET REQUISITION IN 2019	44,327	27,107	42,852	44,833	77,236	236,354
CHANGE	2,897	1,702	2,919	2,612	5,323	15,453

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Five Year Financial Plan

Name	Federal Grant In Lieu
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Account 11 210 100 004

2019
Prior Year

2020 Budget

**2021
Budget**

**2022
Budget**

2023 Budget

2024 Budget

Item No.	Description	Amount	Amount		Amount		Amount		Amount		Amount
1	Federal Grant In Lieu	1,500	1,500		1,500		1,500		1,500		1,500
	Current Year Budget	1,500	1,500		1,500		1,500		1,500		1,500

Notes:	Previous Year Budget	1,500
	Actual to December 31, 2019	1,842

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Five Year Financial Plan

[illegible]

Notes:	Previous Year Budget	2,500
	Actual to December 31, 2019	2,500

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Five Year Financial Plan

Name **Miscellaneous Revenue**

Account 11 590 159 004

2019
Prior Year

2020 Budget

**2021
Budget**

**2022
Budget**

2023 Budget

2024 Budget

Item No.	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Miscellaneous Revenue	500	500	2.5%	513	1.5%	520	1.5%	528	1.5%	536
	Current Year Budget	500	500		513		520		528		536

Notes:	Previous Year Budget	500
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Actual to December 31, 2019	-
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REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Transfer from Reserve	2019	2020	2021	2022	2023	2024
Account	11 921 205 - 004	Prior Year	Budget	Budget	Budget	Budget	Budget
Item No.	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	Replace Building Official's vehicle	42,000	42,000		-		
2							
3	Offset Impact of Withdrawal						
4	Transfer from Reserve - Operations Offset						
Current Year Budget		42,000	42,000	-	-	-	-

Notes:

Previous Year Budget	42,000
Actual to December 31, 2019	42,000

Item #1: Purchase 1 new vehicle for Building Dept.

Item #2 Reserves used to off-set impact of losing a participating member

Item #3 Reserves used to off-set impact of losing a participating member

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Name	Previous Year's Surplus
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
6. _____	_____
7. _____	_____
8. _____	_____
9. _____	_____
10. _____	_____
11. _____	_____
12. _____	_____
13. _____	_____
14. _____	_____
15. _____	_____
16. _____	_____
17. _____	_____
18. _____	_____
19. _____	_____
20. _____	_____
21. _____	_____
22. _____	_____
23. _____	_____
24. _____	_____
25. _____	_____
26. _____	_____
27. _____	_____
28. _____	_____
29. _____	_____
30. _____	_____
31. _____	_____
32. _____	_____
33. _____	_____
34. _____	_____
35. _____	_____
36. _____	_____
37. _____	_____
38. _____	_____
39. _____	_____
40. _____	_____
41. _____	_____
42. _____	_____
43. _____	_____
44. _____	_____
45. _____	_____
46. _____	_____
47. _____	_____
48. _____	_____
49. _____	_____
50. _____	_____

Account 11 911 100 004

2019
Prior Year

2020 Budget

2021 Budget

**2022
Budget**

2023 Budget

2024 Budget

Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount
1	Previous Year's Surplus	62,836	158,865		-		-		-		-
	Current Year Budget	62,836	158,865		-		-		-		-

Notes:

Previous Year Budget	62,836
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Actual to December 31, 2019	60,441
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REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Salaries & Benefits	2019			2020		2021		2022		2023		2024	
Account	12 292 111 004	Prior Year			Budget		Budget		Budget		Budget		Budget	
Item No	Description	Amount	Hours	Rate	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%
1	Planning/Building General Manager	18,392	MID6	138,275	20,741	2.0%	21,156	2.0%	21,579	2.0%	22,011	2.0%	22,451	2.0%
2	Building Inspector Manager	95,644	MID4	97,834	97,834	2.0%	99,791	2.0%	101,787	2.0%	103,823	2.0%	105,899	2.0%
3	Building Inspector III	-	1900.0	43.44	-	2.0%	-	2.0%	-	2.0%	-	2.0%	-	2.0%
4	Building Inspector III (GF new hire)	82,536	1900.0	43.44	82,536	2.0%	84,187	2.0%	85,870	2.0%	87,588	2.0%	89,340	2.0%
5	Building Inspector III (Robert)	82,536	1900.0	43.44	82,536	2.0%	84,187	2.0%	85,870	2.0%	87,588	2.0%	89,340	2.0%
6	Building Inspector I (Dan)	82,536	1900.0	38.20	72,580	2.0%	74,032	2.0%	75,512	2.0%	77,022	2.0%	78,563	2.0%
7	Building Inspector II (Kevin)	72,580	1900.0	39.32	74,708	2.0%	76,202	2.0%	77,726	2.0%	79,281	2.0%	80,866	2.0%
8	Building Inspector II (Brian Z.)	72,580	1900.0	39.32	74,708	2.0%	76,202	2.0%	77,726	2.0%	79,281	2.0%	80,866	2.0%
9	Clerk Steno/Receptionist (GF)	54,701	1900.0	28.79	54,701	2.0%	55,795	2.0%	56,911	2.0%	58,049	2.0%	59,210	2.0%
10	Clerk/Reception (Trail)	54,701	1900.0	28.79	54,701	2.0%	55,795	2.0%	56,911	2.0%	58,049	2.0%	59,210	2.0%
11	Vac Relief for Receptionist (40 days @ 7.0 Hr) Grand	8,061	280.0	28.79	8,061	2.0%	8,222	2.0%	8,387	2.0%	8,555	2.0%	8,726	2.0%
12	Vac Relief for Receptionist (40 days @ 7.0 Hr) Trail	8,061	280.0	28.79	8,061	2.0%	8,222	2.0%	8,387	2.0%	8,555	2.0%	8,726	2.0%
13	Allotment for Overtime	5,100			5,202	2.0%	5,306	2.0%	5,412	2.0%	5,520	2.0%	5,631	2.0%
14	Provision for unused Holidays (1wk/employee)	4,800	160.0	30.00	4,800	2.0%	4,896	2.0%	4,994	2.0%	5,094	2.0%	5,196	2.0%
15	Lead Hand premium	1,900	1900.0	1.00	1,900	2.0%	1,938	2.0%	1,977	2.0%	2,016	2.0%	2,057	2.0%
16	Cost Pressures/increase in levels	1,800			1,836	2.0%	6,873	2.0%	7,010	2.0%	7,150	2.0%	7,293	2.0%
17	Allowance for CUPE Contract Increase (2%)				10,348	2.0%	10,555	2.0%	10,766	2.0%	10,981	2.0%	11,201	2.0%
	Subtotal	645,929	15920.0		655,254		673,359		686,826		700,563		714,574	
	Benefits @	154,700		23%	150,119	22.9%	154,267	22.9%	157,352	22.9%	160,499	22.9%	163,709	22.9%
	Current Year Budget	800,629			805,373		827,625		844,178		861,062		878,283	

Notes:		Previous Year Budget	800,629
		Actual to December 31, 2019	701,220
Item #1	Planning/Building Director's Salary Shared 15% Planning, 15% Building & 70% Administration		
Item #2	Building Inspector Manager - new position in 2018 budget for 8 months		
Item #12	Proposed - Vacation Relief Clerk Steno Receptionist Position for Trail Office		
Benefits Updated for 1.95% Employer Health Tax In 2019 & End of MSP Premiums in 2020			

REGIONAL DISTRICT OF KOOTENAY BOUNDARY Five Year Financial Plan

[illegible]

Notes:	Previous Year Budget	23,635
	Actual to December 31, 2019	10,029

Item #3: Training - Examination Fees Only

Item #5: Regular Dues Increase Each Year by 2.5% until 2020. (See NOTE: below)

NOTE: Use funds from the Equipment Labor Reserve (GL Page 21) to pay additional membership fees

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name **Telephone**
Account 12 292 213 004

		2019 Prior Year	2020 Budget		2021 Budget		2022 Budget		2023 Budget		2024 Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Other Building Inspection lines	5,000	5,100	2.0%	5,202	2.0%	5,306	2.0%	5,412	2.0%	5,520
2	Annual cost of six cellular phones	9,600	9,792	2.0%	9,987.84	2.0%	10,188	2.0%	10,391	2.0%	10,599
3	Online data communications GF and Trail Office	4,000	4,080	2.0%	4,162	2.0%	4,245	2.0%	4,330	2.0%	4,416
4		-	-		-		-		-		-
	Current Year Budget	18,600	18,972		19,351		19,738		20,133		20,536

Notes: Previous Year Budget 18,600
Actual to December 31, 2019 14,728

Item #2 One (1) Additional cell phone plan for new Building Services Manager

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name **Board Fee**
Account 12 292 230 004

		2019 Prior Year	2020 Budget		2021 Budget		2022 Budget		2023 Budget		2024 Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Board Fee (2% increase for C.P.I.)	26,618	27,150	2.0%	27,693	2.0%	28,247	2.0%	28,812	2.0%	29,388
2	Carbon Offset & Climate Change Initiatives	1,163	1,163	2.0%	1,186	2.0%	1,210	2.0%	1,234	2.0%	1,259
Current Year Budget		27,781	28,313		28,879		29,457		30,046		30,647

Notes:	Previous Year Budget	27,781
	Actual to December 31, 2019	27,781

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name **Legal**
Account 12 292 232 004

		2019 Prior Year	2020 Budget		2021 Budget		2022 Budget		2023 Budget		2024 Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Legal costs	5,000	5,100	2.0%	1,000	2.0%	1,020	2.0%	1,040	2.0%	1,061
Current Year Budget		5,000	5,100		1,000		1,020		1,040		1,061

Notes:	Previous Year Budget	5,000
	Actual to December 31, 2019	2,346

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name **Building Expense**
Account 12 292 243 004

		2019 Prior Year	2020 Budget		2021 Budget		2022 Budget		2023 Budget		2024 Budget
Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount
1	Boundary Office in Grand Forks:										
	Utilities - Heating (gas)	3,800	3,800		3,800		3,800		3,800		3,800
	Utilities - Power (electricity, water)	3,800	3,800		3,800		3,800		3,800		3,800
	Building & Grounds Maintenance	3,280	3,280		3,280		3,280		3,280		3,280
	Janitorial Services (Contract VAB Enterprises)	7,200	7,200		7,200		7,200		7,200		7,200
	Provision for Minor Repairs & Maintenance	4,600	4,600		4,600		4,600		4,600		4,600
	Administration Recovery 11 400 004-001 Sub-Total	22,680	22,680		22,680		22,680		22,680		22,680
2	Trail Office:										
	Cost sharing for Inspection Office Space:										
	Heating - share of total cost	1,826	1,826		1,826		1,826		1,826		1,826
	Power - share of total cost	5,683	5,683		5,683		5,683		5,683		5,683
	Janitorial & Maintenance	16,789	17,095		17,095		17,095		17,095		17,095
	Sub-Total	24,298	24,604		24,604		24,604		24,604		24,604
	Current Year Budget	46,978	47,284		47,284		47,284		47,284		47,284

Notes:	Previous Year Budget	47,284
	Actual to December 31, 2019	47,284

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

[illegible]

Notes:	Previous Year Budget	48,860
	Actual to December 31, 2019	14,521

Item #1	Municipal Software (MUN030) CityView Annual Software Maintenance agreement
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Item #3 Cost shared with Building Inspection 27%, Adm 73% (ICO010)

Item #4	City View Inspection Software purchase - Fund Difference from Equipment Reserve - GL 21
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Item #7 Building Inspection share of Photocopy Use (Trail Office)

Item #8	Replace all computers in Building Department - Fund Difference from Equipment Reserve - GL 21
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Item #10 May include digital cameras, printers, or other equipment

	Item #11	Additional Technical Support & 3G Tablets for CV Inspection Program for 5 Users in 2019 {Actual TBD}	
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Item #12 Trail Office New Work Station & Furniture for Building Receptionist, as the current building inspector' work station will be moved into this space.

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Office Supplies	2019	2020		2021		2022		2023		2024
Account	12 292 251 004	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Paper, pens, stationary,computer accessories	6,200	6,324	2.0%	6,450	2.0%	6,579	2.0%	6,711	2.0%	6,845
2	BCBC / CSA / ULC / NRC Resource Manuals 2018	7,500	3,000		3,000		3,000		3,000		3,000
3	Protective clothing and crestring; safety shoes,	2,000	2,040	2.0%	2,081	2.0%	2,122	2.0%	2,165	2.0%	2,208
	coveralls, uniform jackets and identifying crests										
4	Safety equipment for vehicles	510	520	2.0%	531	2.0%	541	2.0%	552	2.0%	563
5	Environment Canada Climatic Data Values for five										
	other locations within the RDKB.	1,020	1,040	2.0%	1,061	2.0%	1,082	2.0%	1,104	2.0%	1,126
6	Advertisements for Vacant Positions	1,000	1,000		1,000		1,000		1,000		1,000
7	LTSA Title Search Charges	12,000	12,000		12,000		12,000		12,000		12,000
	Current Year Budget	30,230	25,925		26,123		26,326		26,532		26,743

Notes:	Previous Year Budget	30,230
	Actual to December 31, 2019	14,802

Item #2	New 2018 BC Building & Plumbing Code Manuals and 2 online 5 yr subscriptions, plus support docs
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Item #2	Increase Budget for 2019 to \$7500, for new Building Code Binders for Both Offices - Trail & GF
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Item #7	Increase LTSA Title Search Charges Budget to \$12,000 per year to reflect higher LTSA service fee costs
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REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name Account	Vehicle Maintenance 12 292 253 004	2019 Prior Year	2020 Budget		2021 Budget		2022 Budget		2023 Budget		2024 Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Gas and oil, minor repairs for five vehicles	14,000	14,280	2.0%	14,566	2.0%	14,857	2.0%	15,154	2.0%	15,457
2	Insurance for five vehicles:										
761LFX	2009 Ford Escape HYBRID 4x4 (Kevin S.)	963	915	2.0%	933	2.0%	952	2.0%	971	2.0%	990
BT612C	2008 Ford Escape 4x4 (Rob)	963	915	2.0%	933	2.0%	952	2.0%	971	2.0%	990
239SJJ	2009 Ford Escape HYBRID 4x4 (Brian Z.)	1,012	915	2.0%	933	2.0%	952	2.0%	971	2.0%	990
HD646P	2009 Ford Escape HYBRID 4x4 (Dan S.)	963	915	2.0%	933	2.0%	952	2.0%	971	2.0%	990
HD645P	2008 Ford Escape 4x4 ()	944	915	2.0%	933	2.0%	952	2.0%	971	2.0%	990
HD639P	2018 Ford Escape 4x4 (Rob S.)	1,786	1,685	2.0%	1,719	2.0%	1,753	2.0%	1,788	2.0%	1,824
JV714P	2020 Hyundai Kona EV 4DR 2WD		2,509	2.0%	2,559	2.0%	2,610	2.0%	2,663	2.0%	2,716
3	Replacement all-season/winter tires as needed	1,000	1,020	2.0%	1,040	2.0%	1,061	2.0%	2,000	2.0%	1,000
4	Mileage for personal vehicles	500	510	2.0%	520	2.0%	531	2.0%	541	2.0%	552
Current Year Budget		22,131	24,579		25,071		25,572		27,001		26,501

Notes:

Previous Year Budget	22,131
Actual to December 31, 2019	28,734

Item #4 Includes insurance from personal to business use coverage (G.F.)

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name **Equipment Lease**
Account 12 292 262 004

		2019 Prior Year	2020 Budget		2021 Budget		2022 Budget		2023 Budget		2024 Budget
Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount
1	IKON Copier Maintenance Agreement	3,500	3,500		3,500		3,500		3,500		3,500
Current Year Budget		3,500	3,500		3,500		3,500		3,500		3,500

Notes: Previous Year Budget 3,500
Actual to December 31, 2019 3,500
Item #1 Share of RICOH Maintenance Agreement

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Name	Capital
Account	12 292 610 004

2019
Prior Year

2020 Budget

**2021
Budget**

2022 Budget

**2023
Budget**

2024 Budget

[illegible]

Notes:		Previous Year Budget	42,000
		Actual to December 31, 2019	43,289
Item #1	Replacement cost shown at "net" of any trade-in allowance		
Item #6	Electronic City View Inspection Software purchase		
Item #7	Computer Replacement and System Upgrade from Windows 7 to 10		

Sources of Funding Capital Projects:

D = Debenture Borrowing

R = Reserves

C = Current Revenues

S = Short Term Borrowing

G = Gas Tax Grant

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Name	Previous Year's	Deficit
Account	12 292 990 004	

2019
Prior Year

2020 Budget

2021 Budget

2022 Budget

2023 Budget

2024 Budget

Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount
1	Previous Year's Deficit	-	-		-		-		-		-
	Current Year Budget	-	-		-		-		-		-

Notes:	Previous Year Budget	-
	Actual to December 31, 2019	-

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Contribution to Reserve	2019	2020	2021	2022	2023	2024
Account	12 292 741 004	Prior Year	Budget	Budget	Budget	Budget	Budget
Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	Contribution to Reserve	-	105,501	-	-	-	-
2	Management Early Retirement Incentive Plan	-	-	-	-	-	-
3	Equipment Reserve						
4	Labor Reserve		9,000	50,000	50,000	50,000	50,000
Current Year Budget		-	114,501	50,000	50,000	50,000	50,000

Notes:	Previous Year Budget	-
	Actual to December 31, 2019	-
Item #2	ERIP Funds transferred to Administration Reserve	
	GL Account Number 34 700 001	
Item #3.	Computer replacement, software upgrades, Electronic inspection software, etc.	
Item #4	Labor Reserve - Goal 2 yrs wages for 2 Building Officials	

\$ 31,299.01

Balance in Reserve December 31, 2018
Account Numbers 34 700 004 and 34 701 004

RDKB Regional Building Inspection Services Contract

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

BUDGET YEAR - 2020**FORMULA USED FOR APPORTIONMENT OF BUILDING INSPECTION ANNUAL REQUISITION****NOTE: City of Rossland not participating in the services as of August 6, 2008**

SECTION 6	The annual cost attributed to the building and plumbing function of the Regional District including operation, maintenance, capital and debt charges, shall be apportioned among the participating member municipalities and electoral areas on the following formulae: <i>inspection</i>
SECTION 6.1 Population	- each member municipality and electoral area will pay a basic service fee based on per capita x Senior Building Inspector annual salary plus 40% loading factor.
SECTION 6.2 Activity	- each member municipality and electoral area will pay a further fee based on actual value of permits two years previously, using the following rates. The Building Inspection Department issues annual activity reports. RATES: - \$5.00/1000 of residential permit value - \$2.00/1000 of commercial permit value - \$1.00/1000 of industrial permit value - \$1.00/1000 of institutional permit value
SECTION 6.3 Assessed Values	Additional funding requirements will be apportioned on the basis of Hospital District Assessment amongst the participating municipalities and electoral areas.

SECTION 6.1 - each member municipality and electoral area will pay a basic service fee based on per Senior Building Inspector annual salary plus 40% loading factor, allocated by population statistics.

SR BLDG INSP SALARY	118,576
+ 40 % LOADING FACTOR	47,430
	<u>166,006</u>

MUNICIPALITY or AREA	POPULATION (2016 Census)	FACTOR	SERVICE FEE
FRUITVALE	1,920	0.081119	13,466
GRAND FORKS	0	0.000000	0
GREENWOOD	665	0.028096	4,664
MIDWAY	649	0.027420	4,552
MONTROSE	996	0.042080	6,986
ROSSLAND	0	0.000000	0
TRAIL	7,709	0.325700	54,068
WARFIELD	1,680	0.070979	11,783
<u>13,619</u>			<u>\$ 95,519</u>
AREA A	1,891	0.079894	13,263
AREA B / Lower Columt	1,442	0.060924	10,114
AREA C / Christina Lake	1,337	0.056487	9,377
AREA D / Rural Grand F	3,225	0.136254	22,619
AREA E / West Boundar	2,155	0.091047	15,114
<u>10,050</u>			<u>\$ 70,487</u>
	<u>23,669</u>	<u>1.000000</u>	<u>\$ 166,006</u>

166,006
Check

RDKB Regional Building Inspection Services Contract

SECTION 6.2 - each member municipality and electoral area will pay a further fee based on actual value of permits issued two years previously. (ie for 2020 use 2018):

- \$5.00/1000 of residential permit value
- \$2.00/1000 of commercial permit value
- \$1.00/1000 of industrial permit value
- \$1.00/1000 of institutional permit value

Building Permit Values 2018

**CALCULATIONS
SECTION 6.2**

MUNICIPALITY/AREA	TOTAL VALUE	Calculated Service Fee
VILLAGE OF FRUITVALE		Fees
S.F.D. (Residential)	1,698,000	8,490
Mobile Home	0	0
Addition/Renovation	218,464	1,092
Garage/Carport	10,000	50
Commercial	100	0
Industrial	0	0
Institutional	89,775	90
TOTALS	2,016,339	9,722

CITY OF GREENWOOD		Fees
S.F.D. (Residential)	0	0
Mobile Home	168,000	840
Addition/Renovation	40,750	204
Garage/Carport	4,500	23
Commercial	0	0
Industrial	0	0
Institutional	20,000	20
TOTALS	233,250	1,086

RDKB Regional Building Inspection Services Contract

VILLAGE OF MIDWAY		Fees
S.F.D. (Residential)	300,000	1,500
Mobile Home	149,000	745
Multiple Family Units	0	0
Addition/Renovation	21,000	105
Garage/Carport	10,000	50
Commercial	0	0
Industrial	0	0
Institutional	50,000	50
TOTALS	530,000	2,450

VILLAGE OF MONTROSE		Fees
S.F.D. (Residential)	650,000	3,250
Mobile Home	0	0
Addition/Renovation	175,087	875
Garage/Carport	45,500	228
Commercial	0	0
Industrial	0	0
Institutional	5,450	5
TOTALS	876,037	4,358

CITY OF TRAIL		Fees
S.F.D. (Residential)	400,000	2,000
Mobile Home	193,000	965
Addition/Renovation	1,187,233	5,936
Garage/Carport	169,562	848
Commercial	1,027,763	2,056
Industrial	179,192	179
Institutional	15,839,490	15,839
TOTALS	18,996,240	27,823

VILLAGE OF WARFIELD		Fees
S.F.D. (Residential)	0	0
Mobile Home	0	0
Addition/Renovation	320,103	1,601
Garage/Carport	19,500	98
Commercial	371,774	744
Industrial	0	0
Institutional	797,565	798
TOTALS	1,508,942	3,239

TOTAL MUNICIPALITIES	48,678
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RDKB Regional Building Inspection Services Contract

ELECTORAL AREA A

S.F.D. (Residential)	180,000	900
Mobile Home	0	0
Addition/Renovation	278,000	1,390
Garage/Carport	111,020	555
Commercial	98,000	196
Industrial	29,400	29
Institutional	113,000	113
TOTALS	809,420	3,184

ELECTORAL AREA B / Lower Columbia/Old Glory

S.F.D. (Residential)	1,937,000	9,685
Mobile Home	809,000	4,045
Addition/Renovation	144,158	721
Garage/Carport	498,000	2,490
Commercial	130,000	260
Industrial	0	0
Institutional	40,000	40
TOTALS	3,558,158	17,241

ELECTORAL AREA C / Christina Lake

S.F.D. (Residential)	3,272,000	16,360
Mobile Home	716,300	3,582
Addition/Renovation	756,000	3,780
Garage/Carport	136,000	680
Commercial	10,000	20
Industrial	70,000	70
Institutional	50,000	50
TOTALS	5,010,300	24,542

ELECTORAL AREA D / Rural Grand Forks

S.F.D. (Residential)	2,090,000	10,450
Mobile Home	225,000	1,125
Addition/Renovation	941,100	4,706
Garage/Carport	1,033,300	5,167
Commercial	100,000	200
Industrial	0	0
Institutional	100,000	100
TOTALS	4,489,400	21,747

ELECTORAL AREA E / West Boundary

S.F.D. (Residential)	586,500	2,933
Mobile Home	381,200	1,906
Addition/Renovation	159,000	795
Garage/Carport	720,500	3,603
Commercial	97,000	194
Industrial	2,000,000	2,000
Institutional	310,000	310
TOTALS	4,254,200	11,740

RDKB Regional Building Inspection Services Contract

BIG WHITE SKI RESORT (Electoral Area E / West Boundary)

S.F.D. (Residential)	2,000,000	10,000
Mobile Home	3,250,000	16,250
Multiple Family Units	0	0
Addition/Renovation	2,058,000	10,290
Garage/Carport	0	0
Commercial	8,250,000	16,500
Industrial	0	0
Institutional	0	0
TOTALS	15,558,000	53,040

	Fees	Electoral Revenue
TOTAL ELECTORAL AREAS	131,494	343,443

2019**Linked to Formulas****(1) ALLOCATE ELECTORAL AREAS ON ASSESSED VALUES:****Calculated**

AREA A	24,628	76,725,518		24,628
AREA B / Lower Columt	13,558	42,237,925		13,558
AREA C / Christina Lake	26,393	82,222,326		26,393
AREA D / Rural Grand F	18,004	56,089,232		18,004
AREA E / West Boundai	48,911	152,375,069		48,911
	131,494	409,650,070	0.00032099	131,494

2019**Linked to Formulas****(2) ELECTORAL AREA REVENUE CREDIT****Calculated**

AREA A	64,325	76,725,518		64,325
AREA B / Lower Columt	35,412	42,237,925		35,412
AREA C / Christina Lake	68,934	82,222,326		68,934
AREA D / Rural Grand F	47,024	56,089,232		47,024
AREA E / West Boundai	127,748	152,375,069		127,748
	343,443	409,650,070	0.00083838	343,443
FINAL TOTAL - SECTION 6.2			180,172	

Section 6.3 Follows...

RDKB Regional Building Inspection Services Contract

SECTION 6.3

Additional funding requirements will be apportioned on the basis of Hospital District Assessment amongst the participating municipalities and electoral areas.

		Municipalities	Electoral Areas
TOTAL REQUISITION	994,844		
LESS BLDG INSP + LOADED AMOUNT	166,006	95,519	70,487
	828,838		
AS PER CLAUSE 6.2 ABOVE	180,172	48,678	131,494
		144,197	201,981

BALANCE BASED ON ASSESSED VALUE

648,666 Linked to Total below for distribution

Municipality/Area	Completed Roll 2019 Calculated Amount	2019 Converted Values		2018
FRUITVALE	23,983	24,981,694		22,753,699
GRAND FORKS	0	0	Opted out July 2013	0
GREENWOOD	7,833	8,159,559		7,664,594
MIDWAY	12,238	12,747,936		11,800,411
MONTROSE	12,290	12,802,045		11,320,428
ROSSLAND	0	0	Opted out Aug 2008	0
TRAIL	180,332	187,843,307		176,143,550
WARFIELD	18,722	19,501,423		17,455,074
Total Municipalities		266,035,964		247,137,756
AREA A	73,657	76,725,518		68,155,825
AREA B / Lower Columt	40,549	42,237,925		39,552,762
AREA C / Christina Lake	78,934	82,222,326		78,016,875
AREA D / Rural Grand F	53,846	56,089,232		52,656,553
AREA E / West Boundar	146,282	152,375,069		133,107,228
Total Electoral Areas		409,650,070		371,489,243
From C323 Formula	648,666	675,686,034	0.00096001	618,626,999
Check	648,666			

RDKB Regional Building Inspection Services Contract

SUMMARY OF REQUISITIONS:

****These values are linked to the
requisitions and services page**

TOTAL REQUISITIONS

FRUITVALE	47,171
GRAND FORKS	
GREENWOOD	13,583
MIDWAY	19,240
MONTROSE	23,634
ROSSLAND	0
TRAIL	262,223
WARFIELD	33,743

Total Municipalities	399,594
----------------------	---------

		EA Credit	Net EA Req
AREA A	111,548	64,325	47,223
AREA B / Lower Colum	64,221	35,412	28,809
AREA C / Christina Lake	114,704	68,934	45,771
AREA D / Rural Grand F	94,469	47,024	47,445
AREA E / West Bounda	210,307	127,748	82,559
Total Electoral Areas	595,250	343,443	251,807
		251,807	

Total Requisition	994,844
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Requisition Summary:

	Municipalities	Electoral Areas	Total
Section 6.1	95,519	70,487	166,006
Section 6.2	48,678	131,494	180,172
Section 6.3	255,397	393,269	648,666
Total	399,594	595,250	994,844

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN



EXHIBIT NO 012
EMERGENCY PREPAREDNESS



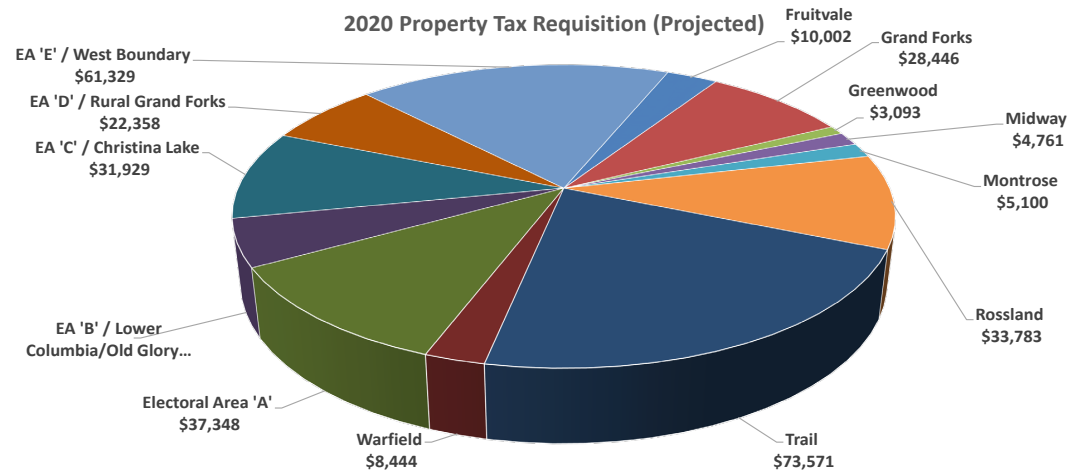
PARTICIPANTS: Grand Forks, Greenwood, Trail, Fruitvale, Midway, Montrose, Warfield, Rossland, Electoral Areas 'A', 'B', 'C', 'D', & 'E'

	PAGE	2019 BUDGET	2020 BUDGET	Increase(Decrease) between 2019 BUDGET and 2020 BUDGET		PRIMARY DRIVERS FOR CHANGE
				\$	%	
REVENUE						
Property Tax Requisition	3	259,111	337,184	78,073	30.13	
PEP Grants	6	100,000	179,209	79,209	79.21	EMBC Funding for Interim Manager of Emergency Programs
Previous Year's Surplus	8	144,247	0	(144,247)	(100.00)	
Revenue From Reserve	10	60,000	73,179	13,179	21.97	SPU Upgrades, Manager of Emergency Programs, EOC Flooring; 2019 General
EXPENDITURE:						
Salaries & Benefits	11	200,464	232,005	31,542	15.73	Interim Manager of Emergency Programs & Return of Deputy Recovery PP #20-26
Wages - Recovery	20	0	79,209	79,209	0.00	Deputy Recovery Manager PP #1-19
Consulting Fees	22	15,000	5,000	(10,000)	(66.67)	2019 - Grand Forks EOC Development Plan
Staff Education & Training	23	5,250	10,513	5,263	100.24	EOC Exercise Plan
SPU - Maintenance & Repairs	26	5,000	39,100	34,100	682.00	Upgrade SPUs to Meet OFC Deployment Requirements
Contribution To Reserve	29	119,865	0	(119,865)	(100.00)	Minimal Suplus in 2019

KEY FACTS

Establishment Bylaw No.	1613; 2016
Max Requisition	Not Applicable
Last Increase Requisition Limit	Not Applicable
Next Review Requisition Limit	Not Applicable
Reserve Balance	\$ 276,585.15

2020 Property Tax Requisition (Projected)





REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN

EXHIBIT NO 012
EMERGENCY PREPAREDNESS



PARTICIPANTS: Grand Forks, Greenwood, Trail, Fruitvale,
Midway, Montrose, Warfield, Rossland, Electoral Areas 'A', 'B',
'C', 'D', & 'E'

	PAGE	2018 ACTUAL	2019 BUDGET	2019 ACTUAL	(OVER) UNDER	2020 BUDGET	Increase(Decrease) between 2019 BUDGET and 2020 BUDGET		2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
							\$	%				
REVENUE												
Property Tax Requisition	3	236,613	259,111	259,111	0	337,184	78,073	30.13	413,091	405,779	360,730	437,032
11 590 159 Miscellaneous Revenue	4	173,026	0	14,940	(14,940)	0	0	0.00	0	0	0	0
11 759 080 Emergency Planning Grant	5	0	0	0	0	0	0	0.00	0	0	0	0
11 759 083 PEP Grants	6	2,642,786	100,000	1,387,207	(1,287,207)	179,209	79,209	79.21	100,000	100,000	100,000	100,000
11 210 100 Federal Grant In Lieu	7	841	800	797	3	800	0	0.00	800	800	800	800
11 911 100 Previous Year's Surplus	8	193,391	144,247	140,659	3,588	0	(144,247)	(100.00)	0	0	0	0
11 920 002 Capital - Borrowing	9	0	0	0	0	0	0	0.00	0	0	0	0
11 921 205 Revenue From Reserve	10	59,496	60,000	0	60,000	73,179	13,179	21.97	55,280	41,205	0	0
Total Revenue		3,306,152	564,158	1,802,714	(1,238,556)	590,372	26,214	4.65	569,170	547,784	461,530	537,832
EXPENDITURE												
12 258 111 Salaries & Benefits	11	150,460	200,464	205,193	(4,729)	232,005	31,542	15.73	317,348	293,762	216,019	220,789
12 258 210 Travel & Conference	12	4,434	4,671	5,630	(959)	6,744	2,073	44.39	6,879	7,017	7,157	7,300
12 258 211 Vehicle Operating	13	5,270	5,552	8,300	(2,748)	6,532	980	17.65	6,663	6,796	6,932	7,071
12 258 213 Telephone	14	2,750	2,920	2,384	536	4,598	1,678	57.48	4,658	4,751	4,846	4,943
12 258 214 Radio - Communications	15	1,427	5,000	214	4,786	3,948	(1,052)	(21.04)	4,027	4,107	4,190	4,273
12 258 216 Equipment Replacement	16	1,360	2,000	3,899	(1,899)	2,040	40	2.00	2,081	2,122	2,165	2,208
12 258 221 Advertising & Promotion	17	2,949	3,000	1,851	1,149	3,060	60	2.00	3,121	3,184	3,247	3,312
12 258 224 O.T. Wages - Emergency F	18	290,162	0	542	(542)	0	0	0.00	0	0	0	0
12 258 225 PEP Task Claims	19	2,315,889	100,000	1,171,283	(1,071,283)	100,000	0	0.00	100,000	100,000	100,000	100,000
12 258 227 Wages - Recovery	20	82,490	0	224,493	(224,493)	79,209	79,209	0.00	0	0	0	0
12 258 230 Board Fee	21	5,401	5,486	5,486	0	5,572	86	1.57	5,683	5,797	5,913	6,031
12 258 233 Consulting Fees	22	3,850	15,000	17,938	(2,938)	5,000	(10,000)	(66.67)	5,000	5,000	5,000	5,000
12 258 234 Staff Education & Training	23	1,320	5,250	5,211	39	10,513	5,263	100.24	15,788	26,078	16,381	16,700
12 258 251 Office Supplies	24	1,231	3,900	5,040	(1,140)	4,000	100	2.56	4,080	4,162	4,245	4,330
12 258 252 EOC Center Site Costs	25	24,719	55,300	55,679	(379)	57,300	2,000	3.62	57,500	47,804	48,117	48,439
12 258 253 SPU - Maintenance & Repa	26	15,938	5,000	435	4,565	39,100	34,100	682.00	5,592	5,704	5,818	5,934
12 258 610 Capital/Amortization	27	59,496	0	0	0	0	0	0.00	0	0	0	70,000
12 258 716 Grants to SARS/ESS Grou	28	25,000	25,750	25,750	0	25,750	0	0.00	25,750	26,500	26,500	26,500
12 258 741 Contribution To Reserve	29	160,350	119,865	63,387	56,478	0	(119,865)	(100.00)	0	0	0	0
12 258 840 Vehicle Financing	30	0	0	0	0	0	0	0.00	0	0	0	0
12 258 990 Previous Year's Deficit	31	0	0	0	0	0	0	0.00	0	0	0	0
12 258 999 Contingencies	32	7,410	5,000	0	5,000	5,000	0	0.00	5,000	5,000	5,000	5,000
Total Expenditure		3,161,905	564,158	1,802,714	(1,238,556)	590,372	26,214	4.65	569,170	547,784	461,530	537,832
Surplus (Deficit)		144,247		(0)								

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Property Tax Requisition		2020		2021		2022		2023		2024
		Budget		Budget		Budget		Budget		Budget
2019										
Actual	Description	Amount		Amount		Amount		Amount		Amount
7,800	11 830 100 012 Fruitvale	10,002		12,253		12,036		10,700		12,964
22,808	11 830 200 012 Grand Forks	28,446		34,850		34,233		30,433		36,870
2,548	11 830 300 012 Greenwood	3,093		3,789		3,722		3,309		4,009
3,980	11 830 400 012 Midway	4,761		5,833		5,729		5,093		6,171
3,997	11 830 500 012 Montrose	5,100		6,248		6,137		5,456		6,610
25,335	11 830 600 012 Rossland	33,783		41,388		40,656		36,142		43,787
58,650	11 830 700 012 Trail	73,571		90,134		88,538		78,709		95,358
6,089	11 830 800 012 Warfield	8,444		10,345		10,162		9,033		10,944
23,956	11 830 901 012 Electoral Area 'A'	37,348		45,756		44,946		39,956		48,408
13,188	11 830 902 012 EA 'B' / Lower Columbia/Old	17,021		20,853		20,483		18,209		22,061
25,672	11 830 903 012 EA 'C' / Christina Lake	31,929		39,117		38,425		34,159		41,384
17,513	11 830 904 012 EA 'D' / Rural Grand Forks	22,358		27,391		26,906		23,919		28,978
47,576	11 830 905 012 EA 'E' / West Boundary	61,329		75,135		73,805		65,611		79,490
259,111	Subtotal	337,184		413,091		405,779		360,730		437,032
	This Year Requisition	337,184		413,091		405,779		360,730		437,032
		337,184		413,091		405,779		360,730		437,032

Notes:

Bylaw No. 1286 Sept 22, 2005 to include all RDKB participants

ROSSLAND OPTED BACK IN THE SERVICE IN 2016

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Five Year Financial Plan

[illegible]

Notes:	Previous Year Budget	-
	Actual to December 31, 2019	14,940

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

[illegible]

Notes:	Previous Year Budget	-
	Actual to December 31, 2019	-

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	PEP Grants	2019	2020	2021	2022	2023	2024
Account	11 759 083 - 012	Prior Year	Budget	Budget	Budget	Budget	Budget
Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	Emergency Incident #1 - Response	30,000	30,000	30,000	30,000	30,000	30,000
	Emergency Incident #1 - Recovery	20,000	20,000	20,000	20,000	20,000	20,000
2	Emergency Incident #2 - Response	30,000	30,000	30,000	30,000	30,000	30,000
	Emergency Incident #2 - Recovery	20,000	20,000	20,000	20,000	20,000	20,000
3	Interim Manager of Emergency Programs - EMBC Funding		79,209				
Current Year Budget		100,000	179,209	100,000	100,000	100,000	100,000

Notes:	Previous Year Budget	100,000
	Actual to December 31, 2019	1,387,207
Response costs recovered 100%		
Recovery costs recovered at 80% less \$1,000		
See Page 17 & 18		

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Five Year Financial Plan

Name	Federal Grant In Lieu	2019	2020		2021		2022		2023		2024
Account	11 210 100 012	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount
1	Federal Grant In Lieu	800	800		800		800		800		800
	Current Year Budget	800	800		800		800		800		800

Notes:	Previous Year Budget	800
	Actual to December 31, 2019	797

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Five Year Financial Plan

Name	Previous Year's Surplus	2019	2020		2021		2022		2023		2024
Account	11 911 100 012	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount
1	Previous Year's Surplus	144,247	-		-		-		-		-
	Current Year Budget	144,247	-		-		-		-		-

Notes:	Previous Year Budget	144,247
	Actual to December 31, 2019	140,659

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Capital - Short Term Borrowing	2019	2020		2021		2022		2023		2024
Account	11 920 002 012	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount
1		-									
	Current Year Budget	-	-		-		-		-		-

Notes:	Previous Year Budget	-
	Actual to December 31, 2019	-

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name Account	Transfer From Reserve Funds 11 921 205 012	2019 Prior Year	2020 Budget	2021 Budget	2022 Budget	2023 Budget	2024 Budget
Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	Transfer From Reserve	60,000	-	-	-	-	-
2	Manager of Emergency Programs		14,591	55,280	41,205		
3	SPU Upgrades to New Standard		34,000				
4	Communications Equipment		2,448				
5	EOC Computer Replacement		2,040				
6	EOC Exercise Plan		5,000				
7	Trail EOC Flooring		10,000				
8	Maintenance & Repairs and Operating Costs		5,100				
Current Year Budget		60,000	73,179	55,280	41,205	-	-

Notes:	Previous Year Budget	60,000
	Actual to December 31, 2019	-
Item #2	New 2nd Position with 2 Year Term (50% Reserve Redemption)	

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

[illegible]

Notes:		Previous Year Budget	200,464
		Actual to December 31, 2019	205,193
Item #1	54% - Admin, 36% - Electoral Area Admin, & 10% - Emergency Preparedness		
Item #3	New Position 2 Year Term: Partial in 2020, Full Year 2021, & Half Year 2022		
Item #5/6	50% - Emergency Preparedness, & 50% - Regional Fire Services		
Item #7/8	50% - Regional Fire Services, 25% - Emergency Preparedness, & 25% - 911 Communications		

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name Account	Travel & Conference 12 258 210 012	2019 Prior Year	2020 Budget		2021 Budget		2022 Budget		2023 Budget		2024 Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Annual PEP Conference	1,600	1,632	2.0%	1,665	2.0%	1,698	2.0%	1,732	2.0%	1,767
2	Registration & Per Diem	2,071	2,112	2.0%	2,155	2.0%	2,198	2.0%	2,242	2.0%	2,287
3	General Travel	1,000	3,000	2.0%	3,060	2.0%	3,121	2.0%	3,184	2.0%	3,247
Current Year Budget		4,671	6,744		6,879		7,017		7,157		7,300

Notes:

	Previous Year Budget	4,671
	Actual to December 31, 2019	5,630

Item #1/2 Two Attendees To EP Conference

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name Account	Vehicle Operating 12 258 211 012	2019 Prior Year	2020 Budget		2021 Budget		2022 Budget		2023 Budget		2024 Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Mileage and Other Operating Expenses	3,106	3,168	2.0%	3,231	2.0%	3,296	2.0%	3,362	2.0%	3,429
2	Insurance for SPU Trailers	446	520	2.0%	530	2.0%	541	2.0%	552	2.0%	563
3	Insurance of Emergency Preparedness Vehicle	2,000	2,844	2.0%	2,901	2.0%	2,959	2.0%	3,018	2.0%	3,078
4											
Current Year Budget		5,552	6,532		6,663		6,796		6,932		7,071

Notes:

Previous Year Budget	5,552
Actual to December 31, 2019	8,300

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name Account	Telephone 12 258 213 012	2019 Prior Year	2020 Budget		2021 Budget		2022 Budget		2023 Budget		2024 Budget
Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount
1	Telephone Cost										
2	Trail EOC (250-368-9127)	1,000	1,020	2.0%	1,040	2.0%	1,061	2.0%	1,082	2.0%	1,104
3	Trail EOC Fax (250-368-9128)	-	-	2.0%	-	2.0%	-	2.0%	-	2.0%	-
4	Toll Free (888-747-9119)	-									
5	Grand Forks EOC (250-442-3628)										
6	Cell Phone @ \$80 per month	1,920	1,958	2.0%	1,998	2.0%	2,038	2.0%	2,078	2.0%	2,120
7	Data Plan for three SPU iPads		1,620		1,620	2.0%	1,652	2.0%	1,685	2.0%	1,719
Current Year Budget		2,920	4,598		4,658		4,751		4,846		4,943

Notes:	Previous Year Budget	2,920
	Actual to December 31, 2019	2,384

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name Account	Radio - Communications 12 258 214 012	2019 Prior Year	2020 Budget		2021 Budget		2022 Budget		2023 Budget		2024 Budget
Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount
1	Radio Communications - Preventative Maintenance	2,600	1,500	2.0%	1,530	2.0%	1,561	2.0%	1,592	2.0%	1,624
	On EOC radios/battery										
2	Communications Equipment	2,400	2,448	2.0%	2,497	2.0%	2,547	2.0%	2,598	2.0%	2,650
Current Year Budget		5,000	3,948		4,027		4,107		4,190		4,273

Notes:

Previous Year Budget	5,000
Actual to December 31, 2019	214

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name Account	Equipment Replacement 12 258 216 012	2019 Prior Year	2020 Budget		2021 Budget		2022 Budget		2023 Budget		2024 Budget
Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount
1	EOC Computer Replacement	2,000	2,040	2.0%	2,081	2.0%	2,122	2.0%	2,165	2.0%	2,208
2											
Current Year Budget		2,000	2,040		2,081		2,122		2,165		2,208

Notes:

	Previous Year Budget	2,000
	Actual to December 31, 2019	3,899

Item #1 Information Services to replace one computer workstation annually

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name Account	Advertising & Promotion 12 258 221 012	2019 Prior Year	2020 Budget		2021 Budget		2022 Budget		2023 Budget		2024 Budget
Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount
1	Community Promotion & Awareness	3,000	3,060	2.0%	3,121	2.0%	3,184	2.0%	3,247	2.0%	3,312
Current Year Budget		3,000	3,060		3,121		3,184		3,247		3,312

Notes:

Previous Year Budget	3,000
Actual to December 31, 2019	1,851

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	O.T. Wages - Emergency Response	2019	2020	2021	2022	2023	2024
Account	12 258 224 - 012	Prior Year	Budget	Budget	Budget	Budget	Budget
Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	Emergency Incident #1 - Response	-	-	-	-	-	-
	Emergency Incident #1 - Recovery	-	-	-	-	-	-
2	Emergency Incident #2 - Response	-	-	-	-	-	-
	Emergency Incident #2 - Recovery	-	-	-	-	-	-
Current Year Budget		-	-	-	-	-	-

Notes:	Previous Year Budget	-
	Actual to December 31, 2019	542
Response costs recovered 100%		
Recovery costs recovered at 80% less \$1,000		
See Page 5		

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	PEP Claims (Provincial Emergency Preparedness)	2019	2020	2021	2022	2023	2024
Account	12 258 225 - 012	Prior Year	Budget	Budget	Budget	Budget	Budget
Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	Emergency Incident #1 - Response	30,000	30,000	30,000	30,000	30,000	30,000
	Emergency Incident #1 - Recovery	20,000	20,000	20,000	20,000	20,000	20,000
2	Emergency Incident #2 - Response	30,000	30,000	30,000	30,000	30,000	30,000
	Emergency Incident #2 - Recovery	20,000	20,000	20,000	20,000	20,000	20,000
Current Year Budget		100,000	100,000	100,000	100,000	100,000	100,000

Notes: Previous Year Budget 100,000
 Actual to December 31, 2019 1,171,283
 Response costs recovered 100%
 Recovery costs recovered at 80% less \$1,000
 See Page 5

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name Account	Wages - Recovery 12 258 227 - 012	2019 Prior Year			2020 Budget		2021 Budget		2022 Budget		2023 Budget		2024 Budget	
Item No	Description	Amount	Hours	Rate	Amount	%	Amount	%	Amount	%	Amount	%	Amount	
1	Deputy Recovery Manager		100.0%	86,073	62,899									
2	Benefits @ 27% - Deputy Recovery Manager			25.9%	16,310									
Current Year Budget		-			79,209		-		-		-		-	

Notes:		Previous Year Budget	-
		Actual to December 31, 2019	224,493
Item #1	EAF 72 Estimated to be Depleted PP#19/20 2020		

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name Account	Board Fee 12 258 230 012	2019 Prior Year	2020 Budget		2021 Budget		2022 Budget		2023 Budget		2024 Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Board Fee (2% increase for C.P.I.)	4,323	4,409	2.0%	4,497	2.0%	4,587	2.0%	4,679	2.0%	4,772
2	Carbon Offset & Climate Change Initiatives	1,163	1,163	2.0%	1,186	2.0%	1,210	2.0%	1,234	2.0%	1,259
Current Year Budget		5,486	5,572		5,683		5,797		5,913		6,031

Notes:

Previous Year Budget	5,486
Actual to December 31, 2019	5,486

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Consulting Fees	2019	2020		2021		2022		2023		2024
Account	12 258 233 012	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount
1	Consulting Fees - Public Education Campaign	5,000	5,000		5,000		5,000		5,000		5,000
2	Grand Forks EOC Development Plan	10,000									
	Current Year Budget	15,000	5,000		5,000		5,000		5,000		5,000

Notes:	Previous Year Budget	15,000
	Actual to December 31, 2019	17,938

Item # 1	Fees to Cover Consultant Support.

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name Account	Staff Education & Training 12 258 234 012	2019 Prior Year	2020 Budget		2021 Budget		2022 Budget		2023 Budget		2024 Budget
Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount
1	Staff Development and Recertification	5,250	5,513	5.0%	5,788	5.0%	6,078	5.0%	6,381	5.0%	6,700
2	EOC Exercise Plan		5,000		10,000		20,000		10,000		10,000
Current Year Budget		5,250	10,513		15,788		26,078		16,381		16,700

Notes:		Previous Year Budget	5,250
		Actual to December 31, 2019	5,211
Item #1	Training cost for Emergency Operations Center staff		

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name Account	Office Supplies 12 258 251 012	2019 Prior Year	2020 Budget		2021 Budget		2022 Budget		2023 Budget		2024 Budget
Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount
1	Includes Report Printing & supplies	3,900	4,000	2.0%	4,080	2.0%	4,162	2.0%	4,245	2.0%	4,330
Current Year Budget		3,900	4,000		4,080		4,162		4,245		4,330

Notes: Previous Year Budget 3,900
Actual to December 31, 2019 5,040
Item #1 2020 amount includes allocation to produce EM plans, if needed

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

[illegible]

Notes:	Previous Year Budget	55,300
	Actual to December 31, 2019	55,679

Item #1	Includes rental charges and janitorial services	
	GL Transfer to Misc Revenue Culture Arts & Recreation Lower Columbia	11 590 159 - 018
	Generators in Trail & Grand Forks	
Item #2	GF Generator Service 2019 = \$1900 / 2 = \$950 x 2 units (GF and Trail) = \$1900	

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name Account	Sprinkler Protection Units - Repair & Maintenance 12 258 253 012	2019 Prior Year	2020 Budget		2021 Budget		2022 Budget		2023 Budget		2024 Budget
Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount
1	Maintenance & Repairs and Operating Costs	5,000	5,100	2.0%	5,202	2.0%	5,306	2.0%	5,412	2.0%	5,520
2	Upgrades to 2 SPU's to meet OFC deployment requi	-	34,000								
3	Avenza Pro App				390	2.0%	398	2.0%	406	2.0%	414
Current Year Budget		5,000	39,100		5,592		5,704		5,818		5,934

Notes:

	Previous Year Budget	5,000
	Actual to December 31, 2019	435

Item #1 OFC has increase then amout of equipment needed to deploy a SPU

REGIONAL DISTRICT OF KOOTENAY BOUNDARY Five Year Financial Plan

[illegible]

Notes:	Previous Year Budget	-
	Actual to December 31, 2019	-

<i>Sources of Funding Capital Projects:</i>
D = Debenture Borrowing
R = Reserves
C = Current Revenues
S = Short Term Borrowing
G = Gas Tax Grant

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

[illegible]

Notes:	Previous Year Budget	25,750
	Actual to December 31, 2019	25,750
Item #1-5	Grants are intended to supplement SARS operations (a retainer)	
Item #5	Agreement good through Dec 2021; increase forecast.	

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name Account	Contribution To Reserve 12 258 741 012	2019 Prior Year	2020 Budget	2021 Budget	2022 Budget	2023 Budget	2024 Budget
Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	Contribution To Reserve	119,865					
2							
Current Year Budget		119,865	-	-	-	-	-

Notes:	Previous Year Budget	119,865
	Actual to December 31, 2019	63,387
Item #1	Annual Contribution to Reserve	

\$276,585.15
\$ -
\$276,585.15

Balance in Reserve December 31, 2019
Account Numbers 34 700 012
Restricted - Unmet Needs Committee Donations (Included in above)
Net Reserve (Unrestricted)

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Five Year Financial Plan

[illegible]

Notes:	Previous Year Budget	-
	Actual to December 31, 2019	-

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Name	Previous Year's Deficit	2019 Prior Year	2020 Budget		2021 Budget		2022 Budget		2023 Budget		2024 Budget
Account	12 258 990 012										
Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount
1	Previous Year's Deficit	-	0		-		-		-		-
	Current Year Budget	-	0		-		-		-		-

Notes:	Previous Year Budget	-
	Actual to December 31, 2019	-

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Five Year Financial Plan

Name	Contingencies	2019	2020		2021		2022		2023		2024
Account	12 258 999 012	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount
1	Miscellaneous	5,000	5,000		5,000		5,000		5,000		5,000
2											
	Current Year Budget	5,000	5,000		5,000		5,000		5,000		5,000

Notes:	Previous Year Budget	5,000
	Actual to December 31, 2019	-



REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN

EXHIBIT NO 015
9-1-1 EMERGENCY COMMUNICATIONS



PARTICIPANTS: Grand Forks, Greenwood, Rossland, Trail, Fruitvale,
Midway, Montrose, Warfield, Electoral Areas 'A','B','C','D' & 'E'

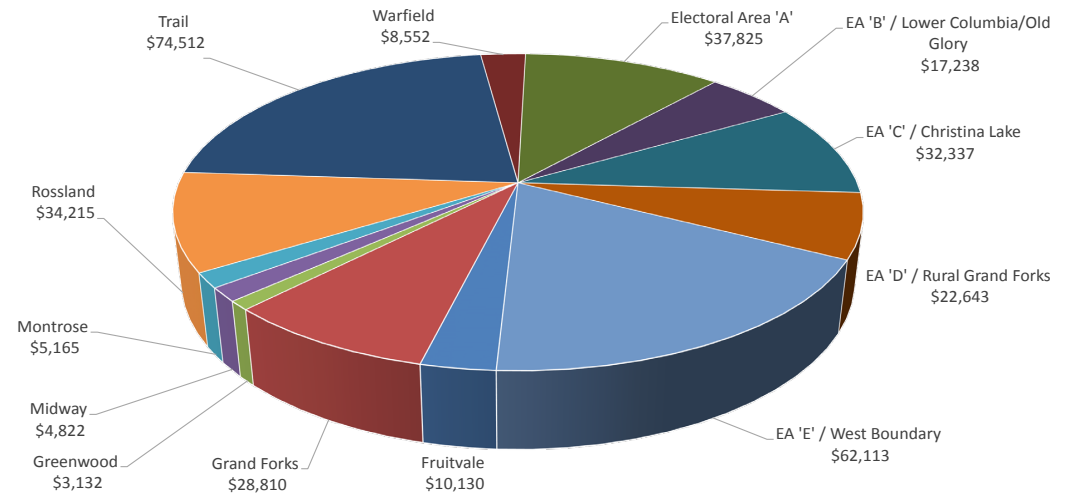
911

	PAGE	2019 BUDGET	2020 BUDGET	Increase(Decrease) between 2019 BUDGET and 2020 BUDGET		PRIMARY DRIVERS FOR CHANGE
				\$	%	
REVENUE						
Property Tax Requisition - RDKB	3	323,966	341,494	17,528	5.41	
Previous Year's Surplus	7	44,975	16,605	(28,370)	(63.08)	
EXPENDITURE						
Communications Equipment R&M	10	49,801	29,142	(20,659)	(41.48)	2019 Demobilization of Trail Fire Dispatch Complete & FDM Ccost to Page 17
Equipment Replacement Reserve	11	0	16,605	16,605	0.00	Equipment Replacement Reserve - Prior Year Surplus
Operating Contracts	17	201,301	214,116	12,815	6.37	Kelowna Fire Dispatch FDM (Previously Page 10)
Capital/Amortization	20	30,000	10,000	(20,000)	(66.67)	Decrease in Repeater Site Upgrades

KEY FACTS

Establishment Bylaw No.	1152; 2001
Max Requisition:	Not Applicable
Last Increase Requisition Limit	Not Applicable
Next Review Requisition Limit	Not Applicable
Reserve Balance	\$ 16,007.23

2020 Property Tax Requisition (Projected)





REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN

EXHIBIT NO 015
9-1-1 EMERGENCY COMMUNICATIONS

911



PARTICIPANTS: Grand Forks, Greenwood, Rossland, Trail, Fruitvale,
Midway, Montrose, Warfield, Electoral Areas 'A','B','C','D' & 'E'

		PAGE	2018 ACTUAL	2019 BUDGET	2019 ACTUAL	(OVER) UNDER	2020 BUDGET	Increase(Decrease) between 2019 BUDGET and 2020 BUDGET	
								\$	%
REVENUE									
	Property Tax Requisition - RDKB	3	419,210	323,966	323,966	(0)	341,494	17,528	5.41
11 590 161	Contract Revenue - RDCK	4	100,634	0	0	0	0	0	0.00
11 210 100	Federal Grant In Lieu/Misc Income	5	3,115	750	996	(246)	750	0	0.00
11 921 205	Transfer From Reserves	6	182,774	0	0	0	0	0	0.00
11 911 100	Previous Year's Surplus	7	7,617	44,975	44,975	0	16,605	(28,370)	(63.08)
	Total Revenue		713,350	369,691	369,937	(246)	358,849	(10,842)	(2.93)
EXPENDITURE									
12 255 111	Salaries & Benefits	8	139,993	42,467	52,085	(9,618)	43,448	981	2.31
12 255 213	Telephone	9	69,003	16,900	33,083	(16,183)	16,000	(900)	(5.33)
12 255 215	Communications Equipment R&M	10	68,868	49,801	36,032	13,769	29,142	(20,659)	(41.48)
12 255 216	Equipment Replacement Reserve	11	0	0	0	0	16,605	16,605	0.00
12 255 221	Advertising	12	0	750	0	750	750	0	0.00
12 255 230	Board Fee	13	16,799	17,102	17,102	0	17,411	309	1.81
12 255 233	Consultant Fees	14	15,925	10,000	0	10,000	10,000	0	0.00
12 255 234	Staff Development	15	356	1,000	0	1,000	1,000	0	0.00
12 255 237	Insurance	16	173	370	370	0	377	7	2.00
12 255 242	Operating Contracts	17	171,388	201,301	201,301	0	214,116	12,815	6.37
12 255 247	Office Equipment & Furniture	18	0	0	0	0	0	0	0.00
12 255 251	Office Supplies	19	0	0	0	0	0	0	0.00
12 255 610	Capital/Amortization	20	94,483	30,000	13,359	16,641	10,000	(20,000)	(66.67)
12 255 990	Previous Year's Deficit	21	0	0	0	0	0	0	0.00
12 255 999	Contingencies	22	91,387	0	0	0	0	0	0.00
	Total Expenditure		668,375	369,691	353,332	16,359	358,849	(10,842)	(2.93)
	Surplus(Deficit)		44,975		16,605				

2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
344,127	353,258	375,701	381,639
0	0	0	0
750	750	750	750
0	0	0	0
0	0	0	0
344,877	354,008	376,451	382,389
44,244	45,350	46,484	47,646
16,100	16,200	16,700	16,700
29,725	30,319	30,926	31,544
0	0	0	0
750	750	750	750
17,759	18,114	18,477	18,846
0	0	0	0
1,000	1,000	1,000	1,000
385	393	400	409
224,914	231,881	251,714	255,494
0	0	0	0
0	0	0	0
10,000	10,000	10,000	10,000
0	0	0	0
0	0	0	0
344,877	354,008	376,451	382,389

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Property Tax Requisition - RDKB						
2019	2020	2021	2022	2023	2024	
Actual	Budget	Budget	Budget	Budget	Budget	
	Description	Amount	Amount	Amount	Amount	Amount
9,752	11 830 100 015 Fruitvale	10,130	10,208	10,479	11,144	11,320
28,517	11 830 200 015 Grand Forks	28,810	29,032	29,802	31,696	32,197
3,185	11 830 300 015 Greenwood	3,132	3,157	3,240	3,446	3,501
4,976	11 830 400 015 Midway	4,822	4,859	4,988	5,305	5,389
4,998	11 830 500 015 Montrose	5,165	5,205	5,343	5,682	5,772
31,676	11 830 600 015 Rossland	34,215	34,479	35,393	37,642	38,237
73,330	11 830 700 015 Trail	74,512	75,086	77,078	81,975	83,271
7,613	11 830 800 015 Warfield	8,552	8,618	8,846	9,408	9,557
29,952	11 830 901 015 Electoral Area 'A'	37,825	38,117	39,128	41,614	42,272
16,489	11 830 902 015 EA 'B' / Lower Columbia/Old Glory	17,238	17,371	17,832	18,965	19,265
32,098	11 830 903 015 EA 'C' / Christina Lake	32,337	32,587	33,451		36,139
21,896	11 830 904 015 EA 'D' / Rural Grand Forks	22,643	22,818	23,423	24,912	25,305
59,484	11 830 905 015 EA 'E' / West Boundary	62,113	62,591	64,252	68,334	69,414
323,966	Sub Total	341,494	344,127	353,258	340,124	381,639
	Annual Requisition	341,494	344,127	353,258	375,701	381,639
	Total Requisition	341,494	344,127	353,258	375,701	381,639

Notes:

Total Requisition Before Sharing Formula:	341,494	344,127	353,258	375,701	381,639
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APPORTIONMENT BETWEEN RD's IS BASED ON COMPLETED ROLL EACH YEAR

Apportionment for RDKB participants is based on the REVISED roll

December 2019

Completed
2020
Hospital Purpose Net Taxable Values
26,428,307
75,165,267
8,172,594
12,579,917
13,475,109
89,266,914
194,401,972
22,311,521
98,687,018
44,975,131
84,368,830
59,076,874
162,052,394
890,961,848

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name Account	Contract Revenue - RDCK 11 590 161 015	COMPLETED 2016	2020 Budget	2021 Budget	2022 Budget	2023 Budget	2024 Budget
Item No	Description	Hospital Purpose Net Taxable Values	Amount	Amount	Amount	Amount	Amount
1	City of Castlegar	Non Participant					
2	City of Nelson	Non Participant					
3	Town of Creston	77,439,683					
4	Village of Kaslo	15,433,127					
5	Village of New Denver	8,064,059					
6	Village of Nakusp	21,757,624					
7	Village of Salmo	10,998,128					
8	Village of Silverton	4,683,998					
9	Village of Slocan	3,883,445					
10	Electoral Area 'A' RDCK RD # 06	70,311,246					
11	Electoral Area 'B'	78,419,372					
12	Electoral Area 'C'	35,310,925					
13	Electoral Area 'D'	32,744,112					
14	Electoral Area 'E'	83,653,753					
15	Electoral Area 'F'	77,121,995					
16	Electoral Area 'G'	34,417,103					
17	Electoral Area 'H'	74,112,425					
18	Electoral Area 'I'	38,315,081					
19	Electoral Area 'J'	53,342,189					
20	Electoral Area 'K'	35,159,072					
	Total	755,167,337					
Total Contract Amount Due			-	-	-	-	-

Notes:

APPORTIONMENT BETWEEN RD's IS BASED ON COMPLETED ROLL EACH YEAR
City of Castlegar and City of Nelson not included in assessment base for Central Kootenay RD
Village of New Dever included in Budget Year 2007 (RDCK Bylaw #1860, 2007)

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Federal Grant In Lieu	2019	2020	2021	2022	2023	2024
Account	11 210 100 015	Prior Year	Budget	Budget	Budget	Budget	Budget
Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	Federal Grant In Lieu	750	750	750	750	750	750
Current Year Budget		750	750	750	750	750	750

Notes:	Previous Year Budget	750
	Actual to December 31, 2019	996

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Transfer From Reserves	2019	2020	2021	2022	2023	2024
Account	11 921 205 015	Prior Year	Budget	Budget	Budget	Budget	Budget
Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	Allowance for Equipment Upgrades/Repairs						
	For Fire Dispatch, Consulting Fees for Transition and						
	New Repeater for Grand Forks Fire Rescue						
Current Year Budget		-	-	-	-	-	-

Notes:		Previous Year Budget	-
		Actual to December 31, 2019	-
Item #1	For unanticipated equipment failures funded from Reserves		
See page 19 for specific details			

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Previous Year's Surplus	2019	2020	2021	2022	2023	2024
Account	11 911 100 015	Prior Year	Budget	Budget	Budget	Budget	Budget
Item No	Description	Amount	Amount		Amount		Amount
1	Previous Year's Surplus	44,975	16,605		-		-
Current Year Budget		44,975	16,605		-		-

Notes:

	Previous Year Budget	44,975
	Actual to December 31, 2019	44,975

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Attachment # 6.6.1)

Previous Year Budget	42,467
Actual to December 31, 2019	52,085

Item #4	Benefits Updated for 1.95% Employer Health Tax In 2019 & End of MSP Premiums in 2020
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REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Telephone	2019	2020		2021		2022		2023		2024
Account	12 255 213 015	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Telus link to KFD - Beaverdell, Midway & Greenwood	3,500	3,600		3,700		3,800		3,900		3,900
2	Cell backup to KFD - KBRFR, Christina Lake, Grand Forks, Greenwood, Midway, Beaverdell & Big White	2,000	4,200		4,200		4,200		4,300		4,300
3	ROIP Agreement with RDEK	4,000	2,100		2,100		2,100		2,200		2,200
4	Grand Forks fibre costs for Grand Forks & Christina lake	3,000	3,600		3,600		3,600		3,700		3,700
5	CBBC Fibre/Internet	2,400	2,500		2,500		2,500		2,600		2,600
		2,000									
Current Year Budget		16,900	16,000		16,100		16,200		16,700		16,700

Notes: Previous Year Budget 16,900
Actual to December 31, 2019 33,083

- Item #3 ROIP Agreement with RDEK
- Item #4 Grand Forks fibre costs for Grand Forks & Christina lake
- Item #5 CBBC Fibre/Internet
- Big White Fibre - no cost part of their Telus Business Connect package

[illegible]

Item #3	Lease Agreements for: Big White, Midway SBA Tower, Roderick Dhu, Observation Mtn., Santa Rosa, Granite Mtn (FortisBC & BV Communications), and Blizzard Mtn.
Item #4	Radio Licensing Fees for the 9-1-1 Back Bone Equipment which provides connectivity to all RDKB Fire Halls
Item #5	Estimated amount for the repair and maintenance of all 9-1-1 radio equipment
Item #6	Included in item #3 - see Repeater Site Summary document (f drive, kelowna fire dispatch, repeater sites)
Item #7	Moved to page 16
	Industry canada 2017 \$7,498 (RDCK \$4,860 - RDKB \$2,638)

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Equipment Replacement Reserve	2019	2020	2021	2022	2023	2024
Account	12 255 216 015	Prior Year	Budget	Budget	Budget	Budget	Budget
Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	Equipment Replacement Reserve		16,605				
2							
Current Year Budget		-	16,605	-	-	-	-

Notes:		Previous Year Budget	-
		Actual to December 31, 2019	-
Item #1	Required to meet all technological, hardware, and software changes		
	Upgrading to accept future digital communications		

\$ 16,007.23

Balance in Reserve December 31, 2019
Account Number 34 700 015

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Advertising	2019	2020	2021	2022	2023	2024
Account	12 255 221 015	Prior Year	Budget	Budget	Budget	Budget	Budget
Item No	Description	Amount	Amount		Amount		Amount
1	Public Awareness	750	750		750		750
Current Year Budget		750	750		750		750

Notes: Previous Year Budget 750
 Actual to December 31, 2019 -

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Board Fee	2019	2020		2021		2022		2023		2024
Account	12 255 230 015	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Board Fee (2% increase for C.P.I.)	15,470	15,779	2.0%	16,095	2.0%	16,416	2.0%	16,745	2.0%	17,080
2	Carbon Offset & Climate Change Initiatives	1,632	1,632	2.0%	1,665	2.0%	1,698	2.0%	1,732	2.0%	1,767

Notes:

Previous Year Budget	17,102
Actual to December 31, 2019	17,102

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Consultant Fees	2019	2020		2021		2022		2023		2024
Account	12 255 233 015	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount
1	Consulting services fire dispatch network radio coverage assessment.	10,000	10,000								
	Current Year Budget	10,000	10,000		-		-		-		-

Notes:	Previous Year Budget	10,000
	Actual to December 31, 2019	-

Item #1	Consultant to Provided Program to Extract Statistical Information from FDM (One time expense)
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REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Staff Development	2019	2020		2021		2022		2023		2024
Account	12 255 234 015	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Training for Fire Dispatch	-									
2	Provincial 911 Users Group Meeting	1,000	1,000		1,000		1,000		1,000		1,000
Current Year Budget		1,000	1,000		1,000		1,000		1,000		1,000

Notes: Previous Year Budget 1,000
 Actual to December 31, 2019 -
 Item #1 Continuation of CAD and RMS Training

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Insurance	2019	2020		2021		2022		2023		2024
Account	12 255 237 015	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Insurance - Property	370	377	2.0%	385	2.0%	393	2.0%	400	2.0%	409
2	Insurance - Liability (in General Government Exhibit)	-	-	2.0%	-	2.0%	-	2.0%	-	2.0%	-
Current Year Budget		370	377		385		393		400		409

Notes: Previous Year Budget 370
 Actual to December 31, 2019 370

Item #1 Insurance on repeater sites

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Name	Operating Contracts	2019	2020		2021		2022		2023		2024
Account	12 255 242 015	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Central Okanagan RD - PSAP Services										
1 (a)	Kootenay Boundary Regional District	56,365	61,005		68,922		71,661		75,105		75,105
1 (b)	Central Kootenay Regional District										
2	9-1-1 Operations Committee										
3	RDKB Regional Fire Services										
4	Shared Equipment										
5	Kelowna Fire Dispatch Operating	144,936	140,410		143,291		147,519		163,908		167,688
6	Kelowna Fire Dispatch FDM		12,701		12,701		12,701		12,701		12,701
	Current Year Budget	201,301	214,116		224,914		231,881		251,714		255,494

Notes:	Previous Year Budget	201,301
	Actual to December 31, 2019	201,301

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Office Equipment & Furniture	2019	2020		2021		2022		2023		2024
Account	12 255 247 015	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Office Equipment & Furniture	-	-		-		-		-		-
Current Year Budget		-	-		-		-		-		-

Notes:

Previous Year Budget	-
Actual to December 31, 2019	-

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Office Supplies	2019	2020		2021		2022		2023		2024
Account	12 255 251 015	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Office Supplies	-	-	2.0%	-	2.0%	-	2.0%	-	2.0%	-
Current Year Budget		-	-		-		-		-		-

Notes:

	Previous Year Budget	-
	Actual to December 31, 2019	-

[illegible]

**Only used if necessary (see page 5)

G =	Gas Tax Grant
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REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Previous Year's Deficit	2019	2020	2021	2022	2023	2024
Account	12 255 990 015	Prior Year	Budget	Budget	Budget	Budget	Budget
Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	Previous Year's Deficit	-	-	-	-	-	-
Current Year Budget		-	-	-	-	-	-

Notes:

Previous Year Budget	-
Actual to December 31, 2019	-

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Contingencies	2019	2020	2021	2022	2023	2024
Account	12 255 999 015	Prior Year	Budget	Budget	Budget	Budget	Budget
Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	Contingencies	-	-	-	-	-	-
2	RDCK Portion of Reserve (50%)						
Current Year Budget		-	-	-	-	-	-

Notes:

	Previous Year Budget	-
	Actual to December 31, 2019	-

Email to: Marilyn Rilkoﬀ, Director of Financial Services, Deputy CAO

Regional District of Central Okanagan

Fax Number: (250) 763-0606

Regional District of Kootenay Boundary

	2020 Completed Roll	2019 Completed Roll	2018 Completed Roll	2017 Completed Roll	2016 Completed Roll	2015 Completed Roll
Village of Fruitvale	19,995,969	18,765,726	17,113,261	14,015,447	14,022,964	13,302,355
City of Grand Forks	53,606,787	53,111,362	48,531,117	44,527,147	41,651,113	41,063,116
City of Greenwood	5,515,387	5,644,413	5,257,657	4,801,567	4,697,166	4,589,715
Village of Midway	9,621,776	9,791,745	8,864,732	8,250,775	8,294,638	8,047,269
Village of Montrose	9,965,408	9,276,543	8,120,219	7,968,792	7,960,443	7,345,802
City of Rossland	59,753,884	54,739,485	49,469,005	43,595,695	42,353,814	38,464,262
City of Trail	158,069,596	152,269,645	143,321,556	128,048,935	128,055,349	128,065,108
Village of Warfield	16,098,845	13,565,299	11,632,670	11,778,756	11,964,833	11,684,796
Electoral Area 'A'	86,113,793	64,629,678	56,753,585	54,528,899	54,577,859	57,295,539
Electoral Area 'B'	31,047,716	29,322,820	27,084,272	25,976,851	25,830,498	24,729,737
Electoral Area 'C'	37,731,635	35,896,787	34,099,049	31,548,344	30,344,078	29,081,138
Electoral Area 'D'	40,659,616	39,008,131	36,245,595	33,141,861	31,941,439	28,894,234
Electoral Area 'E'	82,389,998	77,970,851	71,128,370	67,755,487	65,651,777	64,382,500
Total	<u>610,570,410</u>	<u>563,992,485</u>	<u>517,621,088</u>	<u>475,938,556</u>	<u>467,345,971</u>	<u>456,945,571</u>

Note:

Converted improvements only.

Hospital purpose net taxable values

Regional District of Kootenay Boundary

Barbara Ihlen

General Manager of Finance/CFO

202 - 843 Rossland Avenue

Trail, B.C. V1R 4S8

Phone: 250 368-0243, Fax: 250 368-3990

email: bihlen@rdkb.com



STAFF REPORT

Date: 12 Feb 2020

File

ES Administration - Solid
Waste – Financial
Review

To: Chair Langman and Board of
Directors

From: Janine Dougall, General Manager of
Environmental Services

Re: Regional Solid Waste Service –
Financial Review

Issue Introduction

A staff report from Janine Dougall, General Manager of Environmental Services, identifying anticipated impacts to tipping fee revenue resulting from the implementation of expanded organics diversion programs. Recommendations are made on how to address this issue.

History/Background Factors

Tipping fees are critical to the generation of revenue for operation of the RDKB solid waste service. In addition, tipping fees can be used to drive behavioural change. I.e. Higher costs for landfilling typically will increase diversion rates.

The 2005 RDKB Solid Waste Management Plan (SWMP) contains measures to divert waste and recognizes that waste diversion reduces revenues. The SWMP contains measures to retain revenues required to operate the system even though the amount of waste landfilled will reduce. These measures are typically an increase in tipping fees.

Pursuant to the SWMP, RDKB Board strategic direction is to fund the majority of solid waste management services through user fees. At the same time, the Board has implemented aggressive waste reduction and diversion policies and as a result, user fee revenue declined over the period of 2010 - 2014. In 2015, to address this situation, tipping fees were increased by \$15 per tonne to the current \$110 per tonne rate.

Current tipping fees were reviewed in the adjacent jurisdictions of the RDCK, RDOS and Glenmore Landfill (Kelowna). The table below summarizes the data collected.

Summary of Other Jurisdictions		
Jurisdiction	Current Garbage Fees	Notes
RDCK	\$110 per tonne	Proposing to increase to \$125 per tonne once organics composting infrastructure complete
RDOS	\$110 per tonne	
Glenmore Landfill (Kelowna)	\$100 per tonne	

Implications

With the pending expansion of organics diversion programs in both the Boundary and McKelvey Creek Wastesheds, there will be impacts to tipping fee revenue generated in addition to increased operational costs associated with new program implementation. An analysis has been conducted to provide the Board of Directors with pertinent information regarding the impacts to tipping fee revenue, taxation levels and options for consideration.

The following table illustrates the Tipping Fee Revenue generated during the years 2016-2019.

Overall Tipping Fee Revenue					
	2016	2017	2018	2019	Average
McKelvey Creek	\$1,430,198	\$1,548,836	\$1,668,195	\$1,672,211	\$1,579,860
Grand Forks	\$595,907	\$592,520	\$990,983	\$832,751	\$753,040
West Boundary	\$64,484	\$68,826	\$69,624	\$60,408	\$65,836
Christina Lake	\$68,054	\$58,007	\$62,264	\$64,677	\$63,250
Rock Creek	\$47,176	\$46,316	\$44,996	\$50,938	\$47,356
Beaverdell	\$14,103	\$17,174	\$20,572	\$18,787	\$17,659
Total	\$2,219,922	\$2,331,679	\$2,856,635	\$2,699,772	\$2,527,002

Notes: Values Include Penalty Fees Applied. Revenue generated in 2018/2019 at Grand Forks elevated due to flood debris disposal.

The following table illustrates the overall breakdown of tonnages of household garbage (commercial/residential) as well as source separated organics (green bin food waste) during the years 2016-2019.

Breakdown of Material Types Landfilled (Tonnes)					
	2016	2017	2018	2019	Average
Household Garbage (Commercial/Residential)	11,887	12,431	14,654	12,705	12,919
Source Separated Organics (Green Bin)	560	513	538	574	546

The following table illustrates the impacts of changing tipping fee rates on the amount of revenue generated.

Fees Generated At Different Rates - Using Average Tonnes Landfilled			
	Current Fees (\$110 MT Garbage/\$40/MT SSO)	Proposed Fees 1 (\$120/MT Garbage/\$55/MT SSO)	Proposed Fees 2 (\$125/MT Garbage/\$70/MT SSO)
Household Garbage (Commercial/Residential) - 12,919 Tonnes	\$1,421,097	\$1,550,287	\$1,614,883
<i>Difference Between Current</i>		<i>\$129,191</i>	<i>\$193,786</i>
Source Separated Organics (Green Bin) - 546 Tonnes	\$21,843	\$30,035	\$38,226
<i>Difference Between Current</i>		<i>\$8,191</i>	<i>\$16,383</i>
Total	\$1,442,940	\$1,588,513	\$1,653,108
<i>Difference Between Current</i>		<i>\$137,382</i>	<i>\$210,168</i>

With the implementation of expanded organics diversion programs in both the Boundary and McKelvey Creek Wastesheds, it is anticipated that revenues will decline due to the differences in current fees charged for household garbage and source separated organics (green bin food waste). The current fees charged for these material types are:

- Household garbage - \$110 per tonne
- Source Separated Organics (green bin food waste) - \$40 per tonne

The Organics Management Strategy document outlined anticipated diversion potential of organics from the current waste stream landfilled. Based on the data, it has been estimated that there will be an approximate shift of 1,650 tonnes of organic waste (1277 tonnes McKelvey and 373 tonnes Boundary) from the household garbage category to the source separated organics category.

The expansion of the organics diversion programs will result in additional costs for the regional solid waste service. These estimated costs are outlined below:

Extra Annual Costs Due to Organics Implementation	Estimated Annual Amount
Tipping Fees to RDCK	\$83,000
Hauling Costs to RDCK	\$40,000
Initiation of Curbside Collection - McKelvey Wasteshed (\$522,200,000 offset by \$300,000 revenue (Bag tags))	\$222,200
Bin Purchase (\$400,000 borrowed over 5 yrs)	\$91,500
Additional Site Operational Costs (Grand Forks/McKelvey)	\$70,000
Total	\$506,700

Given the anticipated extra costs of solid waste service provision and reduction in tipping fee revenue, either tipping fees will need to be increased substantially or taxation levels will need to increase, or a combination of both.

The following table illustrates the revenue projections considering implementation of organics diversion and potential changes to tipping fee rates using average landfilled tonnages.

Revenue Projections				
	Current Situation (12,919 MT Garbage/546 MT SSO)	Organics Diversion Shift (11,269 MT Garbage/2,196 MT SSO)		
	Current Fees (\$110 MT Garbage/\$40/MT SSO)	Current Fees (\$110 MT Garbage/\$40/MT SSO)	Proposed Fees 1 (\$120/MT Garbage/\$55/MT SSO)	Proposed Fees 2 (\$125/MT Garbage/\$70/MT SSO)
Household Garbage	\$1,421,097	\$1,239,597	\$1,352,287	\$1,408,633
Source Separated Organics (Green Bin)	\$21,843	\$87,843	\$120,785	\$153,726
<i>Total</i>	<i>\$1,442,940</i>	<i>\$1,327,440</i>	<i>\$1,473,072</i>	<i>\$1,562,358</i>
Difference Between Current		-\$115,500	\$30,132	\$119,418

The table below illustrates the required increase in taxation amounts to cover the shift in user fee revenue as well as the anticipated extra costs associated with an expanded organics program implementation.

Taxation Implications			
	Current Fees	Proposed Fees 1	Proposed Fees 2
Tipping Fee Difference Between Current Values Due to Organics Shift	-\$115,500	\$63,073	\$119,418
Additional Estimated Costs for Organics Program Implementation	506,700	506,700	506,700
Difference to be made up with Increased Taxation	\$622,200	\$476,568	\$387,282

The draft 2020-2024 financial plan, also currently shows a significant increase in taxation levels in 2021. This projected increase is primarily related to the anticipated costs associated with the upgrades at the McKelvey Creek Landfill. Short term borrowing can be considered to spread the costs once design details are confirmed, however the need to increase taxation for future years remains.

A projected taxation increase of between \$387,282 and \$622,200 in 2022 is significant. This would mean that the taxation would increase between 29 and 46 percent.

Tax requisition limits for the service are currently \$2,546,018, so increasing the requisition to projected levels is a viable option.

The RDKB has historically through solid waste management planning and Board policy development supported the "user pay" principal with the intent to generate as much revenue as possible through tipping fees. In addition, tipping fees are utilized at differential levels to drive behavioural change. It should be recognized that as diversion programs are initiated and mature, less revenue is subsequently generated from tipping fees and the result is the need to increase tipping fees to maintain required revenue streams. The alternative is to increase taxation.

When setting tipping fees it is important to balance the following drivers:

- Implementation of "user pay" principals
- Recognizing maximum tipping fee levels (ie. You can't increase tipping fees forever)
- Using fees to drive behavioural change
- Recognizing what adjacent regional districts are charging to minimize "cross boarder shopping".
- Ideally, tipping fee changes are done when service levels change

Given the above analysis, there are a number of options for the Board to consider in generating the revenue required to operate the Regional Solid Waste Service.

Option 1 – Keep Tipping Fees at Current Levels

Under this option, tipping fees would be maintained at the current levels of \$110 per tonne for household garbage and \$40 for source separated organics.

Advantages: Public complaints do not increase with changes to increased tipping fees.

Disadvantage: Does not really match with “user pay” principals as outlined in SWMP and taxation levels will need to be increased significantly to generate required additional revenue.

Option 2 – Increase Tipping Fees to Projected Required Levels Immediately

Under this option, tipping fees would be increased to \$125 per tonne for household garbage and \$70 per tonne for source separated organics as of May 1, 2020.

Advantages: Costs associated with service provision are spread between “user pay” principals and taxation, with required taxation increases minimized.

Disadvantages: Increases in fees is not directly tied to changes to service provision, which can result in public complaints regarding not having options for waste diversion to reduce costs.

Option 3 – Phase in the Increase in Tipping Fees over a 2-3 year period.

Under this option, tipping fees would be increased gradually and would be done in relation to implementation of new service provision (expanded organics program implementation). It is recommended in this option that the following schedule of tipping fee increases be implemented:

	2020	2021	2022
Household Garbage	Increase to \$120 per tonne starting May 1, 2020	\$120 per tonne for full year	Increase to \$125 per tonne starting June 1, 2022
Source Separated Organics	Increase to \$55 per tonne starting May 1, 2020	\$55 per tonne for full year	Increase to \$70 per tonne starting June 1, 2022

Advantages:

- Increasing tipping fees is never popular however the rationale of increased service levels is a reasonable explanation for the required fee increases.
- When fees are changed, as long as diversion programs are available, the differential fees will drive behavioural change.
- Costs associated with service provision are spread between “user pay” principals and taxation.

Disadvantages: Increasing tipping fees is never fully supported by all members of the public

even with reasonable explanations for the increase. So, public complaints may occur in 2020 and again in 2022.

Regardless of the option chosen with respect to increasing tipping fees, taxation levels will have to increase to generate the revenue required to operate the solid waste management service in future years.

After adjustments are made to the draft budget assuming the tipping fee increases as proposed in Option 3 are approved by the Board, the year 2020 shows an increase in taxation of \$45,520 or 3.47 percent over 2019 levels. Given the above presented data and pending need to increase taxation in future years, it is recommended that the requisition amount be increased by an additional \$100,000 to allow for a phased in approach to taxation increases. The additional revenue would be allocated to reserve to be used in future years. This proposed change would result in an overall taxation amount of \$1,455,936 which would be an increase of \$145,520 or 11.10% for the 2020 year.

The attached Solid Waste Service (010) Draft 2020-2024 Financial Plan is presented with the taxation levels increased by the recommended additional \$100,000 plus the changes to tipping fees as recommended in Option 3.

Advancement of Strategic Planning Goals

Regional Solid Waste Management is a core service of the RDKB. Changing tipping fees strengthens environmentally sound methods to advance the Boards strategic objectives of improved environmental stewardship, region-wide organics diversion, focusing on core services and delivering services in the most cost-efficient means.

Background Information Provided

Regional Solid Waste Service (010) Draft 2020-2024 Financial Plan

Alternatives

N/A

Recommendation(s)

1. That the Regional District of Kootenay Boundary Board of Directors approve the increase in tipping fees based on the following schedule and direct staff to make the required amendments to the Regional District of Kootenay Boundary Solid Waste Management Facilities Regulatory Bylaw.

	2020	2021	2022
Household Garbage	Increase to \$120 per tonne starting May 1, 2020	\$120 per tonne for full year	Increase to \$125 per tonne starting June 1, 2022
Source Separated Organics	Increase to \$55 per tonne starting May 1, 2020	\$55 per tonne for full year	Increase to \$70 per tonne starting June 1, 2022

2. That the Regional District of Kootenay Boundary Board of Directors provide direction to RDKB staff to increase the taxation requisition amount by an additional \$100,000 over current projections for the 2020 budget year to allow for a phased in approach to required taxation increases.
3. That the Regional District of Kootenay Boundary Board of Directors approve the Regional Solid Waste Management Service (010) 2020-2024 Five Year Financial Plan including minor changes for adjustments to year-end totals. FURTHER that the Plan be included in the overall RDKB 2020-2024 Five Year Financial Plan.



**REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN
EXHIBIT 010
REGIONALIZED WASTE MANAGEMENT SERVICES**

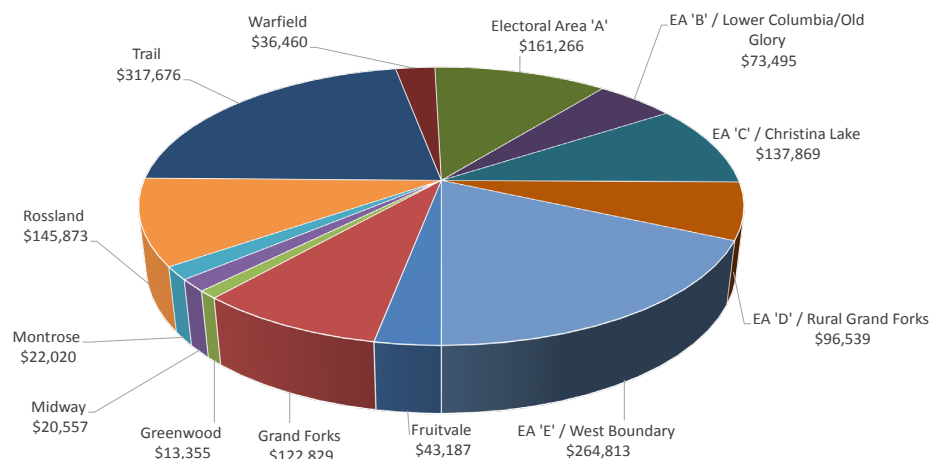
PARTICIPANTS: Grand Forks, Greenwood, Rossland, Trail, Fruitvale, Midway, Montrose, Warfield, Electoral Areas 'A','B','C','D' & 'E'

	PAGE	2019 BUDGET	2020 BUDGET	Increase(Decrease) between 2019 BUDGET and 2020 BUDGET		PRIMARY DRIVERS FOR CHANGE
				\$	%	
REVENUE						
Property Tax Requisition	4	1,310,420	1,455,936	145,520	11.10	
Tipping Fees	6	2,241,000	2,443,000	202,000	9.01	McKelvey Creek Increased \$100K per 5 Year Ave. and Tipping Fee Changes Recognized
RDKB Tipping Fees - Garbage	8	56,000	100,000	44,000	78.57	Tag Sales increased \$44K to reflect actuals being received
Materials Recovery	12	45,000	39,000	(6,000)	(13.33)	Minimal metal sales offset by new revenue from MARR program (Major Appliances)
Interest Earned on Investments	14	25,000	60,000	35,000	140.00	Increased to reflect actuals returns on closure investments
Miscellaneous Revenue	16	28,000	220,300	192,300	686.79	Proceeds from planned disposal or equipment; transfer to reserve for future capital
Revenue From Capital Fund	18	250,000	186,000	(64,000)	(25.60)	Purchase price of New Excavator Less Than Budgeted
Transfer From Reserve	19	510,000	212,700	(297,300)	(58.29)	Reserves used to eliminate deficit re closure liability
EXPENDITURE						
Salaries and Benefits	20	1,249,092	1,361,444	112,352	8.99	To reflect the existing staffing levels and required coverage for staff holiday and sick time
Consulting Fees	25	179,500	85,000	(94,500)	(52.65)	Decreased by \$94,500 to reflect the project work planned for completion in 2020
Recycling Contract - Boundary	28	165,000	194,500	29,500	17.88	Reflect the costs for processing/marketing of recyclable materials (which can be highly variable) and the costs for scrap metal recycling have been added
Recycling Contract - East	29	113,500	142,500	29,000	25.55	Reflect projected increased costs for business recycling & scrap metal recycling
Site Maintenance - West	30	34,875	29,317	(5,558)	(15.94)	\$7,000 already covered in BW Solid Waste (064), \$1,500 added invasive plant control
Site Maintenance - East	32	42,669	21,942	(20,727)	(48.58)	Reduction road maintenance and completed propane tank shelter and site lighting upgrade
Water Monitoring	34	70,000	78,000	8,000	11.43	Increased requirements for sampling, analysis and reporting (MoE permit requirements)
Equipment Reserves	52	22,000	1,017,000	995,000	4,522.73	Proceeds from the sale of equipment and build reserves for expansion of the organics diversion programs (2021/22).
Debt Principal	54	124,937	154,865	29,928	23.95	Adjusted to reflect the delivery of the new excavator in early 2020
Equipment Financing	55	17,784	0	(17,784)	(100.00)	Excavator Financing Moved to Debt Interest & Debt Principal
Previous Year's Deficit	58	374,505	0	(374,505)	(100.00)	Outstanding deficit that resulted from landfill closure liability has been corrected

KEY FACTS

Establishment Bylaw No.	1090; 1999
Max Requisition	\$ 3,348,512
Last Increase Requisition Limit	November 1999
Next Review Requisition Limit	Avail - November 2004
Reserve Balance	\$ 1,686,722.47
Projected Landfill Tipping Fee Revenue	\$ 2,553,000.00
Projected Property Tax Requisition	\$ 1,455,936.11
Ratio of Tipping Fees to Tax Requisition	1.75

2020 Property Tax Requisition (Projected)





REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN
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REGIONALIZED WASTE MANAGEMENT SERVICES

PARTICIPANTS: Grand Forks, Greenwood, Rossland, Trail, Fruitvale,
Midway, Montrose, Warfield, Electoral Areas 'A','B','C','D' & 'E'

		PAGE	2018 ACTUAL	2019 BUDGET	2019 ACTUAL	(OVER) UNDER	2020 BUDGET	Increase(Decrease) between 2019 BUDGET and 2020 BUDGET		2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
								\$	%				
REVENUE													
11 210 100	Property Tax Requisition	4	1,255,447	1,310,420	1,310,420	0	1,455,936	145,520	11.10	1,694,707	1,603,215	1,468,064	1,436,408
	Federal Grant In Lieu	5	4,410	2,000	4,031	(2,031)	2,000	0	0.00	2,000	2,000	2,000	2,000
USER FEES													
11 550 500	Tipping Fees	6	2,821,851	2,241,000	2,656,435	(415,435)	2,443,000	202,000	9.01	2,443,000	2,493,000	2,530,000	2,530,000
11 550 501	RDKB Tipping Fees - Organics	7	11,933	10,000	11,810	(1,810)	10,000	0	0.00	10,000	10,000	10,000	10,000
11 550 502	RDKB Tipping Fees - Garbage	8	102,151	56,000	113,841	(57,841)	100,000	44,000	78.57	100,000	400,000	400,000	400,000
11 490 906	GF Garbage & Organics	9	146,779	140,000	138,510	1,490	140,000	0	0.00	140,000	140,000	140,000	140,000
11 490 907	GF Yard & Waste	10	54,926	55,000	51,832	3,168	55,000	0	0.00	55,000	55,000	55,000	55,000
RECOVERIES													
11 490 902	Revenue From Sales	11	0	0	0	0	0	0	0.00	0	0	0	0
11 490 910	Materials Recovery	12	161,188	45,000	49,182	(4,182)	39,000	(6,000)	(13.33)	39,000	39,000	39,000	39,000
11 490 921	Product Care Commission	13	7,756	5,000	8,000	(3,000)	5,000	0	0.00	5,000	5,000	5,000	5,000
OTHER REVENUE													
11 550 100	Interest Earned on Investments	14	56,469	25,000	91,000	(66,000)	60,000	35,000	140.00	60,000	60,000	60,000	60,000
11 590 158	Multi Material British Columbia	15	34,400	28,000	32,151	(4,151)	28,000	0	0.00	28,000	28,000	28,000	28,000
11 590 159	Miscellaneous Revenue	16	298,599	28,000	40,821	(12,821)	220,300	192,300	686.79	2,235,773	4,300	1,000	1,000
11 911 100	Previous Year's Surplus	17	0	0	0	0	728,401	728,401	0.00	0	0	0	0
11 920 002	Revenue From Capital Fund	18	0	250,000	0	250,000	186,000	(64,000)	(25.60)	0	400,000	0	0
11 921 205	Transfer From Reserve	19	371,861	510,000	520,000	(10,000)	212,700	(297,300)	(58.29)	2,101,247	1,700	0	0
Total Revenue			5,327,771	4,705,420	5,028,033	(322,613)	5,685,337	979,917	20.83	8,913,727	5,241,215	4,738,064	4,706,408
EXPENDITURE													
COMPENSATION													
12 433 111	Salaries and Benefits	20	1,229,803	1,249,092	1,340,000	(90,908)	1,361,444	112,352	8.99	1,388,673	1,416,446	1,444,775	1,473,671
12 433 210	Professional Devel./Safety Training	21	13,003	25,985	7,000	18,985	25,223	(762)	(2.93)	25,465	25,712	25,964	26,222
ADMINISTRATIVE													
12 433 216	Insurance	22	19,028	22,464	21,386	1,078	22,471	7	0.03	22,920	23,378	23,846	24,323
12 433 221	Public Education and Advertising	23	22,524	32,858	17,188	15,671	33,516	657	2.00	34,186	34,870	35,567	36,278
12 433 230	Board Fee	24	52,580	53,553	53,553	0	54,545	992	1.85	55,636	56,749	57,884	59,041
12 433 233	Consulting Fees	25	2,518	179,500	111,911	67,589	85,000	(94,500)	(52.65)	60,000	75,000	20,000	5,000
RECYCLING ACTIVITIES													
12 433 234	RDKB Curbside Organics/Garbage	26	505,792	505,000	511,261	(6,261)	524,400	19,400	3.84	533,988	543,768	553,743	563,918
12 433 235	RDKB Curbside Garbage	27	0	0	0	0	0	0	0.00	0	0	0	0
12 433 236	Recycling Contract - Boundary	28	162,442	165,000	165,000	0	194,500	29,500	17.88	213,030	214,591	216,182	217,806
12 433 238	Recycling Contract - East	29	113,733	113,500	138,138	(24,638)	142,500	29,000	25.55	142,500	787,600	787,400	787,400
SITE MAINTENANCE CONTRACTS													
12 433 239	Site Maintenance - West	30	23,175	34,875	30,384	4,492	29,317	(5,558)	(15.94)	29,620	29,930	30,245	30,567
12 433 240	Site Maintenance - Central	31	23,174	28,873	36,928	(8,055)	32,444	3,571	12.37	33,027	33,621	34,123	34,741
12 433 241	Site Maintenance - East	32	12,130	42,669	18,293	24,376	21,942	(20,727)	(48.58)	22,221	22,505	22,796	23,091
12 433 242	Operating Contracts	33	356,918	377,400	362,000	15,400	392,647	15,247	4.04	400,500	478,510	486,680	495,014
12 433 243	Water Monitoring	34	69,888	70,000	73,524	(3,524)	78,000	8,000	11.43	78,000	78,000	78,000	78,000
EQUIPMENT													
12 433 244	Safety Equipment & Consumables	35	17,492	20,559	21,000	(441)	20,970	411	2.00	21,389	21,817	22,254	22,699
12 433 245	Equipment Operations	36	122,542	128,453	125,610	2,843	131,022	2,569	2.00	133,642	136,315	139,041	141,822
12 433 251	Technology Equipment & Supplies	37	16,645	22,805	17,566	5,239	21,963	(842)	(3.69)	109,963	20,060	20,158	20,258
MAINTENANCE & REPAIRS													

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REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN
EXHIBIT 010
REGIONALIZED WASTE MANAGEMENT SERVICES

PARTICIPANTS: Grand Forks, Greenwood, Rossland, Trail, Fruitvale,
Midway, Montrose, Warfield, Electoral Areas 'A','B','C','D' & 'E'

			2018	2019	2019	(OVER)	2020	Increase(Decrease) between 2019 BUDGET and 2020 BUDGET		2021	2022	2023	2024
		PAGE	ACTUAL	BUDGET	ACTUAL	UNDER	BUDGET	\$	%	BUDGET	BUDGET	BUDGET	BUDGET
12 433 252	Office Building Maintenance	38	21,010	18,930	18,968	(38)	19,309	379	2.00	19,695	20,089	20,491	20,901
12 433 253	Equipment Maintenance	39	46,188	127,658	80,000	47,658	130,212	2,553	2.00	132,816	135,472	138,182	140,945
12 433 261	Equipment Rentals	40	54	1,500	1,600	(100)	1,530	30	2.00	1,561	1,592	1,624	1,656
TRANSFER STATION OPERATIONS													
12 433 262	Beaverdell Trsfer Stn Operations	41	1,586	6,796	1,052	5,744	6,932	136	2.00	7,071	7,212	7,356	7,503
12 433 263	Rock Creek Trsfer Stn Operations	42	12,333	14,531	9,000	5,531	14,822	291	2.00	15,118	15,420	15,729	16,043
12 433 264	Greenwood Landfill Operations	43	2,471	5,000	2,500	2,500	5,000	0	0.00	5,000	5,000	5,000	5,000
12 433 266	Transfer Station Operations	44	1,635	5,926	5,000	926	6,020	94	1.59	6,020	6,020	6,020	6,020
12 433 553	Utilities	45	41,677	54,970	42,000	12,970	55,829	859	1.56	56,706	57,600	58,512	59,442
12 433 559	CFC Removal Program	46	10,825	8,000	7,000	1,000	8,000	0	0.00	8,000	8,000	8,000	8,000
CAPITAL PLAN													
12 433 609	Capital - Recycling	47	0	0	0	0	185,000	185,000	0.00	3,386,020	405,000	0	0
12 433 610	Capital - Landfills	48	452,665	540,000	240,627	299,373	561,000	21,000	3.89	1,500,000	175,000	75,000	0
12 433 611	Capital - Transfer Stations	49	338,845	0	0	0	37,000	37,000	0.00	0	0	0	0
12 433 612	Equipment Replacement	50	0	3,000	100	2,900	0	(3,000)	(100.00)	0	0	0	0
CONTRIBUTION TO RESERVES													
12 433 741	Closure Reserves	51	0	0	0	0	0	0	0.00	0	0	0	0
12 433 742	Equipment Reserves	52	35,000	22,000	33,500	(11,500)	1,017,000	995,000	4,522.73	30,000	30,000	30,000	30,000
DEBT PAYMENTS													
12 433 820	Debt Interest	53	63,000	63,000	63,000	0	66,621	3,621	5.75	34,959	13,950	10,557	7,143
12 433 830	Debt Principal	54	124,936	124,937	124,936	1	154,865	29,928	23.95	161,706	117,693	118,640	119,608
12 433 840	Equipment Financing	55	0	17,784	0	17,784	0	(17,784)	(100.00)	0	0	0	0
OTHER													
12 433 256	Provision for Closure/Post-Closure	56	128,672	244,296	244,296	0	244,296	0	0.00	244,296	244,296	244,296	244,296
12 433 267	Provision for Contaminated Site Clean-U	57	0	0	0	0	0	0	0.00	0	0	0	0
12 433 990	Previous Year's Deficit	58	1,657,891	374,505	374,810	(304)	0	(374,505)	(100.00)	0	0	0	0
12 433 999	Contingencies	59	100	0	500	(500)	0	0	0.00	0	0	0	0
Total Expenditure			5,702,276	4,705,420	4,299,632	405,789	5,685,337	979,917	20.83	8,913,727	5,241,215	4,738,064	4,706,408
Surplus(Deficit)			(374,505)	0	728,401		0			0	0	0	0

1,103,211

Current Year expense 3,924,322
Current Year Revenue 5,028,033
Current year surplus without d 1,103,711

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Property Tax Requisition		2020	2021	2022	2023	2024
2019		Budget	Budget	Budget	Budget	Budget
Actual	Description	Amount	Amount	Amount	Amount	Amount
39,447	11 830 100 010 Fruitvale	43,187	50,270	47,556	43,547	42,608
115,350	11 830 200 010 Grand Forks	122,829	142,973	135,254	123,852	121,181
12,884	11 830 300 010 Greenwood	13,355	15,545	14,706	13,466	13,176
20,130	11 830 400 010 Midway	20,557	23,928	22,637	20,728	20,281
20,215	11 830 500 010 Montrose	22,020	25,631	24,247	22,203	21,725
128,129	11 830 600 010 Rossland	145,873	169,795	160,629	147,088	143,916
296,614	11 830 700 010 Trail	317,676	369,774	349,811	320,322	313,415
30,794	11 830 800 010 Warfield	36,460	42,439	40,148	36,763	35,971
121,153	11 830 901 010 Electoral Area 'A'	161,266	187,713	177,579	162,610	159,103
66,696	11 830 902 010 EA 'B' / Lower Columbia/Old Glory	73,495	85,548	80,929	74,107	72,509
129,833	11 830 903 010 EA 'C' / Christina Lake	137,869	160,479	151,815	139,017	136,019
88,568	11 830 904 010 EA 'D' / Rural Grand Forks	96,539	112,371	106,304	97,343	95,244
240,608	11 830 905 010 EA 'E' / West Boundary	264,813	308,241	291,600	267,019	261,261
1,310,420		1,455,936	1,694,707	1,603,215	1,468,064	1,436,408
	This Year Requisition	1,455,936	1,694,707	1,603,215	1,468,064	1,436,408
	Total Requisition	1,455,936	1,694,707	1,603,215	1,468,064	1,436,408

Notes:

Bylaw # 1090; 2000	
Annual Tax Requisition Not to Exceed the Greater of:	
\$1,000,000 or \$0.5/1000 of net taxable values -->	3,348,512

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name Account	Federal Grant In Lieu 11 210 100 010	2019 Prior Year	2020 Budget		2021 Budget		2022 Budget		2023 Budget		2024 Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Federal Grant In Lieu	2,000	2,000		2,000		2,000		2,000		2,000
Current Year Budget		2,000	2,000		2,000		2,000		2,000		2,000

Notes:

Previous Year Budget	2,000
Actual to December 31, 2019	4,031

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Tipping Fees	2019	2020		2021		2022		2023		2024
Account	11 550 500 010	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount
1	McKelvey Creek	1,450,000	1,611,000	0.0%	1,611,000	0.0%	1,650,000		1,675,000		1,675,000
2	Grand Forks	600,000	636,000	0.0%	636,000	0.0%	645,000		655,000		655,000
3	Christina Lake	62,000	62,000	0.0%	62,000	0.0%	62,000		62,000		62,000
4	Greenwood	65,000	70,000	0.0%	70,000	0.0%	72,000		74,000		74,000
5	Beaverdell	16,000	16,000	0.0%	16,000	0.0%	16,000		16,000		16,000
6	Rock Creek	48,000	48,000	0.0%	48,000	0.0%	48,000		48,000		48,000
Current Year Budget		2,241,000	2,443,000		2,443,000		2,493,000		2,530,000		2,530,000

Notes: Previous Year Budget 2,241,000
Actual to December 31, 2019 2,656,435
 Item #1 2022 - Fees recognize shift in organics and increase in fees HHG to \$125/tonne and SSO to \$70/tonne

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	RDKB Tipping Fees - Curside Organics	2019	2020	2021	2022	2023	2024
Account	11 550 501 010	Prior Year	Budget	Budget	Budget	Budget	Budget
Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
		10,000	10,000	10,000	10,000	10,000	10,000
Current Year Budget		10,000	10,000	10,000	10,000	10,000	10,000

Notes:	Previous Year Budget	10,000
	Actual to December 31, 2019	11,810

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	RDKB Tipping Fees - Curbside Garbage	2019	2020		2021		2022		2023		2024
Account	11 550 502 010	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount
1	RDKB Garbage Collection Tipping Fees	6,000	25,000		25,000		25,000		25,000		25,000
2	Sale of Garbage Tags - Boundary (Exclud Greenwd	50,000	75,000		75,000		75,000		75,000		75,000
3	Sale of Garbage Tags - McKelvey Wasteshed						300,000		300,000		300,000
	Current Year Budget	56,000	100,000		100,000		400,000		400,000		400,000

Notes:	Previous Year Budget	56,000
	Actual to December 31, 2019	113,841

Name	Grand Forks Recovery, Garbage & Organics
Account	11 490 906 010

Notes:	Previous Year Budget	140,000
	Actual to December 31, 2019	138,510

[illegible]

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[illegible]

Notes:	Previous Year Budget	-
	Actual to December 31, 2019	-

[illegible]

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[illegible]

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Name	Interest Earned on Investments	2019	2020		2021		2022		2023		2024
Account	11 550 100 010	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount
1	Landfill Closure/Post Closure Investment Earnings	25,000	60,000		60,000		60,000		60,000		60,000
	Current Year Budget	25,000	60,000		60,000		60,000		60,000		60,000

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REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Multi Material British Columbia	2019	2020	2021	2022	2023	2024
Account	11 590 158 010	Prior Year	Budget	Budget	Budget	Budget	Budget
Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	MMBC Incentives	28,000	28,000	28,000	28,000	28,000	28,000
Current Year Budget		28,000	28,000	28,000	28,000	28,000	28,000

Notes: Previous Year Budget 28,000
Actual to December 31, 2019 32,151
Item #1 Was Previously on Page 15 (1-1-590-159-010)

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name Account	Miscellaneous Revenue 11 590 159 010	2019 Prior Year	2020 Budget	2021 Budget	2022 Budget	2023 Budget	2024 Budget
Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	Refundables Bins						
2	Usage of Solid Waste Vehicle - Other Services	5,000	-	-	-	-	-
3	Other	1,000	1,000	1,000	1,000	1,000	1,000
4	Sale of Roll-Off Truck	20,000					
5	Sale of Service Truck/Ranger	2,000	22,000				
6	Sale of Excavator		75,000				
7	Sale of 2017 ES Truck to Utilities		20,000				
8	Federal/Provincial Grant		102,300	2,234,773	3,300		
Current Year Budget		28,000	220,300	2,235,773	4,300	1,000	1,000

Notes: Previous Year Budget 28,000
Actual to December 31, 2019 40,821

Name	Previous Year's Surplus	2019	2020		2021		2022		2023		2024
Account	11 911 100 010	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount
1	Previous Year's Surplus	-	728,401								
	Current Year Budget	-	728,401		-		-		-		-

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REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name Account	Revenue From Capital 11 920 002 010	2019 Prior Year	2020 Budget	2021 Budget	2022 Budget	2023 Budget	2024 Budget
Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	200 LC Excavator	250,000	186,000				
2	Compost Bins - McKelvey Wasteshed				400,000		
3							
4							
5							
Current Year Budget		250,000	186,000	-	400,000	-	-

Notes:	Previous Year Budget	250,000
	Actual to December 31, 2019	-

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name Account	Transfer From Reserve 11 921 205 010	2019 Prior Year	2020 Budget	2021 Budget	2022 Budget	2023 Budget	2024 Budget
Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	Screener						
2	McKelvey Upgrades			950,000			
3	Grand Forks Infrastructure						
4	Composting Infrastructure - Grand Forks		52,700	1,151,247	1,700		
5	Scale hardware/install						
6	Roll-off Truck						
7	Transfer Station Infrastructure						
8	Recycling Containers Purchase/Refurbish						
9	Wood Grinder						
10	GF Shop						
11	Compactors						
12	Maintenance Truck						
13	200 LC Excavator	160,000	160,000				
14	Mt. Baldy - General Infrastructure						
15	Fuel/oil storage GF Landfill						
16	644K Loader						
17	GF Water System						
18	Deficit Reduction	350,000					
19	Boundary Curbside Equipment						
20	Passenger Vehicle						
Current Year Budget		510,000	212,700	2,101,247	1,700	-	-

Notes:	Previous Year Budget	510,000
	Actual to December 31, 2019	520,000
Transfer from Reserves (balance of MFA Issue #116	618,400	

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Salaries & Benefits	2019			2020		2021		2022		2023		2024	
Account	12 433 111 010	Prior Year			Budget		Budget		Budget		Budget		Budget	
Item No	Description	Amount	Hours	Rate	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%
1	Landfill Attendants:													
1.1	- McKelvey Creek (112 Hr /Week x 52 weeks)	125,399	5,824.0	25.12	146,299	2.0%	149,225	2.0%	152,209	2.0%	155,254	2.0%	158,359	2.0%
1.2	- Grand Forks (55.5 Hr / Week x 52 weeks)	72,496	2,886.0	25.12	72,496	2.0%	73,946	2.0%	75,425	2.0%	76,934	2.0%	78,472	2.0%
1.3	- Christina Lake (22 Hr for 10 Mo. and 27.5 Hr for 2 Mo.)	25,120	1,100.0	25.12	27,632	2.0%	28,185	2.0%	28,748	2.0%	29,323	2.0%	29,910	2.0%
1.4	- West Boundary (22.5 Hr/Week x 52 weeks)	28,737	1,170.0	25.12	29,390	2.0%	29,978	2.0%	30,578	2.0%	31,189	2.0%	31,813	2.0%
1.5	- Beaverdell Transfer (9 Hr/week x 52 weeks)	11,756	468.0	25.12	11,756	2.0%	11,991	2.0%	12,231	2.0%	12,476	2.0%	12,725	2.0%
1.6	- Rock Creek Transfer (24 Hr/week x 52 weeks)	28,737	1,248.0	25.12	31,350	2.0%	31,977	2.0%	32,616	2.0%	33,269	2.0%	33,934	2.0%
	- Landfill Attendants Vacation/Sick Coverage		1,100.0	25.12	27,632	2.0%	28,185	2.0%	28,748	2.0%	29,323	2.0%	29,910	2.0%
	Total Landfill Attendants	292,246	13,796.0		346,556		353,487		360,556		367,767		375,123	
	Benefits @	81,683		27%	92,842	26.8%	94,699	26.8%	96,593	26.8%	98,525	26.8%	100,495	26.8%
2	Gen Mgr of Environmental Services	98,571	6-Mid	82.0%	100,829	2.0%	102,845	2.0%	104,902	2.0%	107,000	2.0%	109,140	2.0%
3	McKelvey Creek Landfill Supervisor (70 Hrs/Week - Plus 54	131,404	4,180.0	36.10	150,898	2.0%	153,916	2.0%	156,994	2.0%	160,134	2.0%	163,337	2.0%
4	Operations Coordinator (40 Hrs/Week)	81,765	2,080.0	39.31	81,765	2.0%	83,400	2.0%	85,068	2.0%	86,769	2.0%	88,505	2.0%
5	Chief Operator Equipment & Maintenance (40 Hrs/Week)	66,248	2,080.0	31.85	66,248	2.0%	67,573	2.0%	68,924	2.0%	70,303	2.0%	71,709	2.0%
6	Recycling Program Driver (40 Hr/Week)	59,842	2,080.0	28.77	59,842	2.0%	61,038	2.0%	62,259	2.0%	63,504	2.0%	64,774	2.0%
7	Waste Transfer Driver (40 Hr/Wk)	59,842	2,080.0	28.77	59,842	2.0%	61,038	2.0%	62,259	2.0%	63,504	2.0%	64,774	2.0%
8	Landfill Operator (40 Hr/Wk)	59,842	2,080.0	28.77	59,842	2.0%	61,038	2.0%	62,259	2.0%	63,504	2.0%	64,774	2.0%
9	Operators/Coordinator - Relief/On-Call	12,947	450.0	28.77	12,947	2.0%	13,205	2.0%	13,470	2.0%	13,739	2.0%	14,014	2.0%
10	Solid Waste Program Coordinator	66,270	1,842.5	36.10	66,515	2.0%	67,845	2.0%	69,202	2.0%	70,586	2.0%	71,998	2.0%
11	Admin. Clerical (8.75 Hr/Wk)	13,099	457.0	28.79	13,157	2.0%	13,420	2.0%	13,689	2.0%	13,962	2.0%	14,242	2.0%
12	Engineering & Safety Coordinator	34,160	1900	36.10	34,286	2.0%	34,972	2.0%	35,671	2.0%	36,385	2.0%	37,112	2.0%
	Total Admin & Operators	683,988	19,229.0		706,169		720,292		734,698		749,392		764,380	
	Benefits @	191,175		27%	189,183	26.8%	192,966	26.8%	196,826	26.8%	200,762	26.8%	204,777	26.8%
13	Allowance for CUPE Contract Increase (2%)				26,695	2.0%	27,229	2.0%	27,773	2.0%	28,329	2.0%	28,896	2.0%
14	Overtime Allowance													
	Current Year Budget	1,249,092			1,361,444		1,388,673		1,416,446		1,444,775		1,473,671	

Notes:		Previous Year Budget	1,249,092
		Actual to December 31, 2019	1,340,000
Item #10	Solid Waste Program Coordinator (97% Waste, & 3% Waste - BW)		
Item #11	Admin Clerical (0.5FTE - 50% Waste & 50% Sewer)		
Item #12	Engineering & Safety Coordinator (25% Admin, 50% Waste, & 25% Sewer)		
		Total Wage	
Director of Environmental Services		122,962.02	

Item # 2	Director of Environmental Services salary distribution:
82.00	010 Regional Solid Waste
5.20	080 Mosquitos D
0.90	081 Mosquitos Ch Lake
0.70	090 Weeds A
4.20	091 Weeds Ch Lake
4.00	092 Weeds E & E
3.00	064 Solid Waste - Big White
100.00	

Name	Professional Development/Safety Training	2019	2020		2021		2022		2023		2024
Account	12 433 210 010	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Operations Coordinator	1,500	1,530	2.0%	1,561	2.0%	1,592	2.0%	1,624	2.0%	1,656
2	Program Coordinator	1,500	1,530	2.0%	1,561	2.0%	1,592	2.0%	1,624	2.0%	1,656
3	2 - Landfill Supervisor	2,500	2,550	2.0%	2,601	2.0%	2,653	2.0%	2,706	2.0%	2,760
4	Chief Operator	1,000	1,020	2.0%	1,040	2.0%	1,061	2.0%	1,082	2.0%	1,104
5	General Manager	2,000	2,040	2.0%	2,081	2.0%	2,122	2.0%	2,165	2.0%	2,208
6	Line Staff Safety and Job Training	10,000	10,000		10,000		10,000		10,000		10,000
7	Memberships (SIWMA, RCBC, SWANA)	3,172	3,236	2.0%	3,300	2.0%	3,366	2.0%	3,434	2.0%	3,502
8	Subscriptions	207	211	2.0%	215	2.0%	220	2.0%	224	2.0%	229
9	Engineering Technician	3,106	3,106		3,106		3,106		3,106		3,106
10	Misc Travel Expenses	1,000									
	Current Year Budget	25,985	25,223		25,465		25,712		25,964		26,222

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REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name Account	Insurance 12 433 216 010	2019 Prior Year	2020 Budget		2021 Budget		2022 Budget		2023 Budget		2024 Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
	Property Insurance:										
1	East - McKelvey Creek Landfill										
2	Central - Grand Forks										
3	Central - Christina Lake	12,379	12,627	2.0%	12,879	2.0%	13,137	2.0%	13,399	2.0%	13,667
4	West - Greenwood										
5	West - Beaverdell Gatehouse										
6	West - Rock Creek Gatehouse										
	Automobile Insurance:										
7	2016 Ford F150 XLT Crew Cab (Admin)	1,289									
8	Central - loaders	456	259	2.0%	264	2.0%	269	2.0%	275	2.0%	280
9	West/Central - Recycling/Transfer Trucks/Tag	3,639	3,056	2.0%	3,117	2.0%	3,179	2.0%	3,243	2.0%	3,308
10	2008 - Dodge Ram 3500 - AL5978	963	915	2.0%	933	2.0%	952	2.0%	971	2.0%	990
11	2007 Green Beast Wood Grinder	184	223	2.0%	227	2.0%	232	2.0%	237	2.0%	241
12	2004 GMC Sierra - EF1839	531	552	2.0%	563	2.0%	574	2.0%	586	2.0%	598
13	2004 Ford Ranger 4x4 - 6583HH	531	552	2.0%	563	2.0%	574	2.0%	586	2.0%	598
14	2009 Black Box Comm. Trailer - 80008C	204	223	2.0%	227	2.0%	232	2.0%	237	2.0%	241
15	2015 Ford F150 Supercab (Coordinator)	531	552	2.0%	563	2.0%	574	2.0%	586	2.0%	598
16	2017 Honda HR-V - EF248A	1,757	1,512	2.0%	1,542	2.0%	1,573	2.0%	1,605	2.0%	1,637
17	New ES Truck		2,000	2.0%	2,040	2.0%	2,081	2.0%	2,122	2.0%	2,165
	Current Year Budget	22,464	22,471		22,920		23,378		23,846		24,323

Notes:	Previous Year Budget	22,464
	Actual to December 31, 2019	21,386

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REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Board Fee	2019	2020		2021		2022		2023		2024
Account	12 433 230 010	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Board Fee (2% increase for C.P.I.)	49,606	50,598	2.0%	51,610	2.0%	52,642	2.0%	53,695	2.0%	54,769
2	Carbon Offset & Climate Change Initiatives	3,947	3,947	2.0%	4,026	2.0%	4,106	2.0%	4,189	2.0%	4,272
Current Year Budget		53,553	54,545		55,636		56,749		57,884		59,041

Notes:	Previous Year Budget	53,553
	Actual to December 31, 2019	53,553

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Consulting Fees	2019	2020	2021	2022	2023	2024
Account	12 433 233 010	Prior Year	Budget	Budget	Budget	Budget	Budget
Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	McKelvey Upgrades - Design		80,000				
2	Organics Infrastructure Design	40,000					
3	Organics Management Strategy	32,500					
4	Aerial Photography - Landfill Volume Surveys	15,000		15,000		15,000	
5	Landfill Design and Operations Plan Updates	75,000			70,000		
6	Solid Waste Management Plan public Consultation Plan						
7	SWMP Public Consultation Delivery						
8	SWMP Waste Composition Study - 3 Sites			30,000			
9	Landfill Gas Assessments	2,000					
10	Landfill Closure Financial Updates (WB,GF,MC)	10,000		10,000			
11	Other	5,000	5,000	5,000	5,000	5,000	5,000
Current Year Budget		179,500	85,000	60,000	75,000	20,000	5,000

Notes:	Previous Year Budget	179,500
	Actual to December 31, 2019	111,911

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name **RDKB Curbside Organics & Garbage**
Account 12 433 234 010

		2019	2020		2021		2022		2023		2024
		Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount
1	Boundary Organics and Garbage	423,000	431,460	2.0%	440,089	2.0%	448,891	2.0%	457,869	2.0%	467,026
2	Grand Forks Yard Waste	47,000	47,940	2.0%	48,899	2.0%	49,877	2.0%	50,874	2.0%	51,892
3	New Contract Start-Up - Bin Delivery										
4	Garbage Tipping Fees	10,000	25,000		25,000		25,000		25,000		25,000
5	Organics Tipping Fees	15,000	10,000		10,000		10,000		10,000		10,000
6	Christina Lake Boat Access - Garbage/Recycling	10,000	10,000		10,000		10,000		10,000		10,000
	Current Year Budget	505,000	524,400		533,988		543,768		553,743		563,918

Notes:

Previous Year Budget	505,000
Actual to December 31, 2019	511,261

[illegible]

Notes:	Previous Year Budget	-
	Actual to December 31, 2019	-

Name	Recycling Contract - Boundary
Account	12 433 236 010

Notes:	Previous Year Budget	165,000
	Actual to December 31, 2019	165,000

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Item #2

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REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Site Maintenance - Central	2019	2020		2021		2022		2023		2024
Account	12 433 240 010	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Fences, gates, lights	4,000	4,080	2.0%	4,162	2.0%	4,245	2.0%	4,330	2.0%	4,416
2	Signage	3,106	3,168	2.0%	3,231	2.0%	3,296	2.0%	3,362	2.0%	3,429
3	General Site Maintenance	6,000	6,120	2.0%	6,242	2.0%	6,367	2.0%	6,495	2.0%	6,624
4	Septic Pond Clean Out	1,500	1,530	2.0%	1,561	2.0%	1,592	2.0%	1,624	2.0%	1,656
5	Dust Suppression (GF,CL)	8,500	8,670	2.0%	8,843	2.0%	9,020	2.0%	9,201	2.0%	9,385
6	Security System Monitoring @ \$25/mon GF	316	322	2.0%	329	2.0%	335	2.0%	342	2.0%	349
7	Annual Permit Fee (Sewage GF)	131	134	2.0%	137	2.0%	140	2.0%	142	2.0%	145
8	Weigh Scale Calibration and Maintenance (GF,CL)	5,000	5,100	2.0%	5,202	2.0%	5,306	2.0%	5,412	2.0%	5,520
9	Security System Monitoring @ \$18/mon Christina La	320	320		320		320		216		216
10	Invasive Plant Control		3,000		3,000		3,000		3000		3,000
Current Year Budget		28,873	32,444		33,027		33,621		34,123		34,741

Notes:	Previous Year Budget	28,873
	Actual to December 31, 2019	36,928

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06/02/2020

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Operating Contracts	2019	2020		2021		2022		2023		2024
Account	12 433 242 010	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount
1	Contract with Alpine Disposal to operate McKelvey Creek Landfill (Jan 1 to Dec 31)	377,400	392,647	2.0%	400,500	2.0%	408,510	2.0%	416,680	2.0%	425,014
2	Waste Transfer (as per contract Alpine Disposal)		-		-		-		-		-
3	McKelvey/Grand Forks Organics Operations						70,000		70,000		70,000
Current Year Budget		377,400	392,647		400,500		478,510		486,680		495,014

Notes:	Previous Year Budget	377,400
	Actual to December 31, 2019	362,000
Contract with Alpine includes annual CPI adjustment		

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REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Safety Equipment & Consumables	2019	2020		2021		2022		2023		2024
Account	12 433 244 010	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Minor Equipment & Consumables	7,000	7,140	2.0%	7,283	2.0%	7,428	2.0%	7,577	2.0%	7,729
2	Shop Supplies	5,177	5,280	2.0%	5,386	2.0%	5,493	2.0%	5,603	2.0%	5,715
3	Safety clothing and uniforms	7,140	7,283	2.0%	7,428	2.0%	7,577	2.0%	7,729	2.0%	7,883
4	Video Surveillance Cameras	-	-		-		-		-		-
5	Drinking Water	1,242	1,267	2.0%	1,293	2.0%	1,318	2.0%	1,345	2.0%	1,372
6	Hand Tool Replacement - McKelvey Creek Landfill										
7	Light Plant - McKelvey Creek Landfill										
Current Year Budget		20,559	20,970		21,389		21,817		22,254		22,699

Notes:	Previous Year Budget	20,559
	Actual to December 31, 2019	21,000

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REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Office Building Maintenance	2019	2020		2021		2022		2023		2024
Account	12 433 252 010	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Cost sharing Trail Admin Building Heating	1,217	1,242	2.0%	1,266	2.0%	1,292	2.0%	1,318	2.0%	1,344
2	Cost sharing Trail Admin Building Power	3,552	3,623	2.0%	3,696	2.0%	3,769	2.0%	3,845	2.0%	3,922
3	Cost sharing Trail Admin Building Photocopiers	3,714	3,788	2.0%	3,864	2.0%	3,941	2.0%	4,020	2.0%	4,101
4	Cost sharing Trail Admin Building Janitorial	10,447	10,656	2.0%	10,869	2.0%	11,086	2.0%	11,308	2.0%	11,534
Current Year Budget		18,930	19,309		19,695		20,089		20,491		20,901

Notes:	Previous Year Budget	18,930
	Actual to December 31, 2019	18,968

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REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Equipment Rentals	2019	2020		2021		2022		2023		2024
Account	12 433 261 010	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Misc equipment as required (man lifts, pumps, saws)	1,500	1,530	2.0%	1,561	2.0%	1,592	2.0%	1,624	2.0%	1,656
Current Year Budget		1,500	1,530		1,561		1,592		1,624		1,656

Notes:	Previous Year Budget	1,500
	Actual to December 31, 2019	1,600

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Beaverdell Transfer Station Operations	2019	2020		2021		2022		2023		2024
Account	12 433 262 010	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Snow removal, general site maintenance	6,273	6,398	2.0%	6,526	2.0%	6,657	2.0%	6,790	2.0%	6,926
2	Signage, building maintenance	523	533	2.0%	544	2.0%	555	2.0%	566	2.0%	577
Current Year Budget		6,796	6,932		7,071		7,212		7,356		7,503

Notes:	Previous Year Budget	6,796
	Actual to December 31, 2019	1,052

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Rock Creek Transfer Station Operations	2019	2020		2021		2022		2023		2024
Account	12 433 263 010	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount
1	Snow Removal, general site maintenance	14,000	14,280	2.0%	14,566	2.0%	14,857	2.0%	15,154	2.0%	15,457
2	Signage and building maintenance	531	542	2.0%	552	2.0%	564	2.0%	575	2.0%	586
Current Year Budget		14,531	14,822		15,118		15,420		15,729		16,043

Notes:	Previous Year Budget	14,531
	Actual to December 31, 2019	9,000
Item #1	Contractor: Earth Management Ltd.	

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Greenwood Landfill Operations	2019	2020	2021	2022	2023	2024
Account	12 433 264 010	Prior Year	Budget	Budget	Budget	Budget	Budget
Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	General Site Maintenance	5,000	5,000	5,000	5,000	5,000	5,000
2	Camera and Alarm System install	-	-	-	-	-	-
Current Year Budget		5,000	5,000	5,000	5,000	5,000	5,000

Notes: Previous Year Budget 5,000
 Actual to December 31, 2019 2,500

Greenwood Landfill operations to be done by RDKB staff after 2010

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Transfer Station Operations	2019	2020	2021	2022	2023	2024
Account	12 433 266 010	Prior Year	Budget	Budget	Budget	Budget	Budget
Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	Sidley Mtn. - (kvw)						
2	Idabel Lake Refuse Collection @ \$501.62/mo	5,926	6,020	6,020	6,020	6,020	6,020
3	Alpine Texas Point Seasonal Transfer June 15 to Oc	-	-	-	-	-	-
Current Year Budget		5,926	6,020	6,020	6,020	6,020	6,020

Notes:		Previous Year Budget	5,926
		Actual to December 31, 2019	5,000
Item #2	Contractor: Super Save		

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Utilities	2019	2020		2021		2022		2023		2024
Account	12 433 553 010	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Electricity	1,267	1,292	2.0%	1,318	2.0%	1,344	2.0%	1,371	2.0%	1,399
2	Telephone	6,932	7,070	2.0%	7,212	2.0%	7,356	2.0%	7,503	2.0%	7,653
3	Toilet (pumping)	542	553	2.0%	564	2.0%	575	2.0%	586	2.0%	598
4	Interac Terminal	542	553	2.0%	564	2.0%	575	2.0%	586	2.0%	598
5	Network Connectivity	12,000	12,000		12,000		12,000		12,000		12,000
6	Electricity - gate houses, shop	4,799	4,895	2.0%	4,993	2.0%	5,093	2.0%	5,194	2.0%	5,298
7	Phones - 4 cell, landline X 3	9,064	9,246	2.0%	9,431	2.0%	9,619	2.0%	9,812	2.0%	10,008
8	Portable toilets (pumping etc.)	1,066	1,088	2.0%	1,109	2.0%	1,132	2.0%	1,154	2.0%	1,177
9	Propane (heating shop)	1,066	1,088	2.0%	1,109	2.0%	1,132	2.0%	1,154	2.0%	1,177
10	Internet and e-mail	5,508	5,618	2.0%	5,731	2.0%	5,845	2.0%	5,962	2.0%	6,081
11	Interac Terminal	1,066	1,088	2.0%	1,109	2.0%	1,132	2.0%	1,154	2.0%	1,177
12	Electricity - Greenwood	389	397	2.0%	405	2.0%	413	2.0%	421	2.0%	430
13	Satellite internet/Interac Greenwood Landfill	1,672	1,705	2.0%	1,739	2.0%	1,774	2.0%	1,810	2.0%	1,846
14	Portable toilet (Pumping etc.)	533	544	2.0%	555	2.0%	566	2.0%	577	2.0%	589
15	Electricity - Big White Transfer Station	3,732	3,807	2.0%	3,883	2.0%	3,961	2.0%	4,040	2.0%	4,121
16	Electricity - Beavertell Transfer	853	870	2.0%	888	2.0%	905	2.0%	923	2.0%	942
17	Telephone/Interac - Beavertell	1,250	1,275	2.0%	1,301	2.0%	1,327	2.0%	1,353	2.0%	1,381
18	Electricity - Rock Creek Transfer	866	883	2.0%	901	2.0%	919	2.0%	937	2.0%	956
19	Telephone/Interac - Rock Creek	1,821	1,858	2.0%	1,895	2.0%	1,933	2.0%	1,971	2.0%	2,011
	Current Year Budget	54,970	55,829		56,706		57,600		58,512		59,442

Notes:	Previous Year Budget	54,970
	Actual to December 31, 2019	42,000

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name **CFC Removal Program**
Account 12 433 559 010

		2019 Prior Year	2020 Budget		2021 Budget		2022 Budget		2023 Budget		2024 Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Freon Removal	8,000	8,000	0.0%	8,000	0.0%	8,000	0.0%	8,000	0.0%	8,000
Current Year Budget		8,000	8,000		8,000		8,000		8,000		8,000

Notes:		Previous Year Budget	8,000
		Actual to December 31, 2019	7,000
Item #1	Stewardship program subsidy discontinued		

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Notes:	Previous Year Budget	-
	Actual to December 31, 2019	-
5 & 6	Dependant on completion of SWMP approval	

Regionalized Waste Management Services

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Capital - Landfills	2019	2020	2021	2022	2023	2024
Account	12 433 610 010	Prior Year	Budget	Budget	Budget	Budget	Budget
Item No	Description	Amount	Amount		Amount		Amount
1	McKelvey Creek Upgrades				1,500,000	C/R	
2	McKelvey Creek Paving						
3	Rock Creek Closure Completion and Paving						
4	Beaverdell Infrastructure and Paving						
5	950E Loader						
6	Used Compactors						
7	644K Loader						
8	Solid Waste Coordinator's Pick-up Truck						
9	Grand Forks - General Infrastructure (2020 Road Sand	75,000	5,000	C			75,000
10	West Boundary - Building Upgrades						
11	West Boundary - Security/Communications						
12	ES Truck		45,000	C			
13	Wood Grinder						
14	Scale software replacement/database development						
15	Grand Forks Shop Renovations				175,000	C	
16	200 LC Excavator	410,000	346,000	R/S			
17	Maintenance Truck	55,000	95,000	C			
18	Groundwater monitoring wells (Trail, GF)						
19	Fuel/oil storage GF Landfill		25,000	C			
20	McKelvey Landfill Truck Replacement		45,000	C			
	Current Year Budget	540,000	561,000	-	1,500,000	-	175,000
							75,000
							-

Notes:	Previous Year Budget	540,000
	Actual to December 31, 2019	240,627

Sources of Funding Capital Projects:
D = Debenture Borrowing
R = Reserves
C = Current Revenues
S = Short Term Borrowing

Name	Capital - Transfer Stations	2019	2020		2021		2022		2023		2024
Account	12 433 611 010	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount
1	Mt. Baldy - General Infrastructure (concrete ets)		25,000	c							
2	Truck Scales (Christina Lake, Rock Creek, Beaverdell)										
3	Enclosures for Recycle BC Glass Collection (CL,RC)		7,000	c							
4	Passenger Vehicle										
5	Road Sand Enclosure - RCTS		5,000	c							
	Current Year Budget	-	37,000		-		-		-		-

Notes:	Previous Year Budget	-
	Actual to December 31, 2019	-

<i>Sources of Funding Capital Projects:</i>
D = Debenture Borrowing
R = Reserves
C = Current Revenues
S = Short Term Borrowing
G = Gas Tax Grant

Name	Equipment Replacement	2019	2020		2021		2022		2023		2024
Account	12 433 612 010	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount
1	Sweeper - East	3,000									
	Current Year Budget	3,000	-		-		-		-		-

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Attachment # b.6.g)

\$	-
\$	-
\$	-

December 31, 2018 Greenwood Closure

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REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Equipment Reserves	2019	2020	2021	2022	2023	2024
Account	12 433 742 010	Prior Year	Budget	Budget	Budget	Budget	Budget
Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	Equipment Reserve -Transfer	-	10,000	10,000	10,000	10,000	10,000
2	Equipment Reserve - Landfill	-	10,000	10,000	10,000	10,000	10,000
3	Equipment Reserve - Recycling	-	10,000	10,000	10,000	10,000	10,000
4	Equipment Replacement Reserve	-	-	-	-	-	-
5	Organics Management Infrastructure Reserve	-	-	-	-	-	-
6	Transfer to Reserve		870,000	-	-	-	-
7	Proceeds from Sale of Maintenance Truck/Ranger	22,000	22,000				
8	Proceeds from sale of Excavator		75,000				
9	Proceeds from sale of ES Truck		20,000				
	Current Year Budget	22,000	1,017,000	30,000	30,000	30,000	30,000

Notes:	Previous Year Budget	22,000
	Actual to December 31, 2019	33,500
Item #4	ERIP Funds transferred to Administration Reserve	
	GL Account Number 34 700 001	
Note:	In 2011 a total of \$618,400 from Unspent MFA Issue #116 was transferred to Reserves for future capital projects	

\$ 1,685,437.40
\$ 1,273,032.91
\$ 1,285.07

Balance in Reserve December 31, 2019
Account 34 700 163 & 34 701 163
RESTRICTED - AIRPORT PROCEEDS (INCL ABOVE)
Balance in Reserve December 31, 2018
Account 34 700 061

[illegible]

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Notes:		Previous Year Budget	124,937
		Actual to December 31, 2019	124,936
Item #1	MFA #116 completion date April 4, 2021		
Item #2	MFA ST - Green Bins @ 3.06% (\$400,000) - Final Payment 2026		
Item #3	Estimated Based on Borrowing of \$186,000 @ 2.485%; Advanced February 2020		

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Equipment Financing	2019	2020	2021	2022	2023	2024
Account	12 433 840 010	Prior Year	Budget	Budget	Budget	Budget	Budget
Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	200 LC Excavator	17,784	-	-	-	-	-
Current Year Budget		17,784	-	-	-	-	-

Notes: Previous Year Budget 17,784
 Actual to December 31, 2019 -
 Item #1 Moved to Debt - Interest (Tab #52 - 1-2-433-820) & Debt - Principal (Tab #53 - 1-2-433-830) in 2020

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Provision for Closure/Post-Closure Liability	2019	2020	2021	2022	2023	2024
Account	12 433 256 010	Prior Year	Budget	Budget	Budget	Budget	Budget
Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	McKelvey Creek Landfill	97,457	97,457	97,457	97,457	97,457	97,457
2	Greenwood Landfill	47,909	47,909	47,909	47,909	47,909	47,909
3	Grand Forks Landfill	98,930	98,930	98,930	98,930	98,930	98,930
	Available Funds						
4	McKelvey Creek Landfill Phase 1 Closure		1,000,000				
5	McKelvey Creek Closure/Post-Closure Liability Reduction		#####				
Current Year Budget		244,296	244,296	244,296	244,296	244,296	244,296

Notes: Previous Year Budget 244,296
 Actual to December 31, 2019 244,296
 Item #4 McKelvey Creek Landfill Phase 1 Closure Expected in 2020 (Estimated Cost - \$1,000,000)

[illegible]

Notes:	Previous Year Budget	-
	Actual to December 31, 2019	-

Name	Previous Year's Deficit	2019	2020		2021		2022		2023		2024
Account	12 433 990 010	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount
1	Previous Year's Deficit	374,505	-		-		-		-		-
	Current Year Budget	374,505	-		-		-		-		-

06/02/2020

Name	Contingencies	2019	2020		2021		2022		2023		2024
Account	12 433 999 010	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount
1	Contingencies	-	-								
	Current Year Budget	-	-		-		-		-		-

Notes:	Previous Year Budget	-
	Actual to December 31, 2019	500

**Regional District of Kootenay Boundary - Reserve Fund
Regional Refuse Equipment**

GL Account Number:
34 700 163 & 34 701 163

	2018	2019	PROJECTED					Accumulated
	2018	2019	2020	2021	2022	2023	2024	
Opening Balance	2,418,286.19	2,122,083.43	1,685,437.40	2,506,591.77	460,410.89	493,315.00	528,248.15	43,332.97
Add:								
Transfers In:								
General	5,000.00	33,500.00	987,000.00	0.00	0.00	0.00	0.00	2,196,002.48
Front End Loader Buy-out								154,640.00
Equipment Reserve - Transfer	10,000.00		10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	100,000.00
Equipment Reserve - Landfill	10,000.00		10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	100,000.00
Equipment Reserve - Recycling	10,000.00		10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	120,000.00
Equipment Replacement Reserve			0.00	0.00	0.00	0.00	0.00	106,275.00
Organics Management Infrastructure			0.00	0.00	0.00	0.00	0.00	120,820.00
Recycling Plant Disposal Proceeds								359,225.83
Airport Sales Proceeds - Due Surpl	0.00							1,273,032.91
Greenwood Equipment								8,000.00
Other								1,069,500.40
Interest Earned	40,657.98	49,853.97	16,854.37	25,065.92	4,604.11	4,933.15	5,282.48	296,374.88
Total Additions	75,657.98	83,353.97	1,033,854.37	55,065.92	34,604.11	34,933.15	35,282.48	5,947,204.47
Less:								
Transfers Out								107,811.00
Front End Loader Buy-out								171,370.00
Other	371,860.74	520,000.00	212,700.00	2,101,246.80	1,700.00	0.00	0.00	5,104,492.84
Total Reductions	371,860.74	520,000.00	212,700.00	2,101,246.80	1,700.00	0.00	0.00	5,383,673.84
Closing Balance	2,122,083.43	1,685,437.40	2,506,591.77	460,410.89	493,315.00	528,248.15	563,530.63	563,530.63
Projected Earned Interest Rate		1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	

NOTES:

- 1 2003 purchased Compactor total cost \$81,770
- 2 Front End Loader buy-out December 2004 Net \$171,370
- 3 In May, 2004 the Board decided to invest in the Castlegar Savings Credit Union (Greenwood Branch)
- 4 2004 \$40,000 transferred to Operating for pick-up replacement - Residual Management Coordinator
- 5 2006 Transferred \$46,041 for Loader Tires
- 6 2009 Transferred \$60,000 for land purchase McKelvey Creek Entrance
- 7 2011 Balance of Proceeds from MFA Issue #116. To be used for Capital Plan

06/02/2020

5YR010.xlsx Reserve Projection

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN

PARTICIPANT: Big White Refuse Specified Area

EXHIBIT NO 064

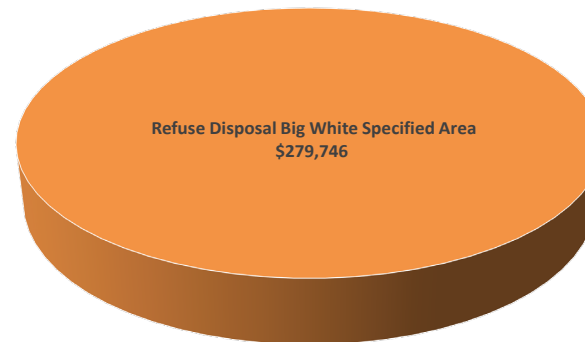
REFUSE DISPOSAL SPECIFIED AREA - BIG WHITE

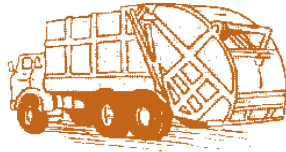


	PAGE	2019 BUDGET	2020 BUDGET	Increase(Decrease) between 2019 BUDGET and 2020 BUDGET		PRIMARY DRIVERS FOR CHANGE
				\$	%	
REVENUE						
Property Tax Requisition	3	262,588	279,746	17,158	6.53	
EXPENDITURE						
Operating Contracts (Transfer)	14	142,000	146,000	4,000	2.82	Waste Hauling & Site Maintenance Contract Increases
Tipping Fees - Kelowna	15	70,000	79,000	9,000	12.86	Garbage Fees Increased to \$100/tonne @ Glenmore Landfill
Contribution to Reserve	18	0	5,000	5,000	0.00	No historical reserves. For future projects and contractor cost increases.

KEY FACTS	
Establishment Bylaw No.	330; 1981 & 1587; 2015
Max Requisition:	\$ 410,715
Last Increase Requisition Limit	October 2015
Next Review Requisition Limit	October 2020
Reserve Balance	\$ -

2020 Property Tax Requisition (Projected)





REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FIVE YEAR FINANCIAL PLAN

EXHIBIT NO 064
REFUSE DISPOSAL SPECIFIED AREA - BIG WHITE

PARTICIPANT: Big White Refuse Specified Area

						Increase(Decrease between 2019 BUDGET and 2020 BUDGET							
PAGE		2018 ACTUAL	2019 BUDGET	2019 ACTUAL	(OVER) UNDER	2020 BUDGET	\$	%	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET	
REVENUE													
11 831 064	Property Tax Requisition	3	255,853	262,588	262,588	0	279,746	17,158	6.53	271,491	278,816	281,187	283,606
11 590 159	Miscellaneous Revenue	4	0	0	0	0	0	0	0.00	0	0	0	0
11 911 100	Previous Year's Surplus	5	5,524	18,416	18,416	0	19,684	1,269	6.89	0	0	0	0
11 920 002	From General Capital Fund	6	0	0	0	0	0	0	0.00	0	0	0	0
11 921 205	Transfer From Reserve	7	0	0	0	0	0	0	0.00	0	0	0	0
Total Revenue			261,377	281,004	281,004	0	299,431	18,426	6.56	271,491	278,816	281,187	283,606
EXPENDITURE													
12 435 111	Wages & Benefits	8	4,640	7,753	7,753	0	7,933	180	2.32	8,062	8,223	8,387	8,555
12 435 210	Travel	9	0	250	0	250	250	0	0.00	250	250	250	250
12 435 216	Insurance	10	690	774	774	0	789	15	2.00	805	821	838	855
12 435 230	Board Fee	11	5,449	5,556	5,556	0	5,665	109	1.96	5,778	5,894	6,012	6,132
12 435 233	Consultant Fees	12	0	0	0	0	0	0	0.00	0	0	0	0
12 435 239	Site Maintenance	13	12,331	18,000	18,029	(29)	18,360	360	2.00	18,727	19,102	19,484	19,873
12 435 242	Operating Contracts (Transfer)	14	138,039	142,000	142,000	0	146,000	4,000	2.82	150,000	155,000	155,000	155,000
12 435 265	Tipping Fees - Kelowna	15	69,718	70,000	75,012	(5,012)	79,000	9,000	12.86	80,580	82,192	83,835	85,512
12 435 553	Utilities	16	1,511	2,000	1,800	200	2,040	40	2.00	2,081	2,122	2,165	2,208
12 435 611	Capital/Amortization - Transfer	17	0	24,000	0	24,000	24,000	0	0.00	0	0	0	0
12 435 741	Contribution to Reserve	18	0	0	0	0	5,000	5,000	0.00	5,000	5,000	5,000	5,000
12 435 811	Interest Expense - Short Term	19	584	471	395	76	189	(282)	(59.87)	0	0	0	0
12 435 830	Debt Principal	20	10,000	10,000	10,000	0	10,000	0	0.00	0	0	0	0
12 435 990	Previous Year's Deficit	21	0	0	0	0	0	0	0.00	0	0	0	0
12 435 999	Contingencies	22	0	200	0	200	204	4	2.00	208	212	216	221
Total Expenditure			242,961	281,004	261,319	19,685	299,431	18,426	6.56	271,491	278,816	281,187	283,606
Surplus(Deficit)			18,416		19,684								

REGIONAL DISTRICT OF KOOTENAY BOUNDARY Five Year Financial Plan

	Property Tax Requisition	2020	2021	2022	2023	2024
2019	11 831 064 064	Budget	Budget	Budget	Budget	Budget
Actual	Description	Amount	Amount	Amount	Amount	Amount
262,588	Refuse Disposal Big White Specified Area	279,746	271,491	278,816	281,187	283,606
	Total Requisition	279,746	271,491	278,816	281,187	283,606

Notes:	Previous Year Budget	262,588
	Bylaw #1587; 2015	
Limit:	Annual Tax Requisition Not to Exceed the Greater of:	
	\$220,000 or \$0.443/1000 of net taxable values -->	410,715

REGIONAL DISTRICT OF KOOTENAY BOUNDARY Five Year Financial Plan

Name	Miscellaneous Revenue
Account	11 590 159 064

2019
Prior Year

2020
Budget

**2021
Budget**

**2022
Budget**

**2023
Budget**

2024 Budget

Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount
		-									
	Current Year Budget	-	-		-		-		-		-

Notes:	Previous Year Budget	-
	Actual to December 31, 2019	-

REGIONAL DISTRICT OF KOOTENAY BOUNDARY Five Year Financial Plan

Name	Previous Year's Surplus	2019	2020		2021		2022		2023		2024
Account	11 911 100 064	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount
1	Previous Year's Surplus	18,416	19,684		-		-		-		-
	Current Year Budget	18,416	19,684		-		-		-		-

Notes:	Previous Year Budget	18,416
	Actual to December 31, 2019	18,416

REGIONAL DISTRICT OF KOOTENAY BOUNDARY Five Year Financial Plan

[illegible]

Notes:	Previous Year Budget	-
	Actual to December 31, 2019	-
Item #1		

REGIONAL DISTRICT OF KOOTENAY BOUNDARY Five Year Financial Plan

[illegible]

Notes:	Previous Year Budget	-
	Actual to December 31, 2019	-
Item #1		

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Wages & Benefits	2019	2020		2021		2022		2023		2024
Account	12 435 111 064	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Director of Environmental Services	4,207	4,304	2.0%	4,390	2.0%	4,478	2.0%	4,567	2.0%	4,658
2	Benefits @ 22%	924	945		947		966		986		1,005
3	Solid Waste Program Coordinator	2,050	2,057	2.0%	2,098	2.0%	2,140	2.0%	2,183	2.0%	2,227
4	Benefits @ 28%	573	575		573		584		596		608
5	Allowance for CUPE Contract		53	2.0%	54	2.0%	55	2.0%	56	2.0%	57
Current Year Budget		7,753	7,933		8,062		8,223		8,387		8,555

Notes:	Previous Year Budget	7,753
	Actual to December 31, 2019	7,753
122,962	Based on 3.5% Dirctor of Environmental Service Salary	
	Based on 3.0% Solid Waste Program Coordinator	

REGIONAL DISTRICT OF KOOTENAY BOUNDARY Five Year Financial Plan

[illegible]

Notes:	Previous Year Budget	250
	Actual to December 31, 2019	-

[illegible]

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Name	Board Fee	2019	2020		2021		2022		2023		2024
Account	12 435 230 064	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Board Fee (2% increase for C.P.I.)	5,454	5,563	2.0%	5,674	2.0%	5,788	2.0%	5,904	2.0%	6,022
2	Carbon Offset & Climate Change Initiatives	102	102	2.0%	104	2.0%	106	2.0%	108	2.0%	110
	Current Year Budget	5,556	5,665		5,778		5,894		6,012		6,132

REGIONAL DISTRICT OF KOOTENAY BOUNDARY Five Year Financial Plan

Name	Consultant Fees
Account	12 435 233 064

2019
Prior Year

2020 Budget

**2021
Budget**

**2022
Budget**

**2023
Budget**

**2024
Budget**

Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Site Layout Design	-	-								
	Current Year Budget	-	-		-		-		-		-

Notes:	Previous Year Budget	-
	Actual to December 31, 2019	-

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Site Maintenance	2019	2020		2021		2022		2023		2024
Account	12 435 239 064	Prior Year	Budget		Budget		Budget		Budget		Budget
Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Signage	2,000	2,040	2.0%	2,081	2.0%	2,122	2.0%	2,165	2.0%	2,208
2	Door and Building Maintenance	2,500	2,550	2.0%	2,601	2.0%	2,653	2.0%	2,706	2.0%	2,760
3	Plumbing and Electrical	1,500	1,530	2.0%	1,561	2.0%	1,592	2.0%	1,624	2.0%	1,656
4	Hazardous Waste Removal	1,500	1,530	2.0%	1,561	2.0%	1,592	2.0%	1,624	2.0%	1,656
5	Painting	-	-		-		-		-		-
6	General Site Maintenance	4,000	4,080	2.0%	4,162	2.0%	4,245	2.0%	4,330	2.0%	4,416
7	Snow Removal	6,500	6,630	2.0%	6,763	2.0%	6,898	2.0%	7,036	2.0%	7,177
Current Year Budget		18,000	18,360		18,727		19,102		19,484		19,873

Notes:	Previous Year Budget	18,000
	Actual to December 31, 2019	18,029

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Operating Contracts (Transfer)	2019	2020	2021	2022	2023	2024
Account	12 435 242 064	Prior Year	Budget	Budget	Budget	Budget	Budget
Item No	Description	Amount	Amount	Amount	Amount	Amount	Amount
1	Waste Hauling - Contracted	73,000	75,000	77,000	80,000	80,000	80,000
2	Transfer Station Equipment Rental	9,000	9,000	9,000	9,000	9,000	9,000
3	Site Maintenance - Contracted	60,000	62,000	64,000	66,000	66,000	66,000
Current Year Budget		142,000	146,000	150,000	155,000	155,000	155,000

Notes:	Previous Year Budget	142,000
	Actual to December 31, 2019	142,000
Item #1	Waste Hauling (Supersave) - Contract Expires July 31, 2021	
Item #2	Transfer Station Equipment Rental - Compactor Bins (At Source Recycling) - No contract expiry date	
Item #3	Site Maintenance (Ridgetop Meat Pies) - Contract Expires June 30, 2019	

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Five Year Financial Plan

Name	Tipping Fees - Kelowna
Account	12 435 265 064

2019
Prior Year

**2020
Budget**

**2021
Budget**

**2022
Budget**

**2023
Budget**

**2024
Budget**

Item No	Description	Amount	Amount	%	Amount	%	Amount	%	Amount	%	Amount
1	Tipping Fees Glenmore Landfill	70,000	79,000	2.0%	80,580	2.0%	82,192	2.0%	83,835	2.0%	85,512
	Current Year Budget	70,000	79,000		80,580		82,192		83,835		85,512

Notes:	Previous Year Budget	70,000
	Actual to December 31, 2019	75,012

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Name	Capital - Transfer Stations	2019	2020		2021		2022		2023		2024	
Account	12 435 611 064	Prior Year	Budget		Budget		Budget		Budget		Budget	
Item No	Description	Amount	Amount		Amount		Amount		Amount		Amount	
1	Re-Grade Site - Improve Drainage/Recycling Infrastructure	24,000	24,000									
	Current Year Budget	24,000	24,000		-		-		-		-	

Notes:	Previous Year Budget	24,000
	Actual to December 31, 2019	-

D = Debenture Borrowing
R = Reserves
C = Current Revenues
S = Short Term Borrowing
G = Gas Tax Grant

Name	Contribution to Reserve
Account	12 435 741 064

**2020
Budget**

2022
Budget

2024 Budget

Notes:	Previous Year Budget	-
	Actual to December 31, 2019	-

Balance in Reserve Account December 31, 2018
Accounts 34 700 064

Name	Interest Expense - Short Term
Account	12 435 811 064

Notes:	Previous Year Budget	471
	Actual to December 31, 2019	395
Item #1	Overhead Door Replacement (Estimated Project Cost \$50,000, Interest at 2%)	

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REGIONAL DISTRICT OF KOOTENAY BOUNDARY Five Year Financial Plan

[illegible]

Notes:	Previous Year Budget	-
	Actual to December 31, 2019	-

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Five Year Financial Plan

[illegible]

Notes:	Previous Year Budget	200
	Actual to December 31, 2019	-

Regional District of Kootenay Boundary - Reserve Fund Refuse Disposal Specified Area - Big White

GL Account Number:
34 700 064

		PROJECTED					
	2019	2020	2021	2022	2023	2024	Accumulated
Opening Balance	0.00	0.00	5,000.00	10,050.00	15,150.50	20,302.01	0.00
Add:							
Transfers In:							
General	0.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	25,000.00
Other							0.00
Interest Earned	0.00	0.00	50.00	100.50	151.51	203.02	505.03
Total Additions	0.00	5,000.00	5,050.00	5,100.50	5,151.51	5,203.02	25,505.03
Less:							
Transfers Out							
General	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other							0.00
Total Reductions	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Closing Balance	0.00	5,000.00	10,050.00	15,150.50	20,302.01	25,505.03	25,505.03
Projected Earned Interest R:	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	

NOTES:

1 Reserve Established with 2020 Budget (Projected)

06/02/2020

5YR064.xlsx Reserve Projection

Regional District of Kootenay Boundary
Cheque Register-Summary for month of January 2020

Cheque Date	Supplier	Name	Amount
14-Jan-20	ACE010	A.C.E. COURIER SERVICES	\$ 70.28
17-Jan-20	ACE010	A.C.E. COURIER SERVICES	\$ 57.47
28-Jan-20	ACE010	A.C.E. COURIER SERVICES	\$ 242.55
28-Jan-20	ACC050	ACCURA ALARMS SECURITY SERVICE	\$ 441.00
17-Jan-20	ACK020	ACKLANDS-GRAINGER INC.	\$ 572.29
28-Jan-20	ADT010	ADTRONICS	\$ 654.27
17-Jan-20	AFD001	AFD PETROLEUM LTD.	\$ 1,427.43
17-Jan-20	AIR001	AIR LIQUIDE CANADA INC.	\$ 65.37
14-Jan-20	AIR001	AIR LIQUIDE CANADA INC.	\$ 295.62
17-Jan-20	ALD010	ALDERSON, CLAYTON G	\$ 240.00
17-Jan-20	ALL007	ALLANS HOSE N'ALL	\$ 37.13
28-Jan-20	ALP030	ALPINE DISPOSAL & RECYCLING	\$ 98,955.41
28-Jan-20	ALP002	ALPINE SIGNS & GRAPHICS	\$ 151.20
28-Jan-20	AMF010	AM FORD	\$ 89.10
17-Jan-20	AMF010	AM FORD	\$ 424.86
17-Jan-20	AND040	ANDREW SHERET LTD.	\$ 10.52
17-Jan-20	ANNU030	ANNUVA SOLUTIONS	\$ 97.21
14-Jan-20	ANNU030	ANNUVA SOLUTIONS	\$ 214.21
14-Jan-20	ARI001	ARISE CONTRACTING INC	\$ 21,664.13
14-Jan-20	ASS090	ASSOCIATED ENVIRONMENTAL CONSULT	\$ 2,039.10
14-Jan-20	ASS040	ASSOCIATED FIRE SAFETY	\$ 711.88
28-Jan-20	ATS001	AT SOURCE RECYCLING SYSTEMS CORP.	\$ 761.60
14-Jan-20	AUS020	AUSTIN ENGINEERING LTD	\$ 3,024.25
14-Jan-20	BFS010	B & F SALES & SERVICE LTD.	\$ 10.07
28-Jan-20	BFS010	B & F SALES & SERVICE LTD.	\$ 13.43
28-Jan-20	BCI010	B.C. INSTITUTE OF AGROLOGISTS	\$ 475.00
17-Jan-20	BAB020	BA BENSON & SONS	\$ 423.36
17-Jan-20	BAL020	BALDY BOBCAT SERVICES	\$ 708.75
17-Jan-20	BAU020	BAULNE CHELAN	\$ 240.00
28-Jan-20	BCW002	BC WATER AND WASTE ASSOCIATION	\$ 722.40
28-Jan-20	BEA020	BEAVER FALLS MACHINING LTD	\$ 436.80
17-Jan-20	BEA700	BEAVER VALLEY CLINIC	\$ 60.00
14-Jan-20	BEA130	BEAVER VALLEY LIBRARY	\$ 16,821.83
17-Jan-20	BEL070	BELL MEDIA RADIO GP	\$ 2,839.20
14-Jan-20	BEL110	BELL MOBILITY INC.	\$ 199.13
17-Jan-20	BEN015	BENEFITS BY DESIGN	\$ 1,909.51
14-Jan-20	BJA010	BJARNASON, HARMONY	\$ 823.95
17-Jan-20	BLA050	BLACK PRESS GROUP LTD.	\$ 943.41
28-Jan-20	BLA050	BLACK PRESS GROUP LTD.	\$ 3,118.52
17-Jan-20	BOU010	BOUNDARY ELECTRIC(1985) LTD.	\$ 823.17
17-Jan-20	BOU017	BOUNDARY INVASIVE SPECIES SOCIETY	\$ 2,577.57
17-Jan-20	BOU320	BOUTIN, KYLE	\$ 240.00
17-Jan-20	BOW040	BOWMAN, KARLEE	\$ 77.00
17-Jan-20	BRE020	BRENNTAG CANADA INC.	\$ 2,887.50
17-Jan-20	BRI050	BRIDESVILLE COMMUNITY CLUB	\$ 250.00
14-Jan-20	BRY010	BRYAN'S CRANES LTD.	\$ 114.45
14-Jan-20	BRY020	BRYANT, LIL	\$ 197.68
28-Jan-20	BRY020	BRYANT, LIL	\$ 55.99
17-Jan-20	BVC001	BV COMMUNICATIONS LTD.	\$ 553.28

Regional District of Kootenay Boundary
Cheque Register-Summary for month of January 2020

Cheque Date	Supplier	Name	Amount
14-Jan-20	CAH001	CAHOOTS KITCHEN	\$ 223.02
17-Jan-20	CAN560	CANADIAN LINEN AND UNIFORM SERVIC	\$ 175.76
28-Jan-20	CAN560	CANADIAN LINEN AND UNIFORM SERVIC	\$ 120.01
17-Jan-20	CAN049	CANADIAN SAFETY SUPPLIES	\$ 81.46
28-Jan-20	CAN150	CANADIAN TIRE ASSOCIATE STORE #66	\$ 653.31
17-Jan-20	CAN150	CANADIAN TIRE ASSOCIATE STORE #66	\$ 229.67
14-Jan-20	CAN150	CANADIAN TIRE ASSOCIATE STORE #66	\$ 336.66
17-Jan-20	CAN024	CANCADD IMAGING SOLUTIONS LTD.	\$ 144.17
28-Jan-20	CAR012	CARO ANALYTICAL SERVICES	\$ 2,171.14
28-Jan-20	CAR015	CARVELLO LAW CORPORATION	\$ 4,486.56
17-Jan-20	CAR015	CARVELLO LAW CORPORATION	\$ 1,657.60
17-Jan-20	CHM010	CHMECHANICAL	\$ 611.65
17-Jan-20	CHR010	CHRISTINA LAKE COMMUNITY ASSOCIA	\$ 450.00
17-Jan-20	CIE020	CI EXCAVATING	\$ 4,179.00
14-Jan-20	CIB010	CIBC VISA	\$ 7,122.74
17-Jan-20	CIN001	CINTAS THE UNIFORM PEOPLE	\$ 68.99
28-Jan-20	CIN001	CINTAS THE UNIFORM PEOPLE	\$ 204.86
17-Jan-20	GRA010	CITY OF GRAND FORKS	\$ 56,195.03
14-Jan-20	NAN010	CITY OF NANAIMO	\$ 2,336.25
17-Jan-20	NAN010	CITY OF NANAIMO	\$ 241.50
28-Jan-20	CIT060	CITY SPACES CONSULTING LTD.	\$ 15,356.25
17-Jan-20	CIV040	CIVIC LEGAL LLP	\$ 3,777.17
14-Jan-20	CLE001	CLEMENS, CHUCK	\$ 181.11
17-Jan-20	COL036	COLIN, RAYNE	\$ 111.99
17-Jan-20	COL390	COLUMBIA BASIN BROADBAND CORPOR	\$ 7,470.40
17-Jan-20	COL026	COLUMBIA WIRELESS INC.	\$ 610.40
28-Jan-20	COM003	COMMERCIAL AQUATIC SUPPLIES	\$ 600.13
17-Jan-20	COM020	COMMISSIONAIRES BRITISH COLUMBIA	\$ 9,668.94
17-Jan-20	COM070	COMMUNITY FUTURES DEVELOPMENT CO	\$ 2,730.00
17-Jan-20	COM014	COMO, DAVID K	\$ 240.00
17-Jan-20	COO003	COOPERWILLIAMS LAW	\$ 348.89
14-Jan-20	COR130	CORMACK, CHRISTOPHER	\$ 1,467.90
17-Jan-20	OLS050	CORRINE OLSEN	\$ 900.00
14-Jan-20	CRE030	CREATIVE CUSTOM EMBROIDERY	\$ 69.41
14-Jan-20	CRO030	CROCKER EQUIPMENT CO LTD	\$ 1,448.16
14-Jan-20	DDS010	D&D SERVICE CENTRE & STORAGE INC.	\$ 493.50
28-Jan-20	DAV003	DAVIES, RICK	\$ 75.00
17-Jan-20	DEL070	DELL CANADA INC	\$ 2,366.71
28-Jan-20	DEL070	DELL CANADA INC	\$ 2,787.18
14-Jan-20	DEL070	DELL CANADA INC	\$ 568.11
17-Jan-20	DEP020	DEPELLEGRIN, LEE	\$ 240.00
28-Jan-20	DER030	DERBY, DANIEL, J.	\$ 95.00
14-Jan-20	DER010	DERKS FORMALS LTD.	\$ 3,960.00
17-Jan-20	DOM030	DOMINION GOVLAW LLP	\$ 92.41
14-Jan-20	DOR030	DORMAR CONSTRUCTION MANAGEMENT	\$ 2,625.00
28-Jan-20	DUE020	DUECK, TIM	\$ 25.00
17-Jan-20	HEL010	EDMISON, HELENA	\$ 215.25
28-Jan-20	ELL001	ELLIS, LYNN	\$ 291.14
14-Jan-20	ENG010	ENGEN, DEAN	\$ 590.00

Regional District of Kootenay Boundary
Cheque Register-Summary for month of January 2020

Cheque Date	Supplier	Name	Amount
14-Jan-20	ENV040	ENVIROPLAN CONSULTANTS 2013 LTD.	\$ 1,050.00
17-Jan-20	EVT010	EVT A OF BC	\$ 60.00
17-Jan-20	FAR040	FAR & WIDE MARKETING INC	\$ 86.94
17-Jan-20	FER003	FERRABY, GREG	\$ 240.00
17-Jan-20	FER001	FERRARO FOODS	\$ 143.66
28-Jan-20	FER001	FERRARO FOODS	\$ 47.71
14-Jan-20	FIV050	FIVE STAR UNIFORMS	\$ 297.15
14-Jan-20	FLA001	FLAGEL, KEN	\$ 350.00
17-Jan-20	FLE015	FLEETCOR CANADA MASTERCARD	\$ 2,520.87
17-Jan-20	FORGRA	FORTIS BC - FINANCIAL ACCOUNTING	\$ 210.00
28-Jan-20	FORGRA	FORTIS BC - FINANCIAL ACCOUNTING	\$ 257.25
14-Jan-20	FOR040	FORTIS BC - NATURAL GAS	\$ 9,269.20
17-Jan-20	FOR040	FORTIS BC - NATURAL GAS	\$ 9,363.52
17-Jan-20	FOR010	FORTISBC - ELECTRICITY	\$ 10,085.30
14-Jan-20	FOR010	FORTISBC - ELECTRICITY	\$ 15,114.54
28-Jan-20	FOR010	FORTISBC - ELECTRICITY	\$ 273.42
17-Jan-20	FRU020	FRUITVALE CO-OP	\$ 146.01
17-Jan-20	FRU020	FRUITVALE CO-OP	\$ 69.00
28-Jan-20	MAG040	FVBS MAGLIO TRAIL	\$ 247.27
14-Jan-20	MAG040	FVBS MAGLIO TRAIL	\$ 90.49
17-Jan-20	MAG040	FVBS MAGLIO TRAIL	\$ 79.81
28-Jan-20	GGW010	G&G WOODWORK	\$ 285.60
28-Jan-20	GAB010	GABRIELLA'S RESTAURANTS LTD.	\$ 1,227.30
28-Jan-20	GAI010	GAIA PRINCIPLES IPM SERVICES	\$ 52.50
17-Jan-20	GAI010	GAIA PRINCIPLES IPM SERVICES	\$ 52.50
17-Jan-20	GAL020	GALLAMORE, GLEN	\$ 240.00
14-Jan-20	GAU050	GAUDRY, MITCHELL	\$ 1,904.57
28-Jan-20	GEE020	GEE, VICKI LYNN	\$ 223.94
14-Jan-20	GEO020	GEOTRAC SYSTEMS INC.	\$ 412.16
14-Jan-20	GES010	GESCAN - Division of Sonepar	\$ 110.01
17-Jan-20	GES010	GESCAN - Division of Sonepar	\$ 416.92
17-Jan-20	GIL180	GILL, COLIN	\$ 20.00
28-Jan-20	GRA049	GRANBY ECOLOGICAL	\$ 4,800.00
14-Jan-20	GRA170	GRAND FORKS & DISTRICT PUBLIC LIBR	\$ 100,545.00
14-Jan-20	GRA030	GRAND FORKS CURLING CLUB	\$ 1,009.05
14-Jan-20	GRA050	GRAND FORKS HOME HARDWARE	\$ 36.19
17-Jan-20	GRA050	GRAND FORKS HOME HARDWARE	\$ 76.28
28-Jan-20	GRA013	GRAYSON, RANDY	\$ 151.19
14-Jan-20	GRE111	GREYSTONE PROMOTIONAL PRODUCTS :	\$ 1,045.23
28-Jan-20	GRI010	GRIEVE ALI K.	\$ 247.01
28-Jan-20	HAL010	HALL PRINTING	\$ 116.48
17-Jan-20	HAL010	HALL PRINTING	\$ 1,362.99
14-Jan-20	HEN140	HENDERSON, DEREK	\$ 125.50
14-Jan-20	HEW010	HEWER, FLORENCE ELLEN	\$ 336.60
28-Jan-20	HIP010	HI-PRO SPORTING GOODS LTD.	\$ 393.06
28-Jan-20	HIL030	HIL-TECH CONTRACTING LTD.	\$ 16,500.75
14-Jan-20	HIR010	HIRAM, JANICE	\$ 217.00
28-Jan-20	HOM030	HOMEGOODS FURNITURE	\$ 760.46
28-Jan-20	HOM020	HOMERS HYDROVAC SERVICES	\$ 924.00

Regional District of Kootenay Boundary
Cheque Register-Summary for month of January 2020

Cheque Date	Supplier	Name	Amount
14-Jan-20	HOM020	HOMERS HYDROVAC SERVICES	\$ 924.00
28-Jan-20	HOR070	HORNE KEVIN	\$ 909.44
17-Jan-20	HUB020	HUB FIRE ENGINES & EQUIPMENT LTD.	\$ 1,102.21
14-Jan-20	HYD001	HYDRACLEAN RESTORATION SERVICES	\$ 169,030.92 *
28-Jan-20	ICR001	ICR WATER TECHNOLOGIES INC.	\$ 2,286.90
28-Jan-20	IGO010	IGOR'S CONSTRUCTION LTD	\$ 18,873.75
17-Jan-20	IHL010	IHLEN, BARBARA	\$ 69.23
17-Jan-20	INL070	INLAND ALLCARE	\$ 1,601.02
28-Jan-20	INL070	INLAND ALLCARE	\$ 3,371.49
17-Jan-20	INL090	INLAND KENWORTH CASTLEGAR	\$ 100.09
17-Jan-20	SEL170	INTERROUTE CONSTRUCTION LTD DBA SI	\$ 2,093.91
17-Jan-20	ISL030	ISL ENGINEERING AND LAND SERVICES	\$ 2,100.00
28-Jan-20	JJH010	J.J.H. ENTERPRISES	\$ 52.00
17-Jan-20	JES001	JESSE JAMES BOBCAT & LANDSCAPING	\$ 624.75
28-Jan-20	JOS040	JOSH THE GARAGE DOOR GUY	\$ 1,052.21
17-Jan-20	JUS010	JUSTICE INSTITUTE OF B.C.	\$ 6,567.75
14-Jan-20	KEY010	KATE HARRISON WHITESIDE DBA KEY A	\$ 288.75
17-Jan-20	KGC001	KGC FIRE RESCUE INC.	\$ 43,790.72
17-Jan-20	KIM020	KIMCO CONTROLS LTD.	\$ 267.06
14-Jan-20	KIM020	KIMCO CONTROLS LTD.	\$ 1,149.75
14-Jan-20	KIN120	KING, KAYLA	\$ 50.00
28-Jan-20	KOG010	KO, GISELA	\$ 225.00
28-Jan-20	KON001	KONE INC.	\$ 22,500.81
14-Jan-20	KOO050	KOOCANUSA PUBLICATIONS INC.	\$ 651.00
14-Jan-20	KOO210	KOOTENAY VALLEY WATER CO.	\$ 23.85
17-Jan-20	KOO210	KOOTENAY VALLEY WATER CO.	\$ 414.25
28-Jan-20	KOO210	KOOTENAY VALLEY WATER CO.	\$ 128.05
28-Jan-20	LAN017	LANGMAN, DIANE	\$ 466.50
17-Jan-20	LAN003	LANGMAN, JASON	\$ 240.00
17-Jan-20	LAR040	LARMOUR, MATTHEW	\$ 240.00
17-Jan-20	LEN010	LENARDUZZI, MIKE	\$ 240.00
17-Jan-20	LEX010	LEXISNEXIS CANADA INC.	\$ 404.78
28-Jan-20	LGM100	LGMA - WEST KOOTENAY BOUNDARY CH	\$ 89.99
17-Jan-20	LIB010	LIBERTY FOOD STORES	\$ 673.64
28-Jan-20	LIF010	LIFESAVING SOCIETY	\$ 120.00
14-Jan-20	LOR010	LORDCO PARTS LTD.	\$ 852.14
17-Jan-20	LOR010	LORDCO PARTS LTD.	\$ 738.43
28-Jan-20	LOR010	LORDCO PARTS LTD.	\$ 242.59
28-Jan-20	MAG050	MAGAW MOTORS	\$ 552.21
14-Jan-20	MAG050	MAGAW MOTORS	\$ 165.76
14-Jan-20	MAR006	MARINO WHOLESALE LTD.	\$ 115.43
17-Jan-20	MAR006	MARINO WHOLESALE LTD.	\$ 189.56
28-Jan-20	MAR006	MARINO WHOLESALE LTD.	\$ 8.90
14-Jan-20	MAR220	MARSHALL, FRED	\$ 132.00
17-Jan-20	MAR010	MARWEST INDUSTRIES LTD.	\$ 880.30
28-Jan-20	MCG002	MCGREGOR, GRACE	\$ 1,261.81
28-Jan-20	MCG020	MCGREGOR, ROBERT	\$ 50.00
14-Jan-20	MCG020	MCGREGOR, ROBERT	\$ 134.38
14-Jan-20	MIC020	MICHELIN NORTH AMERICA (CANADA) L	\$ 1,225.06

Regional District of Kootenay Boundary
Cheque Register-Summary for month of January 2020

Cheque Date	Supplier	Name	Amount
14-Jan-20	MIL160	MILLS OFFICE PRODUCTIVITY	\$ 180.39
17-Jan-20	MIL160	MILLS OFFICE PRODUCTIVITY	\$ 6,002.33
28-Jan-20	MIL160	MILLS OFFICE PRODUCTIVITY	\$ 121.64
17-Jan-20	MIL150	MILLWORKS MFG. LTD.	\$ 789.60
17-Jan-20	MIL030	MILNE, JASON	\$ 240.00
17-Jan-20	MES030	MINISTER OF FINANCE	\$ 800.00
14-Jan-20	MIN030	MINISTER OF FINANCE	\$ 37.50
14-Jan-20	MOO120	MOORE, ELIZABETH	\$ 25.00
17-Jan-20	MOO120	MOORE, ELIZABETH	\$ 155.77
17-Jan-20	MOR020	MORRIS, RICHARD	\$ 240.00
17-Jan-20	MOU130	MOUNTAIN YOGA	\$ 315.00
17-Jan-20	MUN050	MUNICIPAL INSURANCE ASSOC. OF B. C	\$ 48,558.00
8-Jan-20	MUN003	MUNICIPAL PENSION PLAN 00151-GENE	\$ 38,064.81
8-Jan-20	MUN002	MUNICIPAL PENSION PLAN 50151-FIREF	\$ 22,019.82
28-Jan-20	NIC070	NICOLL JENNIFER	\$ 142.40
14-Jan-20	NIC070	NICOLL JENNIFER	\$ 173.60
17-Jan-20	NUR010	NURNDY-FORFIRE EMERGENCY GRAPHIC	\$ 1,568.38
14-Jan-20	OKA120	OKANAGAN AUDIO LAB LTD.	\$ 1,260.00
17-Jan-20	OKA120	OKANAGAN AUDIO LAB LTD.	\$ 525.00
17-Jan-20	OME040	OMEGA COMMUNICATIONS LTD.	\$ 1,173.76
28-Jan-20	OSO040	OSOYOOS INDIAN BAND	\$ 29,624.41
14-Jan-20	PAC020	PACIFIC BLUE CROSS	\$ 40,626.15
28-Jan-20	PAC210	PACIFIC FIRST AID TRAINING & SUPPLIE	\$ 101.43
28-Jan-20	PAR050	PARSLOW LOCK & SAFE	\$ 107.46
17-Jan-20	PAR050	PARSLOW LOCK & SAFE	\$ 57.75
17-Jan-20	PAR055	PARSONS, W. MICHAEL	\$ 240.00
14-Jan-20	PAU030	PAULSON MECHANICAL SYSTEMS LTD.	\$ 157.50
14-Jan-20	PEN015	PENNEY, JENNIFER	\$ 432.25
14-Jan-20	PEN040	PENNYWISE	\$ 410.07
14-Jan-20	PET002	PETERSON, WAYNE	\$ 1,087.85
28-Jan-20	PET004	PETIT, PHILIP	\$ 2,548.32
17-Jan-20	PET010	PETRO CANADA	\$ 5,353.53
28-Jan-20	PHA010	PHARMASAVE NO 106	\$ 13.63
14-Jan-20	PHA010	PHARMASAVE NO 106	\$ 29.99
14-Jan-20	POL040	POLICE VICTIM SERVICES OF BC	\$ 100.00
28-Jan-20	PON010	PONY ESPRESSO	\$ 36.75
28-Jan-20	POW100	POWER TECH ELECTRIC LTD.	\$ 3,395.18
14-Jan-20	POW100	POWER TECH ELECTRIC LTD.	\$ 94.50
28-Jan-20	PRA040	PRAXAIR DISTRIBUTION	\$ 90.93
14-Jan-20	PRO060	PROLINE CUSTOM CLOTHING INC.	\$ 338.24
17-Jan-20	QUI010	QUICKSCRIBE SERVICES LTD.	\$ 1,054.20
17-Jan-20	RAM010	RAMCO ELECTRIC	\$ 1,512.53
17-Jan-20	RAT015	RATCLIFFE, SARAH	\$ 62.20
14-Jan-20	REC002	RECEIVER GENERAL	\$ 736.21
14-Jan-20	REC010	RECEIVER GENERAL FOR CANADA	\$ 107,890.48
28-Jan-20	REC080	RECYCLING COUNCIL OF B.C.	\$ 943.00
17-Jan-20	RED190	RED DRAGON CONSULTING	\$ 5,250.00
28-Jan-20	RED100	RED TAG FITNESS	\$ 57.92
14-Jan-20	REI003	REILLY, BRIANNA	\$ 267.63

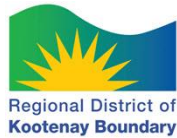
Regional District of Kootenay Boundary
Cheque Register-Summary for month of January 2020

Cheque Date	Supplier	Name	Amount
14-Jan-20	RIC010	RICOH CANADA INC.	\$ 267.15
17-Jan-20	RIC010	RICOH CANADA INC.	\$ 990.68
28-Jan-20	RID010	RIDGETOP MEAT PIES	\$ 8,748.87
17-Jan-20	RIE025	RIEBERGER, LORI	\$ 49.50
14-Jan-20	RJA010	RJAMES MANAGEMENT GROUP	\$ 612.95
17-Jan-20	SWI070	ROBIN SWIFT INC.	\$ 448.50
28-Jan-20	ROC240	ROCHESTER MIDLAND CANADA CORP.	\$ 967.34
17-Jan-20	ROC190	ROCK CREEK COMMUNITY MEDICAL SOC	\$ 40.00
14-Jan-20	ROC050	ROCKY MOUNTAIN ENERGY	\$ 1,025.18
17-Jan-20	ROC030	ROCKY MOUNTAIN PHOENIX	\$ 7,782.60
28-Jan-20	ROM030	ROMAINE INDUSTRIES LTD.	\$ 3,956.66
17-Jan-20	RPM010	RPM AUTOMOTIVE	\$ 326.53
14-Jan-20	RUS010	RUSSELL ROLY	\$ 393.40
17-Jan-20	RUS020	RUSSELL, B. LUKE	\$ 240.00
14-Jan-20	SAV010	SAVAGE PLUMBING & HEATING	\$ 249.38
14-Jan-20	SAV040	SAVE-ON-FOODS	\$ 6.89
28-Jan-20	SAV040	SAVE-ON-FOODS	\$ 44.79
17-Jan-20	SAV030	SAVOY EQUIPMENT LTD KELOWNA	\$ 181.78
14-Jan-20	SCH016	SCHEU, RYAN	\$ 44.79
28-Jan-20	SEL010	SELECT OFFICE PRODUCTS	\$ 774.42
17-Jan-20	SEL010	SELECT OFFICE PRODUCTS	\$ 206.31
14-Jan-20	SEL040	SELKIRK COLLEGE (CASTLEGAR)	\$ 2,394.00
14-Jan-20	SEL080	SELKIRK COLLEGE (TRAIL)	\$ 250.00
17-Jan-20	SEL160	SELKIRK SECURITY SERVICE LTD	\$ 3,366.65
28-Jan-20	SHA010	SHANAHAN'S LTD.	\$ 174.66
28-Jan-20	SHA030	SHAW CABLE	\$ 193.08
17-Jan-20	SHA030	SHAW CABLE	\$ 69.88
14-Jan-20	SHA030	SHAW CABLE	\$ 92.28
14-Jan-20	SIM120	SIMM EXCAVATING AND SNOW REMOVA	\$ 378.00
17-Jan-20	SMY001	SMYTH, RYAN	\$ 240.00
14-Jan-20	SPC010	SOCIETY FOR PREVENTION OF CRUELTY	\$ 7,437.00
17-Jan-20	SOF020	SOFTCHOICE LP	\$ 3,625.65
17-Jan-20	SPE030	SPEEDPRO SIGNS PLUS	\$ 332.64
14-Jan-20	SPE030	SPEEDPRO SIGNS PLUS	\$ 190.80
14-Jan-20	SPE030	SPEEDPRO SIGNS PLUS	\$ 1,647.74
28-Jan-20	SPE030	SPEEDPRO SIGNS PLUS	\$ 940.80
17-Jan-20	STA090	STAR AUTOMOTIVE INC.	\$ 660.80
17-Jan-20	STE130	STERICYCLE COMMUNICATION Solutio	\$ 906.61
17-Jan-20	STE015	STEVENS, GEORGE	\$ 55.30
17-Jan-20	STO030	STOKES INTERNATIONAL	\$ 85.84
17-Jan-20	SUP030	SUPERIOR PROPANE INC.	\$ 2,294.45
17-Jan-20	TNT020	T'NT WORK & RESCUE	\$ 726.88
28-Jan-20	TEL001	TELUS COMMUNICATIONS (B.C.) INC.	\$ 116.82
14-Jan-20	TEL002	TELUS MOBILITY	\$ 4,963.02
17-Jan-20	ROS010	THE CITY OF ROSSLAND	\$ 793.01
17-Jan-20	TRA010	THE CITY OF TRAIL	\$ 851.51
28-Jan-20	THE010	THE SOURCE	\$ 8.95
17-Jan-20	THE180	THE TRAIL CHAMPION	\$ 200.00
17-Jan-20	FRU010	THE VILLAGE OF FRUITVALE	\$ 210.00

Regional District of Kootenay Boundary
Cheque Register-Summary for month of January 2020

Cheque Date	Supplier	Name	Amount
17-Jan-20	THO130	THOMPSON OKANAGAN TOURISM ASSO	\$ 13,182.80
28-Jan-20	TOO010	TOOL TIME SUPPLIES LTD.	\$ 109.46
28-Jan-20	TRA020	TRAIL CLEANERS & LAUNDRY LTD.	\$ 15.26
28-Jan-20	TRA029	TRAIL COFFEE CO.	\$ 132.50
17-Jan-20	TRA029	TRAIL COFFEE CO.	\$ 375.00
14-Jan-20	TRA040	TRAIL DAILY TIMES	\$ 100.70
28-Jan-20	TRA240	TRAIL HOME HARDWARE BUILDING CEN	\$ 50.80
17-Jan-20	TRO080	TROBAK, DAN	\$ 315.00
14-Jan-20	TRO010	TROWELEX RENTALS AND SALES	\$ 392.12
14-Jan-20	TRO070	TROY LIFE & FIRE SAFETY LTD.	\$ 265.65
17-Jan-20	TRO070	TROY LIFE & FIRE SAFETY LTD.	\$ 1,228.50
14-Jan-20	TRU040	TRUE CONSULTING GROUP	\$ 4,654.69
17-Jan-20	TYS010	TYSON, GRANT	\$ 240.00
14-Jan-20	ULI010	ULINE CANADA CORPORATION	\$ 513.60
14-Jan-20	UNI010	UNITED RENTALS OF CANADA INC.	\$ 35.09
14-Jan-20	VAL130	VALLEN	\$ 479.54
17-Jan-20	VAL130	VALLEN	\$ 437.14
28-Jan-20	VAL130	VALLEN	\$ 53.33
28-Jan-20	VAN070	VAN HOUTTE COFFEE SERVICE	\$ 169.57
28-Jan-20	VHS001	VH SPORT	\$ 599.41
17-Jan-20	VHS001	VH SPORT	\$ 1,229.96
14-Jan-20	MON010	VILLAGE OF MONTROSE	\$ 820.00
17-Jan-20	VIS050	VISTA RADIO LTD.	\$ 1,209.13
17-Jan-20	VIT001	VITALAIRE	\$ 398.29
28-Jan-20	VMS020	VMS COMFORT PLUS INC	\$ 24,660.79
17-Jan-20	VOL010	VOLUNTEER FIREFIGHTER'S ASSOC	\$ 400.00
17-Jan-20	VON015	VON DIEBITSCH, RAYMOND	\$ 458.56
14-Jan-20	WAD010	WADE TECHNOLOGIES LTD.	\$ 541.18
14-Jan-20	WAJ010	WAJAX INDUSTRIAL COMPONENTS LP	\$ 425.89
14-Jan-20	WAN008	WANETA EQUIPMENT REPAIR	\$ 347.20
17-Jan-20	WES100	WESCO DISTRIBUTION CANADA LP	\$ 72.80
28-Jan-20	WES025	WESTEK CONTROLS LTD.	\$ 99,624.00
17-Jan-20	WES035	WESTERN FINANCIAL GROUP FRUITVALE	\$ 60.00
28-Jan-20	WIE030	WIEBE, GABRIEL	\$ 537.38
28-Jan-20	WOO001	WOOD WYANT INC.	\$ 351.35
17-Jan-20	WOO001	WOOD WYANT INC.	\$ 210.19
14-Jan-20	WOR010	WORKER'S COMPENSATION BOARD OF E	\$ 48,381.83
14-Jan-20	WOR090	WORSNOP, CATHERINE	\$ 183.64
14-Jan-20	WSP010	WSP CANADA INC.	\$ 2,102.63
17-Jan-20	WSP010	WSP CANADA INC.	\$ 3,459.49
14-Jan-20	XCG010	XCG CONSULTING LIMITED	\$ 12,045.34
28-Jan-20	XCG010	XCG CONSULTING LIMITED	\$ 6,118.61
28-Jan-20	XER010	XEROX CANADA LTD.	\$ 505.93
17-Jan-20	XER010	XEROX CANADA LTD.	\$ 15.52
Total Accounts Paid			\$ 1,396,817.20

NB: Payments greater than \$100,000 related to Provincial Emergency Program (service 012) are marked with an asterisk.



**Liquid Waste Management Plan Stage 3 Steering & Monitoring Committee
Minutes**

**Thursday, January 9, 2020
RDKB Boardroom, Trail BC**

Committee Members Present:

Director R. Cacchioni-Chair
Director L. Worley, Vice Chair
Director D. Langman
Director A Morel

Staff Members Present:

J Dougall, General Manager of Environmental Services
G. Denkovski, Manager of Infrastructure & Sustainability
S. Surinak, Secretary/Clerk/Receptionist/Recording Secretary

CALL TO ORDER

The Chair called the meeting to order at 12:05 pm.

ACCEPTANCE OF AGENDA (ADDITIONS/DELETIONS)

The agenda for the January 9, 2020 Steering Committee meeting was presented.

Moved: Director Worley Seconded: Director Langman

That the agenda for the January 9, 2020 Steering Committee meeting be adopted as presented.

Carried.

ADOPTION OF MINUTES

The minutes for the Steering Committee December 16, 2019 meeting were presented.

Moved: Director Morel Seconded: Director Langman

That the minutes of the Steering Committee December 16, 2019 meeting be adopted as presented.

Carried.

UNFINISHED BUSINESS

G. Denkovski

Re: Updated Staff Report 5 Year Average Flows Used Columbia Pollution Control Center (CPCC) Secondary Treatment Upgrade

A Staff Report from Goran Denkovski, Manager of Infrastructure and Sustainability regarding the Columbia Pollution Control Center (CPCC) Secondary Treatment Upgrade grant opportunity.

Goran Denkovski, Manager of Infrastructure & Sustainability presented an updated staff report that now includes 5-year flow data.

The Committee discussed the letters that are being sent to the various councils and area representatives asking for support for the CPCC Upgrade grant application.

Director Langman commented on the tight timeline between the dates of the area council meetings and the grant application deadline. Goran will send the letter to Warfield first. Goran also asked Director Langman to expedite Warfield's Conservation Plan.

The Committee then discussed the funding models for each area.

The Committee then discussed various components of the CPCC Secondary Treatment Update grant including RDKB areas conservation plans and letters of support from area Councils and Area Representatives.

The Committee agreed that if an increase in the amount that the RDKB would need to borrow is required, the Liquid Waste Management Plan might have to be amended. Goran to check and see if that is the case.

Moved: Director Langman Seconded: Director Morel

That the Steering Committee receive the updated report.

Carried.

NEW BUSINESS

G. Denkovski

Re: Columbia Pollution Control Center Upgrade Permits

A verbal report from Goran Denkovski, Manager of Infrastructure and Sustainability on the permits required for the Columbia Pollution Control Center Upgrade.

The Liquid Waste Management Plan has been sent to the Minister for approval. Ideally the RDKB would prefer to have the approval in place before the grant application deadline. Goran will report to the Committee any progress on this matter at the next meeting.

It was decided that Director Langman, in her capacity as a member of the Liquid Waste Committee and RDKB Board Chair, will contact local MLA Katrine Conroy

Moved: Director Morel Seconded: Director Worley

That the Steering Committee receive the report.

Carried.

G. Denkovski

Re: Columbia Pollution Control Center Upgrade Briefing Notes

Discussion on updating project briefing note.

Goran Denkovski, Manager of Infrastructure & Sustainability, requested input from the Committee regarding further information to be included in the CPCC Upgrade Grant briefing note.

Page 3 of 5

**Liquid Waste Management Plan Steering & Monitoring Committee Meeting
January 9, 2020**

Director Worley suggested adding emphasizing that the Columbia River is an international waterway that affects not only British Columbia but the USA and all the way to the ocean. Columbia River Treaty negotiations could also be impacted.

Director Morel suggested including First Nations negotiations and salmon health and habitat.

Janine Dougall, General Manager of Environmental Services, wondered if there was a climate change aspect that could be highlighted. Could the completion of this project help in meeting our climate change strategies.

Changing the format of the briefing note was discussed.

The Committee discussed the matter of providing more detailed information to the public, media etc. beyond the briefing note. It was decided that the contact info for members of the Liquid Waste Committee and relevant RDKB Staff could be provided. Perhaps links to relevant documentation could be provided through the RDKB website.

Moved: Director Langman Seconded: Director Morel

That the Steering Committee provide direction to Staff on changes to the Columbia Pollution Control Center Upgrade briefing note.

Carried.

DISCUSSION OF ITEMS FOR FUTURE AGENDAS

Items for future agendas:

- Letters of Support from Municipal Councils and Area Representatives.
- Briefing Note

The next meeting is tentatively scheduled for January 31, 2020. Directors Worley and Langman may have to attend via telephone.

The possibility of using the Zoom teleconferencing program was discussed.

CLOSED (IN CAMERA) SESSION

A Closed (In Camera) Session was not required.

ADJOURNMENT

There being no further business to discuss, the Chair adjourned the meeting at 12:50 pm.



STAFF REPORT

Date: 16 Dec 2019
To: **Chair Cacchioni and Steering Committee Members**
From: Goran Denkovski, Manager of Infrastructure and Sustainability
Re: Columbia Pollution Control Center Secondary Treatment Upgrade Grant Opportunity

File ES Admin

Issue Introduction

A Staff Report from Goran Denkovski, Manager of Infrastructure and Sustainability regarding the Columbia Pollution Control Center (CPCC) Secondary Treatment Upgrade grant opportunity.

History/Background Factors

The Regional District of Kootenay Boundary (RDKB) has undertaken the development of a Liquid Waste Management Plan (LWMP) to assess the best approach for long-term wastewater management for the community. The central issue in the LWMP is the implementation of secondary treatment for the service area that incorporates the City of Trail, the City of Rossland, the Village of Warfield and the small adjacent communities of Rivervale and Oasis. After extensive investigation of options and community consultation during the development of the Stage 1 and Stage 2 Liquid Waste Management Plan, the selected option is to upgrade the existing CPCC from primary to secondary treatment at the existing site. The RDKB has since applied for and received grant funding from the Clean Water and Wastewater Fund ("CWWF") for design of the Columbia Pollution Control Centre (CPCC) upgrade, and for completion of the Stage 3 LWMP. The man scope of service for the CPCC upgrade can be summarized as follows:

- detailed design and preparation of tender package(s) for the new facilities to produce a "shovel ready" project in anticipation of the second phase of senior government funding.

The Federal Government and Province of British Columbia in October 2019 announced the second intake of the Green Infrastructure – Environmental Quality Sub-Stream grant that will fund infrastructure projects that support quality and management improvements for drinking water, wastewater and stormwater, as well as reductions to soil and air pollutants through solid waste diversion and remediation. They are investing up to \$150 million in the second intake of the Investing in Canadian Infrastructure Program Green – Environmental Quality Sub-Stream (ICIP) to support infrastructure projects in communities across the province.

The application deadline is on February 26, 2020. The funding breakdown is Government of Canada 40%, Province of British Columbia 33.33% and RDKB 26.67%. This is different from the CWWF grant intake that had the RDKB share at 16.67%.

The grant intake application will require the following:

1. A resolution that identifies the source of the proponent's share of the projects costs. The resolution should show support for the project from a Regional District Board.
2. Evidence that the applicant's full share of funding has been or will be secured. This evidence may come from a local government loan authorization bylaw that has received third reading.
3. Letters of support from each of the RDKB 700 sewerage service participants and funders.

WSP has been retained to assist the RDKB with the application process.

A description of the necessary steps to acquire financing for the project is as follows. The project is a capital project that will likely require that the RDKB borrow money with a repayment term greater than five years. Borrowing money for a term greater than five years requires a loan authorization bylaw which requires elector approval.

The process by which the RDKB may obtain elector approval for a loan authorization bylaw in respect of the sanitary sewer service is as follows:

Section 407 (3) e of the (*Local Government Act*) requires that participating area approval be obtained for most loan authorization bylaws. Subsection 3 states that participating area approval may be obtained as follows:

1. In any case, by assent of the electors in accordance with section 344;
2. In any case, by approval given in accordance with section 345 (alternative approval process);
3. For a municipal participating area that is all of the municipality, consent given in accordance with section 346 (consent on behalf of municipal participating area).

Section 346 states that if a proposed participating area is all of a municipality, the council may give participating area approval by (a) consenting on behalf of the electors to adoption of the proposed bylaw, and (b) notifying the board of its consent.

Section 345 provides that alternative approval (rather than assent) may be used as the process where the bylaw relates to a service for (a) the collection, conveyance, treatment or disposal of sewage. It therefore appears that, in a situation where consent of the council of one or more municipal participating areas is not obtained, the board could proceed to seek elector approval by either the assent (referendum) process or by the alternative approval process.

Implications

In June 20, 2018 the estimate for the project based on the WSP/Opus report dated April 27, 2018 was \$42,054,000.

Based on the report from Hanscomb Ltd. in November 2019 and discussions with WSP the estimate for the project has increased to \$63,000,000. With the RDKB share of the grant at 26.67% the borrowing required to fund the project has increased from \$11,216,000 to \$14,000,000 and now to approximately \$17,000,000. Using MFA financing over 30 years with an estimated 3.00% interest rate for the first 10 yr term the Sewerage Service 700 tax requisition would be increased by \$870,000/yr to service the debt. This is increased from \$590,000/yr June 20, 2018 to \$740,000/yr August 2018 to \$870,000/yr November 2019 Staff Report.

The WSP/Opus February 8, 2018 Pre-Design report has the estimated Annual Operations and Maintenance costs listed for the new construction. The RDKB added an additional 2%/yr increase from 2018 to 2021.

	WSP/OPus Est. Build Out	RDKB Increase 700 Budget including 6% escalation increase	Comment
Headworks & Primary Sedimentation	\$33,000 + \$25,000	\$25,000	Increase 700 operations from \$130,000 to \$155,000
MBBR	\$190,000	\$200,000	
DAF	\$137,000	\$145,000	
UV Disinfection	\$51,000	\$55,000	
Sludge	\$84,000	\$37,000	Dewatering is

Dewatering			already budgeted
Electrical & SCADA	\$103,000	\$53,000	Estimating only \$50,000 increase to current budget
Plant Personnel	\$240,000	\$12,000	Related to salary increase to current employees level 3 certification
Asset Replacement		\$106,000	Estimate Only
Annual O&M Cost	\$851,000	\$633,000	

Sewerage Service 700 tax requisition for O&M is estimated to be increased by \$633,000/yr.

For example if the project is approved in the Spring 2020 and the RDKB tenders the project in 2021. Construction would not begin until 2021 and take 2 years to complete. Therefore, the Sewerage Service 700 budget tax requisition is estimated to increase by a total of \$1,503,000 in 2023/2024. This is to service full debt and O&M costs. Using 2018 flows:

1. Area 'B'/Lower Columbia - Old Glory 800 Service 2023/2024 would increase by \$10,971/yr. Increased from \$9,331/yr in August 2018 and 8,424/yr June 20, 2018.
2. Trails tax requisition portion minus Area 'B'/Lower Columbia - Old Glory (as per 700 service budget) in 2023/2024 would increase by \$1,000,397/yr - \$10,971/yr = 989,425/yr. Increased from \$907,240/yr in August 2018 and \$832,576/yr June 20, 2018.
3. Rosslands tax requisition portion in 2023/2024 would increase by \$319,538/yr. Increased from \$267,133/yr in August 2018 and \$235,000/yr June 20, 2018.
4. Warfields tax requisition portion in 2023/2024 would increase by \$183,065/yr. Increased from \$149,296/yr in August 2018 and \$131,400/yr June 20, 2018.

2018 Flows:

1. Trail 66.56%
2. Rossland 21.26%
3. Warfield 12.18%
4. Area 'B'/Lower Columbia - Old Glory 0.73%

Advancement of Strategic Planning Goals

Exceptional Cost Effective And Efficient Services

- We will ensure we are responsible and proactive in funding our services

Background Information Provided

N/A

Alternatives

1. That the Steering Committee receive the report and endorse the recommendations.
2. Not receive the report.

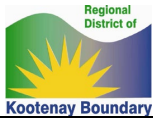
Recommendation(s)

That the Steering Committee recommend to the Board of Directors to give first, second and third readings to a loan authorization bylaw for \$17,000,000 to fund the RDKB portion of the CPCC Secondary Treatment Upgrade project.

That the Steering Committee direct Staff to request a letter of support for the CPCC Secondary Treatment Upgrade project from the 700 Sewerage Service participants and funder.

That the Steering Committee direct Staff to request that the 700 service participants provide water conservation plans that were endorsed in the last 5 years.

That the Steering Committee recommend to the Board of Directors to direct Staff to submit an application for grant funding application for the CPCC Secondary Treatment Upgrade through the ICIP – Green Infrastructure: Environmental Quality Sub-stream; and Further, that the Board of Directors supports the project and commits to its share of \$17,000,000 of the project.



POLICY TITLE: **Board and Committee Room Use
by Outside Agencies**

APPROVAL DATE: **March 31, 2011**

DATE OF REVIEW: **June 2015**

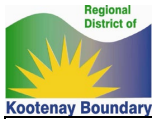
Policy: The Regional District of Kootenay Boundary (RDKB) shall allow use of the Board Room and Committee Meeting Room by other organizations. This policy shall address the use of the Board Rooms in Trail and Grand Forks as well as the Committee Meeting Room in Trail.

Purpose: To provide guidance and direction to staff as how to allow use of the Board Rooms and Committee Meeting Room by other organizations.

Procedure: Use of the Board Rooms or Committee Meeting Room shall be governed by the following:

1. RDKB business will take first priority for all bookings. Room booking can be cancelled up to 24 hours prior to the event if the room is required for RDKB business.
2. The Board Room (Trail and Grand Forks) will be available at all hours not already reserved for RDKB business. The Committee Room will not be available for use by outside organizations during the normal business operating hours of the RDKB; 8:00am – 4:30pm Monday through Friday. The Committee Meeting room is not available if the Board Room (Trail) is already booked.
3. Rooms may be booked free of charge by any of the following category of organizations:
 - a. School District
 - b. Member Municipalities and other local governments
 - c. Health Region (or Hospital)
 - d. Provincial Government Ministries, Agencies and Corporations

- e. Non-profit groups providing direct services to, and which receive funding from the RDKB (e.g. Columbia Valley Assessments, Kootenay Columbia Trails Society, Boundary Invasive Species Society etc.)
4. Rooms may be booked at a rate of \$25 for 2 hours (or portion thereof) by organizations not mentioned in item #3 of this policy as outlined.
5. Refreshments will not be provided and are not recommended. At no times will alcohol be allowed in the facilities.
6. The rooms must be booked through the appropriate RDKB office (Grand Forks or Trail) a minimum of one week in advance of the requested date(s).
7. Any use of the rooms after working hours, where a staff member or Elected Official are not attending shall strictly comply with the Board Room or Committee Room Use Procedures supplied by the RDKB. Failure to comply with the requirements outlined will result in not being allowed to utilize the room in the future.
8. The user of the room shall be responsible for all damage. At no time will a user paste, glue, tack or otherwise attach any sign, document or picture to the walls of the rooms.
9. Users are responsible for the proper supervision of all participants and spectators, and accept full responsibility for any personal injury or property damage resulting from inadequate supervision.



POLICY TITLE: Liquor and Cannabis Purchase

APPROVAL DATE: April 29, 2010

REVIEWED BY COMMITTEE: March 11, 2015

ADOPTED BY BOARD OF DIRECTORS: April 30, 2015

Policy: The Regional District of Kootenay Boundary (RDKB) shall restrict use of public funds to purchase any liquor or cannabis products.

Purpose: To establish a policy restricting the purchase of liquor and cannabis products utilizing public funds.

Procedure: Except for annual RDKB Board/Staff Christmas and annual Advisory Planning Commission appreciation dinners, where limited table wine may be provided, the Regional District hereby prohibits the purchase of liquor and cannabis products utilizing RDKB resources except upon full approval from the Regional District Board of Directors.

In the cases where the purchase of liquor utilizing RDKB resources have been fully approved by the Regional District Board of Directors and includes the consumption of liquor by RDKB directors, staff, and/or guests, liquor served shall be in a facility/premise and by personnel that are appropriately trained and licensed to do so, e.g. Serving It Right.

Where liquor or cannabis is going to be served, it shall be the responsibility of the Regional District of Kootenay Boundary to ensure that there is travel or accommodation related safe alternatives for people that consume alcohol or cannabis.



STAFF REPORT

Date: 24 Jan 2020 **File** Strategic Plan 2019 - 2022

To: **Director McGregor and Members of the Policy and Personnel Committee**

From: Mark Andison, Chief Administrative Officer

Re: RDKB Board Strategic Plan

Issue Introduction

A staff report from Mark Andison, Chief Administrative Officer, presenting an updated version of the Draft RDKB Strategic Plan 2019-2022, incorporating changes requested at the last meeting of the Policy and Personnel Committee.

History/Background Factors

On March 29th and 30th, the RDKB Board of Directors held a workshop with Jerry Berry to participate in a Board governance session (March 29th) and to develop a strategic plan for the Board's current term (March 30th). A Strategic Priorities Report was prepared by the consultant and reviewed by the Policy and Personnel Committee. The report reflected the outcomes of the facilitated discussions during the workshop. The Committee requested that staff refine the content of the consultant's report into a Strategic Plan document. The Policy and Personnel Committee reviewed a couple of iterations of the draft Strategic Plan document. At its last meeting, the Committee provided the following direction:

That the Regional District of Kootenay Boundary Strategic Plan/Regional Board Strategic Priorities be referred back to staff to incorporate the revisions as discussed by the Committee at the meeting held on November 13, 2019.

Implications

Staff have revised the "Issues" section of the Draft Strategic Plan to remove the specific issues identified by individual directors during the brainstorming session at the March strategic planning workshop, instead including only the broader categories of issues which were included in the Draft Strategic Plan that the Board anticipates will need to be addressed over a twenty year horizon. This should streamline the document and serve to better reflect the overall vision of the Board.

Advancement of Strategic Planning Goals

The development of an updated Board Strategic Plan advances the Boards' strategic objective of that it "...will continue to focus on good management and governance".

Background Information Provided

Updated Draft RDKB Strategic Plan 2019-2022

Alternatives

1. That the Policy and Personnel Committee review the Updated Draft Strategic Plan 2019-2022 and recommend that the Board of Directors adopt the RDKB Strategic Plan 2019-2022 as drafted.
2. That the Policy and Personnel Committee review the Updated Draft Strategic Plan 2019-2022 and provide staff with feedback with respect to changes and additions that are warranted to the document before it is presented to the Board of Directors for adoption consideration.

Recommendation(s)

That the Policy and Personnel Committee recommend that the Board of Directors adopt the RDKB Strategic Plan 2019-2022.



Regional District of Kootenay Boundary Strategic Plan 2019 -2022

Regional Board Strategic Priorities

202 – 843 Rossland Avenue, Trail, BC V1R 4S8 | T: 250.368.9148 | T/F: 1.800.355.7352 | rdkb.com



Message from the Chair... Each year, the Regional District of Kootenay Boundary Board of Directors adopts annual work plan for the various services that the RDKB provides to the residents of the region.

The work plans set out the Board's operational and project priorities for the year. Each work plan is guided by the strategic priorities established by the Board for its term. It is my privilege to present the Regional District of Kootenay Boundary 2019-2022 Strategic Plan. The plan sets out four strategic priority areas which the Board will concentrate on over the term of the Plan:



Environmental Stewardship / Climate Preparedness



Exceptional Cost Effective and Efficient Services



Respond to Demographic / Economic / Social Change



Improve and Enhance Communication

These priorities were established by the Board after taking into consideration the issues of significance that the Board anticipates the Regional District of Kootenay Boundary will be facing over a twenty-year horizon. The strategic priorities are intended to address those issues that the Board envisions will be both of high likelihood and high impact to residents of the region over the next twenty years.

The Board will utilize these strategic priorities as a decision-making framework to guide the development of the annual work plans that are adopted for the RDKB's individual services. The Board will regularly monitor the progress in implementing the operational actions and projects associated with these strategic priorities through its quarterly review of the service work plans.

Our role in our region

The Regional District of Kootenay Boundary (RDKB) consists of seven unincorporated electoral areas along with eight member municipalities. As a form of local government unique to BC, the RDKB provides a broad range of services to both municipal and unincorporated areas of the region, including: recreation, parks, fire protection, community water systems, wastewater collection and treatment, solid waste management, emergency management, land use planning, building inspection, 9-1-1, animal control, invasive species control, victims services, and many others.

The RDKB's Board of Directors includes the following members from the participating jurisdictions:

Roly Russell, Chair	Electoral Area 'D' / Rural Grand Forks
Grace McGregor, Vice-Chair	Electoral Area 'C' / Christina Lake
Ali Grieve	Electoral Area 'A'
Linda Worley	Electoral Area 'B' / Lower Columbia – Old Glory
Vicki Gee	Electoral Area 'E' / West Boundary
Steve Morissette	Village of Fruitvale
Brian Taylor	City of Grand Forks
Gerry Shaw	City of Greenwood
Richard Dunsdon	Village of Midway
Mike Walsh	Village of Montrose
Andy Morel	City of Rossland
Robert Cacchioni	City of Trail
Diane Langman	Village of Warfield

Strategic planning at the RDKB

In local government, strategic planning is the process through which decision-makers set priorities to guide the organization's use of resources. The setting of priorities is a core responsibility of the elected Board and represents a fundamental element of good governance.

All local governments have limited resources — time, energy, staffing, money, goodwill — with which to pursue virtually an unlimited number of needs, desires and ideas. This reality creates the need for the Board to set key priorities which it wishes to pursue and provides the context within which strategic planning occurs. In short, strategic planning is undertaken to ensure that the Board and the corporation remain focused on what is important. In setting strategic priorities, Board members must be keenly aware of resource limitations, other constraints and the need to make difficult choices. Each time the Board endorses one potential priority, it is, by definition, rejecting another. Put differently, every “yes” is also a “no”.

Within this strategic planning context it is important for the Board to have an explicit awareness of the values that it brings to the table as it sets the strategic course for the regional government. The Regional Board has identified the following as the key values that will drive its strategic plan:

Our values

- Visible / tangible results
- Moral and ethical leadership to the region
- Inclusive / representative
- Fiscally responsible
- Accountable
- Transparent
- Accessible
- Proactive
- Incorporating diverse consequences in our decision-making
- Informed

Before identifying its four strategic priority areas the Board first reviewed its mission and confirmed that the mission statement included in the previous iteration of the Board's strategic plan continues to be relevant.

Our mission

Our mission is to provide a professional level of governance and advocacy both responsive and accountable to the needs of our regional community.



Rather than limiting its vision for the region to the four-year life of this strategic plan, the Regional Board opted to base its strategic priorities upon its vision of the region in 2040, using a twenty-year planning horizon as the basis for its plan.

Our vision for the Region in 2040

- Best place to work / play / live
- Environmental leaders
- Affordable
- Prepared / resilient / safe
- Sustainable
- Adaptable / nimble
- Food secure / self-sustaining
- Informed and respectful, engaged public processes

Our strategic priorities

Four strategic priority areas have been identified for the Regional District of Kootenay Boundary to focus on from 2019 – 2022.



**Environmental Stewardship /
Climate Preparedness**



**Exceptional Cost Effective
and Efficient Services**



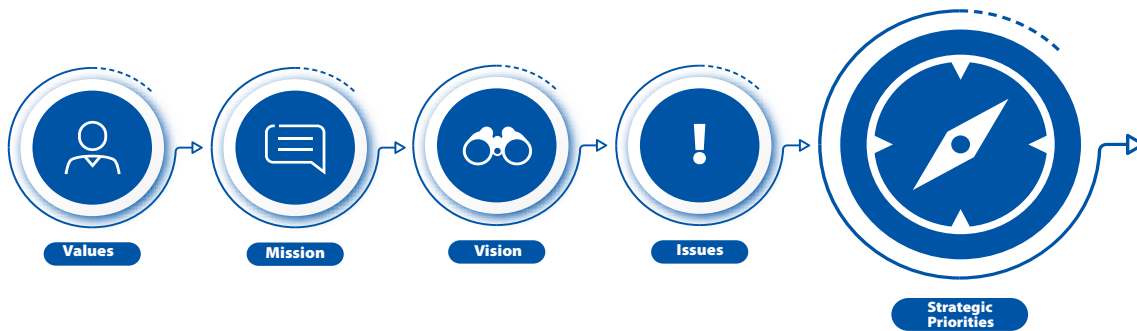
**Respond to Demographic /
Economic / Social Change**



**Improve and Enhance
Communication**

Application of our strategic priorities

Having undertaken a process of identifying its collective values and mission, the Regional Board then established its vision for the region looking forward to 2040. With its vision for the region, the Board then considered the issues that it anticipates the region will face with both a high degree of certainty and with having high impacts upon the region over the next twenty years. The identified issues have been categorized into the four strategic priority areas for the Board to focus on during the life of this strategic plan.



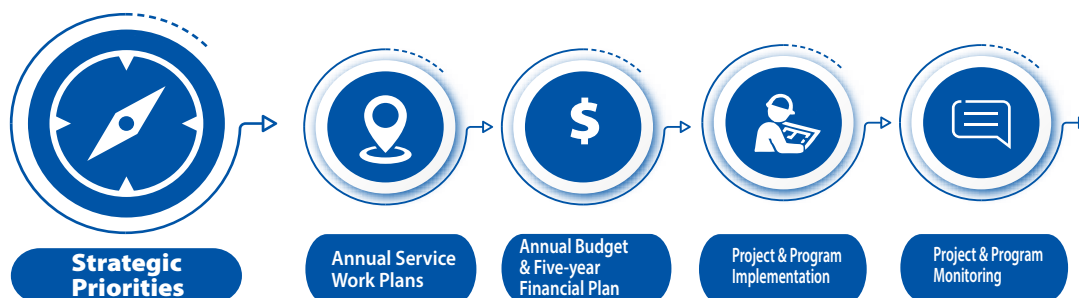
The four strategic priority areas will be utilized by the Regional Board and staff in prioritizing the projects and programs to be included in the Regional Districts annual work plans. Initiatives undertaken by the Regional District will be considered in light of the strategic priorities that have been identified in this plan. Each proposed project and program being considered for inclusion within a work plan will be viewed through the lenses of these four strategic priority areas.

Example:*RDKB Service Work Plan X***Project #1**

How does the work on the proposed project or initiative advance one or more of the following strategic priorities of the Board:



In turn, with the development of annual work plans that reflect the Board's strategic priorities, the budgets, five-year financial plans, projects and programs of the RDKB will be directly tied to the four strategic priority areas identified in this plan.



Some issues we will be facing

Board members individually identified a range of issues that will need to be addressed by the Regional District of Kootenay Boundary looking forward to 2040 under each of the four strategic priority areas. Each of the issues identified is considered to be both of high impact and high likelihood to the region.



Environmental Stewardship / Climate Preparedness

- Conversion to more renewable forms of energy
- Managing impacts of climate change
- Focus on “zero waste” initiatives for sustainability



Exceptional Cost Effective and Efficient Services

- Aging infrastructure and increased focus on asset management
- Increasing public engagement and government accountability
- Increasing regional collaboration
- Transportation and connectivity issues between communities
- Service level reviews and service affordability
- Shifts in the regional economic base
- Increasing focus on public and worker safety



Respond to Demographic/ Economic / Social Change

Demographic

- Aging workforce
- In-migration from other regions & service impacts
- Urbanization
- Population increase
- Changing expectations in the workplace due to generational change

Economic

- Expectations around more sustainable forestry
- Recognition of the need for sustainable local food production
- Global economic impacts on local economies

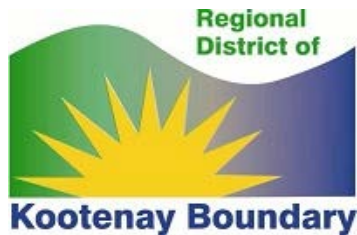
Social

- Affordable housing
- Homelessness
- Increasing focus on First Nations culture in our communities
- Changes in volunteerism
- Improved online access to health services
- Affordability of child care



Improve and Enhance Communication

- Impact of new technologies on the job market and the portability of employment
- Impact of new technologies on regional communication
- Challenges with accurate community communication in the age of social media
- Impact of communications technology on efficiency
- Shifts toward more collaborative thinking



STAFF REPORT

Date: February 3, 2020

File ADMN-0555-03
AKBLG

To: **Chair Langman and Members of the RDKB Board of Directors**

From: Theresa Lenardon, Manager of Corporate Administration/Corporate Officer

Re: AKBLG Sponsorship

Issue Introduction

A staff report from Theresa Lenardon, Manager of Corporate Administration/Corporate Officer regarding sponsorship funding for the 2020 Association of Kootenay and Boundary Local Governments (AKBLG) Convention and AGM hosted by the Village of Radium, B.C.

History/Background Factors

The Village of Radium is hosting the 2020 AKBLG Convention and AGM April 24-26 and is requesting sponsorship funding from the RDKB. The attached information provides the amounts of the sponsorship levels.

In the past, the RDKB has provided \$2,000 sponsorship to the host community that is not a member municipality or an Electoral Area within the RDKB's jurisdiction. (The RDKB provides a larger sum of sponsorship when the AKBLG is being hosted by a RDKB member municipality or Electoral Area.)

Given Radium is not a RDKB member municipality and based on past practice, the RDKB may wish to provide Silver Level Sponsorship in the amount of \$2,000 for the 2020 AKBLG.

Implications

1. As a practice, AKBLG funding sponsorship is included in the General Government (001) Budget/Financial Plan.
2. Sponsoring the event supports the efforts of the Village of Radium and provides good public relations for the RDKB.

Advancement of Strategic Planning Goals

1. Sponsorship funding for the 2020 AKBLG Convention meets Strategic Planning Goal:
Improve and Enhance Communication: We will continue to focus on partnerships that advance the interests of the Region.

Background Information Provided

1. Joint letter from R. Russell, AKBLG President and Clara Reinhardt, Mayor, Village of Radium.
2. List of Sponsorship Opportunities.

Alternatives

1. Receipt only - no action required
2. Approve Silver Level Sponsorship in the amount of \$2,000

Recommendation(s)

That the Regional District of Kootenay Boundary Board of Directors approves the allocation of \$2,000 (Silver Level Sponsorship) in the 2020 General Administration (001) Budget/Financial Plan as a contribution towards the 2020 Association of Kootenay and Boundary Local Governments Convention and AGM, April 24-26, 2020 hosted by the Village of Radium, B.C.

FURTHER that the Village of Radium and the AKBLG be advised accordingly.



c/o 4979 Falcon Drive, Fairmont Hot Springs, BC VoB 1L1
Cell: 250-688-0650 | Email: ed@akblg.ca

January 2020

RDKB Board
c/o Theresa Lenardon
Email: tlenardon@rdkb.com

As a committed sponsor of the Association of Kootenay & Boundary Local Governments (AKBLG) Convention and Annual General Meeting, the 2020 AKBLG Organizing Committee would like to invite RDKB to join us again as a sponsor of this year's Convention. Local Government Elected officials and Senior Staff from the East and Central Kootenays, and the Kootenay Boundary will gather in Radium Hot Springs, B.C. **April 24 – 26th, 2020.**

This year's theme is: **2020 Vision: Embrace the Past to Build the Future**

Approximately 175 delegates will be attending convention education sessions. A snapshot of some of the highlighted programming topics include: UNDRIP (United Nations Declaration on the Rights of Indigenous Peoples), Climate Change, Municipal Funding, Technology outlook beyond 5 years, Transit in rural communities, a Debate on carbon tax and a debate on whether or not Local Governments should be actively looking at replacing their fleets with electric vehicles.

The organizing committee's goal is to provide delegates and attendee's essential information they can use to move their communities forward in planning for the future.

We sincerely hope you will be able to join us again as a sponsor. This is a great opportunity to come and network with local government elected officials. Please complete the attached form and forward to our Executive Director, Carolyn Maher, at ed@akblg.ca or call 250 688-0650.

Sincerely,



Roly Russell
President AKBLG



Clara Reinhardt
Mayor of the Village of Radium Hot Springs



April 24 – 26, 2020, Village of Radium Hot Springs, BC
2020 Vision: Embrace the Past to Build the Future

SPONSORSHIP FORM

- ☐ Yes! Our organization is pleased to be a sponsor of the 2020 AKBLG Convention.
- ☐ Thank you for your invitation but we are unable to be a sponsor this year.

ORGANIZATION INFORMATION

Organization Name				
Sponsorship Level	<input type="checkbox"/> Diamond	\$8,000+	<input type="checkbox"/> Silver	\$2,000+
	<input type="checkbox"/> Platinum	\$6,000+	<input type="checkbox"/> Bronze	\$1,000+
	<input type="checkbox"/> Gold	\$4,000+		
Key Contact Name				
Contact email				
Contact phone				
Mailing Address				
Logo Recognition	Send us your logo to ensure you receive maximum recognition! <input type="checkbox"/> High quality vector (.eps or .svg or .png) logo has been emailed to jay@3birds.ca			

PAYMENT

Sponsorship Amount	\$
Trade Show Booth (Silver, Bronze add \$800 if you'd like a booth)	\$
Total Due	\$

Make cheques payable to AKBLG. Mailed to 4979 Falcon Drive, Fairmont Hot Springs, BC V0B 1L1

- ☐ Payment to follow ☐ Please invoice us

Return completed form to ed@akblg.ca

SPONSORSHIP Contact: Carolyn Maher, AKBLG Executive Director ed@akblg.ca / 250-688-0650

TRADE SHOW Information: Andrea Tubbs, Convention Coordinator at conventioncoord@akblg.ca / 250 688-0189

DETAILED INFORMATION ON SPONSORSHIP PACKAGES

DIAMOND LEVEL SPONSORSHIP	\$8,000 +
✓ Complimentary Sponsor Delegate registration for 4 delegates. Includes all meals, opening reception, banquet, plenary presentations and workshop sessions.	
✓ Complimentary 8' trade show space in a premium location.	
✓ Exhibitors bring their own table coverings, table skirts, lighting and electrical cords.	
✓ Wall outlets in the tradeshow area are all 120 volts. Long electrical cords may be required.	
✓ Official sponsor of two Diamond Level events or specific presentations as negotiated with the Convention team. Sponsor will receive verbal and/or banner recognition. Sponsor to supply banner.	
✓ Speaking opportunity at your sponsored event (3-5 minutes) upon negotiation with the Convention team.	
✓ Opportunity to place promotional items at the Convention registration desk.	
✓ Opportunity to provide promotional items in the delegate welcome package if promotional item is received by March 27 th .	
✓ Opportunity to provide branded or other items as prizes for special events.	
✓ Logo recognition as a Diamond Sponsor on the Convention webpage and program if logo is received before March 2 nd .	
✓ Logo recognition on sponsor slide show if logo is received before March 2 nd .	

PLATINUM LEVEL SPONSORSHIP	\$6,000 +
✓ Complimentary Sponsor Delegate registration for three delegates. Includes all meals, opening reception, Convention banquet, plenary presentations and workshop sessions.	
✓ Complimentary 8' trade show space in a premium location.	
✓ Exhibitors bring their own table coverings, table skirts, lighting and electrical cords.	
✓ Wall outlets in the tradeshow area are all 120 volts. Long electrical cords may be required.	
✓ Official sponsor of one Platinum Level event or specific presentation as negotiated with the Convention team. Sponsor will receive verbal and/or banner recognition. Sponsor to supply banner.	
✓ Speaking opportunity at your sponsored event (3-5 minutes) upon negotiation with the Convention team.	
✓ Opportunity to place print or promotional items at the Convention registration desk.	
✓ Opportunity to provide promotional items in the delegate welcome package if promotional item is received by March 27 th .	

✓ Opportunity to provide branded or other items as prizes for special events.
✓ Logo recognition as a Platinum Sponsor on the Convention webpage and program if logo is received before March 2 nd .
✓ Logo recognition on sponsor slide show if logo is received before March 2 nd .

GOLD LEVEL SPONSORSHIP**\$4,000 +**

✓ Complimentary Sponsor Delegate registration for two delegates. Includes all meals, opening reception, Convention banquet, plenary presentations and workshop sessions.
✓ Complimentary 8' trade show space in a central location.
✓ Exhibitors bring their own table coverings, table skirts, lighting and electrical cords.
✓ Wall outlets in the tradeshow area are all 120 volts. Long electrical cords may be required.
✓ Official sponsor of one Gold Level event or specific presentation as negotiated with the Convention team. Sponsor will receive verbal and/or banner recognition. Sponsor to supply banner.
✓ Speaking opportunity at your sponsored event (2-3 minutes) upon negotiation with the Convention team.
✓ Opportunity to place one print or promotional item at the Convention registration desk.
✓ Opportunity to provide branded or other items as prizes for special events.
✓ Logo recognition as a Gold Sponsor on the Convention webpage and program if logo is received before March 2 nd .
✓ Logo recognition on sponsor slide show if logo is received before March 2 nd .

SILVER LEVEL SPONSORSHIP**\$2,000 +**

✓ Complimentary full Sponsor Delegate registration for one delegate. Includes all meals, opening reception, Convention banquet, plenary presentations and workshop sessions.
✓ Opportunity to purchase a 6' trade show space for an additional price of \$800. Must be purchased by Feb 12 th to guarantee a booth. Size and location will vary due to limited space.
✓ Exhibitors bring their own table coverings, table skirts, lighting and electrical cords.
✓ Wall outlets in the tradeshow area are all 120 volts. Long electrical cords may be required.
✓ Official sponsor of one Silver Level event or service as negotiated with the Convention team. Sponsor will receive verbal and/or banner recognition. Sponsor to supply banner.
✓ Opportunity to place one print or promotional item at the Convention registration desk.
✓ Opportunity to provide branded or other items as prizes for special events.
✓ Logo recognition as a Silver Sponsor on the Convention webpage and program if logo is received before March 2 nd .
✓ Logo recognition on sponsor slide show if logo is received before March 2 nd .

BRONZE LEVEL SPONSORSHIP	\$1,000 +
✓ Complimentary partial Sponsor Delegate registration for one delegate. Includes breakfasts & lunches, plenary presentations. Does not include Banquet or Welcome Reception. Tickets may be available for purchase during Convention based on availability.	
✓ Opportunity to purchase a 6' trade show space for an additional price of \$800. Must be purchased by Feb 12 th to guarantee a booth. Size and location will vary due to limited space.	
✓ Exhibitors bring their own table coverings, table skirts, lighting and electrical cords.	
✓ Wall outlets in the tradeshow area are all 120 volts. Long electrical cords may be required.	
✓ Opportunity to provide branded or other items as prizes for special events.	
✓ Logo recognition as Bronze Sponsor on the Convention webpage and program if logo is received before March 2 nd .	
✓ Logo recognition on sponsor slide show if logo is received before March 2 nd .	

Note:

Branded print or promotional items must be received by the Convention Coordinator by March 27th, 2020. Items should be shipped and tracked through Canada Post.

AKBLG Convention Coordinator
Andrea Tubbs
Box 41 Edgewater, BC V0A 1E0
Cell: 250 688-0189

Delegate Registration:

All Convention Sponsor attendees with complimentary passes are required to be identified by registering online under the category **Sponsor Delegate**. The online registration system will have a menu box of registration categories. Please choose: "*Sponsor Delegate*".

Sponsor registration will be open online March 4th – April 2nd at www.akblg.ca

**STAFF REPORT**

Date: 05 Feb 2020 **File**
To: **Chair Langman and Board of Directors**
From: Brian Champlin, Manager of Building Inspection Services
Re: 2019 Year End Building Statistics

Issue Introduction

A staff report from Brian Champlin, Manager of Building Inspection Services, regarding the 2019 building statistics.

History/Background Factors

The Building Department is submitting the 2019 statistics for total construction values, number of building permits and total permit fees collected for Electoral Areas A, B, C, D, E, Big White and Fruitvale, Greenwood, Midway, Montrose, Trail and Warfield.

Implications

The volume of building permits processed by the RDKB Building Inspection Department decreased from 503 in 2018 to 481 in 2019. The total value of construction decreased from \$57,840,286 in 2018 to \$49,560,661 in 2019.

Advancement of Strategic Planning Goals

Not applicable.

Background Information Provided

- Report reflecting the municipalities' value breakdown for 2019;
- Report reflecting the electoral areas' value breakdown for 2019;
- Comparison report indicating the number of permits and total construction values for the years 2018 and 2019.

Alternatives

1. Receipt.

Recommendation(s)

That the staff report from Brian Champlin, Manager of Building Inspection Services, regarding the 2019 building statistics be received.

BUILDING REPORT - MUNICIPALITIES - YEAR ENDING DECEMBER, 2019				
MUNICIPALITY	PERMIT FEE	# PERMITS	# UNITS	TOTAL VALUE
FRUITVALE				
SFD	\$3,602	2	2	\$547,000
MANUFACTURED HOME	\$86	1	1	\$169,975
ADD / ALTER / REPAIR	\$2,995	19	0	\$384,801
ACCESSORY BUILDING	\$625	5	0	\$77,000
ACCESSORY ADD / ALT	\$40	1	0	\$4,000
COMMERCIAL	\$0	0	0	\$0
COMMERCIAL ADD / ALT	\$212	2	0	\$28,000
INDUSTRIAL	\$0	0	0	\$0
INDUSTRIAL ADD / ALT	\$0	0	0	\$0
INSTITUTIONAL	\$0	0	0	\$0
INSTITUTIONAL ADD / ALT	\$738	6	0	\$1,197,300
DEMOLITION	\$100	2	0	\$40,000
RENEWAL	\$100	2	0	\$70,000
TOTAL	\$8,498	40	3	\$2,518,076
GREENWOOD				
SFD	\$0	0	0	\$0
MANUFACTURED HOME	\$0	0	0	\$0
ADD / ALTER / REPAIR	\$1,185	5	0	\$125,700
ACCESSORY BUILDING	\$420	3	0	\$45,280
ACCESSORY ADD / ALT	\$0	0	0	\$0
COMMERCIAL	\$0	0	0	\$0
COMMERCIAL ADD / ALT	\$51	1	0	\$5,000
INDUSTRIAL	\$0	0	0	\$0
INDUSTRIAL ADD / ALT	\$0	0	0	\$0
INSTITUTIONAL	\$0	0	0	\$0
INSTITUTIONAL ADD / ALT	\$51	1	0	\$5,000
DEMOLITION	\$122	2	0	\$34,000
TOTAL	\$1,829	12	0	\$214,980
MIDWAY				
SFD	\$891	1	1	\$100,000
MANUFACTURED HOME	\$491	2	2	\$194,870
ADD / ALTER / REPAIR	\$1,649	4	0	\$196,864
ACCESSORY BUILDING	\$193	3	0	\$15,000
ACCESSORY ADD / ALT	\$0	0	0	\$0
COMMERCIAL	\$0	0	0	\$0
COMMERCIAL ADD / ALT	\$400	1	0	\$54,000
INDUSTRIAL	\$0	0	0	\$0
INDUSTRIAL ADD / ALT	\$0	0	0	\$0
INSTITUTIONAL	\$0	0	0	\$0
INSTITUTIONAL ADD / ALT	\$51	1	0	\$3,500
TOTAL	\$3,675	12	3	\$564,234
MONTROSE				
SFD	\$0	0	0	\$0
MANUFACTURED HOME	\$0	0	0	\$0
ADD / ALTER / REPAIR	\$1,115	9	0	\$121,800
ACCESSORY BUILDING	\$0	0	0	\$0
ACCESSORY ADD / ALT	\$0	0	0	\$0
COMMERCIAL	\$0	0	0	\$0
COMMERCIAL ADD / ALT	\$0	0	0	\$0
INDUSTRIAL	\$0	0	0	\$0
INDUSTRIAL ADD / ALT	\$0	0	0	\$0
INSTITUTIONAL	\$0	0	0	\$0
INSTITUTIONAL ADD / ALT	\$0	0	0	\$0
TOTAL	\$1,115	9	0	\$121,800
TRAIL				
SFD	\$15,455	6	6	\$1,937,000
MANUFACTURED HOME	\$0	0	0	\$0
ADD / ALTER / REPAIR	\$15,867	92	0	\$1,726,529
ACCESSORY BUILDING	\$2,458	6	0	\$298,000
ACCESSORY ADD / ALT	\$307	5	0	\$23,500
COMMERCIAL	\$1,520	1	0	\$200,000
COMMERCIAL ADD / ALT	\$16,936	34	0	\$2,070,575
INDUSTRIAL	\$0	0	0	\$0
INDUSTRIAL ADD / ALT	\$1,140	1	0	\$150,000
INSTITUTIONAL	\$0	0	0	\$0
INSTITUTIONAL ADD / ALT	\$4,744	8	0	\$587,477
DEMOLITION	\$100	3	0	\$447,000
RENEWAL	\$350	7	0	\$196,500
TOTAL	\$58,877	163	6	\$7,636,581
WARFIELD				
SFD	\$1,721	1	1	\$200,000
MANUFACTURED HOME	\$0	0	0	\$0
ADD / ALTER / REPAIR	\$3,153	12	0	\$355,500
ACCESSORY BUILDING	\$390	1	0	\$46,000
ACCESSORY ADD / ALT	\$0	0	0	\$0
COMMERCIAL	\$0	0	0	\$0
COMMERCIAL ADD / ALT	\$209	2	0	\$21,300
INDUSTRIAL	\$0	0	0	\$0
INDUSTRIAL ADD / ALT	\$0	0	0	\$0
INSTITUTIONAL	\$0	0	0	\$0
INSTITUTIONAL ADD / ALT	\$0	0	0	\$0
DEMOLITION	\$50	1	0	\$2,000
REFUND	-\$1,275	-1	0	-\$200,000
TOTAL	\$4,248	16	1	\$424,800

BUILDING REPORT - ELECTORAL AREAS - YEAR ENDING DECEMBER, 2019				
ELECTORAL AREA	PERMIT FEE	# PERMITS	# UNITS	TOTAL VALUE
AREA 'A'				
SFD	\$0	0	0	\$0
MANUFACTURED HOME	\$1,531	4	4	\$816,500
ADD / ALTER / REPAIR	\$951	9	0	\$89,600
ACCESSORY BUILDING	\$1,031	4	0	\$107,337
ACCESSORY ADD / ALT	\$128	1	0	\$10,000
COMMERCIAL	\$0	0	0	\$0
COMMERCIAL ADD / ALT	\$0	0	0	\$0
INDUSTRIAL	\$3,567	2	0	\$396,310
INDUSTRIAL ADD / ALT	\$2,250	1	0	\$250,000
INSTITUTIONAL	\$0	0	0	\$0
INSTITUTIONAL ADD / ALT	\$0	0	0	\$0
RENEWAL	\$150	3	0	\$37,000
TOTAL	\$9,608	24	4	\$1,706,747
AREA 'B'				
SFD	\$12,500	5	5	\$1,336,360
MANUFACTURED HOME	\$1,332	7	5	\$1,153,791
ADD / ALTER / REPAIR	\$898	8	0	\$83,500
ACCESSORY BUILDING	\$3,184	7	0	\$324,000
ACCESSORY ADD / ALT	\$261	1	0	\$25,000
COMMERCIAL	\$0	0	0	\$0
COMMERCIAL ADD / ALT	\$1,067	4	0	\$111,775
INDUSTRIAL	\$0	0	0	\$0
INDUSTRIAL ADD / ALT	\$0	0	0	\$0
INSTITUTIONAL	\$0	0	0	\$0
INSTITUTIONAL ADD / ALT	\$0	0	0	\$0
DEMOLITION	\$100	2	0	\$10,000
RENEWAL	\$50	1	0	\$2,000
TOTAL	\$19,392	35	10	\$3,046,426
AREA 'C'				
SFD	\$65,602	15	15	\$5,330,000
MANUFACTURED HOME	\$1,700	5	5	\$943,060
ADD / ALTER / REPAIR	\$2,331	8	0	\$208,540
ACCESSORY BUILDING	\$2,515	12	0	\$238,600
ACCESSORY ADD / ALT	\$517	3	0	\$44,000
COMMERCIAL	\$6,475	4	0	\$690,000
COMMERCIAL ADD / ALT	\$54	1	0	\$6,000
INDUSTRIAL	\$0	0	0	\$0
INDUSTRIAL ADD / ALT	\$1,511	1	0	\$150,000
INSTITUTIONAL	\$0	0	0	\$0
INSTITUTIONAL ADD / ALT	\$61	1	0	\$5,000
DEMOLITION	\$183	3	0	\$65,500
RENEWAL	\$111	2	0	\$8,000
TOTAL	\$81,060	55	20	\$7,688,700
AREA 'D'				
SFD	\$16,958	6	6	\$1,640,880
MANUFACTURED HOME	\$1,146	5	5	\$443,250
ADD / ALTER / REPAIR	\$9,555	22	0	\$905,967
ACCESSORY BUILDING	\$1,040	6	0	\$93,220
ACCESSORY ADD / ALT	\$311	1	0	\$30,000
COMMERCIAL	\$0	0	0	\$0
COMMERCIAL ADD / ALT	\$0	0	0	\$0
INDUSTRIAL	\$0	0	0	\$0
INDUSTRIAL ADD / ALT	\$0	0	0	\$0
INSTITUTIONAL	\$0	0	0	\$0
INSTITUTIONAL ADD / ALT	\$0	0	0	\$0
DEMOLITION	\$183	3	0	\$300,000
RENEWAL	\$150	3	0	\$15,000
TOTAL	\$29,343	46	11	\$3,428,317
AREA 'E'				
SFD	\$24,510	10	10	\$2,356,000
MANUFACTURED HOME	\$4,335	4	4	\$840,040
ADD / ALTER / REPAIR	\$5,007	9	0	\$508,360
ACCESSORY BUILDING	\$12,732	12	0	\$1,328,800
ACCESSORY ADD / ALT	\$0	0	0	\$0
COMMERCIAL	\$0	0	0	\$0
COMMERCIAL ADD / ALT	\$18,468	4	0	\$2,035,600
INDUSTRIAL	\$0	0	0	\$0
INDUSTRIAL ADD / ALT	\$0	0	0	\$0
INSTITUTIONAL	\$4,298	1	0	\$420,000
INSTITUTIONAL ADD / ALT	\$3,791	1	0	\$420,000
REFUND	-\$1,950	-1	0	-\$250,000
TOTAL	\$71,191	40	14	\$7,658,800
AREA 'BIG WHITE'				
SFD	\$48,776	7	7	\$5,296,000
MFD	\$23,440	3	6	\$2,500,000
MANUFACTURED HOME	\$0	0	0	\$0
ADD / ALTER / REPAIR	\$7,029	14	0	\$725,200
ACCESSORY BUILDING	\$0	0	0	\$0
ACCESSORY ADD / ALT	\$0	0	0	\$0
COMMERCIAL	\$50,000	1	0	\$5,500,000
COMMERCIAL ADD / ALT	\$3,172	2	0	\$350,000
INDUSTRIAL	\$0	0	0	\$0
INDUSTRIAL ADD / ALT	\$0	0	0	\$0
INSTITUTIONAL	\$0	0	0	\$0
INSTITUTIONAL ADD / ALT	\$371	1	0	\$40,000
DEMOLITION	\$61	1	0	\$140,000
TOTAL	\$132,849	29	13	\$14,551,200

COMPARISON BUILDING REPORT FOR 2018 AND 2019 (TO THE END OF DECEMBER, 2019)

AREA	# PERMITS	# UNITS	TOTAL VALUE
FRUITVALE			
Year Ending 2019	40	3	\$2,518,076
Year Ending 2018	29	8	\$2,016,339
GREENWOOD			
Year Ending 2019	12	0	\$214,980
Year Ending 2018	10	1	\$233,250
MIDWAY			
Year Ending 2019	12	3	\$564,234
Year Ending 2018	8	3	\$530,000
MONTROSE			
Year Ending 2019	9	0	\$121,800
Year Ending 2018	20	2	\$876,037
TRAIL			
Year Ending 2019	163	6	\$7,636,581
Year Ending 2018	170	3	\$18,996,240
WARFIELD			
Year Ending 2019	16	1	\$424,800
Year Ending 2018	27	0	\$1,508,942
AREA 'A'			
Year Ending 2019	24	4	\$1,706,747
Year Ending 2018	25	1	\$809,420
AREA 'B'			
Year Ending 2019	35	10	\$3,046,426
Year Ending 2018	29	12	\$3,558,158
AREA 'C'			
Year Ending 2019	55	20	\$7,688,700
Year Ending 2018	62	13	\$5,010,300
AREA 'D'			
Year Ending 2019	46	11	\$3,428,317
Year Ending 2018	74	6	\$4,489,400
AREA 'E'			
Year Ending 2019	40	14	\$7,658,800
Year Ending 2018	31	6	\$4,254,200
AREA 'BIG WHITE'			
Year Ending 2019	29	13	\$14,551,200
Year Ending 2018	18	13	\$15,558,000
TOTAL YEAR ENDING 2019	481	85	\$49,560,661
TOTAL YEAR ENDING 2018	503	68	\$57,840,286



Staff Report

Date: 06 Feb 2020

File:

To: Chair Langman and Board of Directors

From: Mark Stephens, Interim Manager of Emergency Programs

Re: Request for resolution to seek grant opportunity – UBCM 2020 Community Emergency Preparedness Fund (CEPF) Emergency Support Services (ESS) Grant – ESS Modernization Project.

Issue Introduction

A staff report from Mark Stephens, Interim Manager of Emergency Programs presenting the opportunity presented by the UBCM 2020 CEPF Emergency Support Services Grant.

History/Background Factors

The Union of British Columbia Municipalities has opened a grant intake specifically to enhance emergency support services across municipalities in BC.

The Emergency Preparedness Service wishes to submit an application in accordance with the 2020 Work plan to the CEPF for this opportunity totaling \$25,000. These funds would be used to purchase technology that will support the modernization of the ESS registrations and referrals system that will allow our ESS volunteers to more efficiently register evacuees as well as accept evacuees who have registered themselves online. The funds will also be used to further outfit the new Boundary Canadian Red Cross/ESS mobile office with required items.

Implications

There may be ongoing costs associated with this project, such as data plans, software upgrades, and office supplies. These costs can be covered by the Emergency Preparedness Service annual budget.

The assistance of the Finance staff will be required to help administer these funds.

Advancement of Strategic Planning Goals

This project will advance the Board's strategic priorities regarding:

- Environmental stewardship and climate preparedness,
- Exceptional cost effective and efficient services, and

Background Information Provided

2020 CEPF ESS Application Form

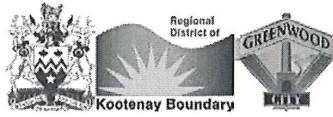
2020 CEPF ESS Program Guide

Alternatives

1. That the board does not support the grant application as presented and that the board provide staff with direction.

Recommendation(s)

That the RDKB Board resolve to support the UBCM CEPF Emergency Social Services grant application from Mark Stephens, Interim Manager of Emergency Programs as presented on February 12, 2020.




West Boundary Recreation Grant Application

The personal information you provide on this RDKB document is being collected in accordance with the Freedom of Information and Protection of Privacy Act and will be used only for the purposes of processing RDKB business. This document may become public information. If you have any questions about the collection of your personal information, please contact Theresa Lenardon, Manager of Corporate Administration/Corporate Officer and Freedom of Information and Protection of Privacy Officer at 250-368-9148 or foi@rdkb.com.

The purpose of this grant is to facilitate and foster recreation programs, with a focus on physical activity, for the residents of the West Boundary.

Applicant/Requesting Group	Beaverdell Community Club and (BCCRC) Recreation Commission		
Mailing Address:	Box 114 Beaverdell BC V0H 1A0		
Phone:	250-484-5211	Email:	rose.zitko@sdsi.bc.ca
Contact Person (Representative)	Jerry Goodkey or Rose Zitko		
Amount of grant request?	\$500		
What is the purpose of the grant?	To increase the use of our skating rink by adding the opportunity for recreational curling. We already own the curling rocks and the initiative is to get community member out We need to purchase brooms and paint for the ice.		

	<hr/> <hr/>
Who will the grant benefit?	<u>Any community members</u> <u>who would like to try</u> <u>curling</u>
What are the other funding sources for this program/event?	<hr/> <hr/> <hr/>
Are the participants being charged to participate?	<div style="display: flex; justify-content: space-around;"> <div> <hr/> Yes </div> <div> <hr/> No </div> </div> <p>If yes, how much? <hr/></p>
Estimated # of benefiting participants?	
Where will the program/event be held?	<u>Beaverdell Skating Rink</u>
When will the program/event be held?	<u>Curling would be available to</u> <u>the public anytime. / We would</u> <u>also like to put on a curling</u> <u>event at the end of Feb if we still have</u> <u>ice.</u>
Signature of Authorized Representative	<div style="display: flex; justify-content: space-between;"> <div>  </div> <div> Date <u>28/1/20</u> </div> </div>

Completed forms should be sent to: Regional/District of Kootenay Boundary
202-842 Rossland Avenue
Trail, BC V1R 4S8
Email: westboundaryrec@rdkb.com

Office Use Only

Date Received		
Date Presented to the Boundary Community Development Committee		
Approved		Denied
Amount approved		

Jennifer Kuhn

From: is@rdkb.com
Sent: January 29, 2020 8:35 PM
To: Theresa Lenardon; Information Services; Jennifer Kuhn; Melissa Zahn
Subject: Grant-in-Aid Form submitted by Boundary Multi 4-H Club, email address - kmespenhain@telus.net

Online Grant-in-Aid Application**Electoral Area(s) Applied to:**

Electoral Area 'C' / Christina Lake Director Grace McGregor, Electoral Area 'D' / Rural Grand Forks
 Director Roly Russell

Applicant Information:

Applicant: Boundary Multi 4-H Club
 Address: 5770 Darcy Road, Grand Forks, BC V0H 1H4
 Phone: 2504439379
 Fax:
 Email: kmespenhain@telus.net
 Representative: Madalene Espenhain - Club Leader
 Make Cheque Payable To: Boundary Multi 4-H Club

Other Expenses:

Total Cost of Project: \$
 Amount Requested from RDKB Director(s): \$\$500 *Approved Director McGregor January 30, 2020*

What is the Grant-in-Aid for?

The Boundary Multi 4-H Club is British Columbia 4-H affiliated club currently comprised of 20-25 youth ranging from the ages 6-19 years old in the Grand Forks area. As we are a multi club our members are able

to explore all project areas that 4-H has to offer. Currently our members are exploring areas such as dog, poultry, rabbit, photography, foods as well as our Cloverbud program that is available to 6-8 year olds. The 4-H program provides young people with an opportunity to learn how to become productive, self-assured adults who can make their community and country a good place in which to live. This is fostered through project and program work, experiences with their 4-H club members and leaders and their participation in district, regional and even provincial programs. The goal of the 4-H program is youth development. The objectives of 4-H clubs are knowledge, leadership, citizenship and personal development. The purpose of the 4-H program is to prepare girls and boys for their future as adult citizens. Throughout the year our club activities consist of many diverse activities such as club meetings, field trips & farm visits, participation in agricultural fairs & festivals, public speaking competitions, community service activities, provincial 4-H workshops, travel opportunities and much more. There are often costs associated with many of these activities which is why we are asking for your support. We are hoping that you would be willing to sponsor our club for the 2020 year with a monetary donation of any amount. All funds will go directly to our club and stay within the community. If you would like any further information regarding our club, please feel free to contact me at any time.

List of Other Organizations Applied to for Funding

Name of Organization

Amount Requested

Amount Secured

Name of Organization

Amount Requested

Amount Secured

Name of Organization

Amount Requested

Amount Secured

Documents uploaded with Submission?

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Jennifer Kuhn

From: is@rdkb.com
Sent: January 29, 2020 8:35 PM
To: Theresa Lenardon; Information Services; Jennifer Kuhn; Melissa Zahn
Subject: Grant-in-Aid Form submitted by Boundary Multi 4-H Club, email address - kmespenhain@telus.net

Online Grant-in-Aid Application**Electoral Area(s) Applied to:**

Electoral Area 'C' / Christina Lake Director Grace McGregor, Electoral Area 'D' / Rural Grand Forks
 Director Roly Russell

Applicant Information:

Applicant: Boundary Multi 4-H Club

Address: 5770 Darcy Road, Grand Forks, BC V0H 1H4

Phone: 2504439379

Fax:

Email: kmespenhain@telus.net

Representative: Madalene Espenhain - Club Leader

Make Cheque Payable To: Boundary Multi 4-H Club

Other Expenses:

Total Cost of Project: \$

Amount Requested from RDKB Director(s): \$500 *Approved Director Russell February 4, 2020*

What is the Grant-in-Aid for?

The Boundary Multi 4-H Club is British Columbia 4-H affiliated club currently comprised of 20-25 youth ranging from the ages 6-19 years old in the Grand Forks area. As we are a multi club our members are able

to explore all project areas that 4-H has to offer. Currently our members are exploring areas such as dog, poultry, rabbit, photography, foods as well as our Cloverbud program that is available to 6-8 year olds. The 4-H program provides young people with an opportunity to learn how to become productive, self-assured adults who can make their community and country a good place in which to live. This is fostered through project and program work, experiences with their 4-H club members and leaders and their participation in district, regional and even provincial programs. The goal of the 4-H program is youth development. The objectives of 4-H clubs are knowledge, leadership, citizenship and personal development. The purpose of the 4-H program is to prepare girls and boys for their future as adult citizens. Throughout the year our club activities consist of many diverse activities such as club meetings, field trips & farm visits, participation in agricultural fairs & festivals, public speaking competitions, community service activities, provincial 4-H workshops, travel opportunities and much more. There are often costs associated with many of these activities which is why we are asking for your support. We are hoping that you would be willing to sponsor our club for the 2020 year with a monetary donation of any amount. All funds will go directly to our club and stay within the community. If you would like any further information regarding our club, please feel free to contact me at any time.

List of Other Organizations Applied to for Funding

Name of Organization

Amount Requested

Amount Secured

Name of Organization

Amount Requested

Amount Secured

Name of Organization

Amount Requested

Amount Secured

Documents uploaded with Submission?

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Jennifer Kuhn

From: is@rdkb.com
Sent: January 28, 2020 12:52 PM
To: Theresa Lenardon; Information Services; Jennifer Kuhn; Melissa Zahn
Subject: Grant-in-Aid Form submitted by Gallery 2 - Grand Forks Art Gallery, email address - tvanwijk@g2gf.ca

Online Grant-in-Aid Application**Electoral Area(s) Applied to:**

Electoral Area 'D' / Rural Grand Forks Director Roly Russell

Applicant Information:

Applicant: Gallery 2 - Grand Forks Art Gallery

Address: 524 Central Ave - PO Box 2140

Phone: 250-442-2211

Fax:

Email: tvanwijk@g2gf.ca

Representative: Tim van Wijk

Make Cheque Payable To: Grand Forks Art Gallery Society

Other Expenses:

Total Cost of Project: \$5000

Amount Requested from
RDKB Director(s):

\$5000

*Approved Director Russell
February 4, 2020*

What is the Grant-in-Aid for?

Gallery 2 is requesting a grant in aid to replace staff computers, which are currently 5-7 years old. Project scope includes:

-4 desktop workstations - Lenovo M series, monitors, keyboard and mice

-1 laptop, monitor, and docking station
Gallery 2 receives competitive, not-for -profit pricing through Lenovo.

List of Other Organizations Applied to for Funding

Name of Organization

Amount Requested

Amount Secured

Name of Organization

Amount Requested

Amount Secured

Name of Organization

Amount Requested

Amount Secured

Documents uploaded with Submission?

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Jennifer Kuhn

From: is@rdkb.com
Sent: January-31-20 2:40 PM
To: Theresa Lenardon; Information Services; Jennifer Kuhn; Melissa Zahn
Subject: Grant-in-Aid Form submitted by Village of Midway - Fire/Rescue, email address - midwaybc@shaw.ca

Online Grant-in-Aid Application**Electoral Area(s) Applied to:**

Electoral Area 'E'/West Boundary Director Vicki Gee

Applicant Information:

Applicant: Village of Midway - Fire/Rescue

Address: 661 8th Ave, PO Box 160, Midway BC, V0H1M0

Phone: 2504492222

Fax: 2504492258

Email: midwaybc@shaw.ca

Representative: Walter Osellame - Fire Chief

Make Cheque Payable To: Village of Midway

Other Expenses:

Total Cost of Project: \$\$16,613.89

Amount Requested from
RDKB Director(s): \$\$5,000.00Approved Director Gee
January 31, 2020

What is the Grant-in-Aid for?

The piece of equipment is the spreader and it is used for Road Rescue Vehicle Extrication. We are in need of a battery operated unit so that we can access long distance MVA events (such as over an embankment) without being tied to a hose system which may be restrictive. This tool will provide much faster response and will ultimately assist in saving more lives as responders can get their more readily.

List of Other Organizations Applied to for Funding

Name of Organization City of Greenwood

Amount Requested \$5,000.00

Amount Secured \$0

Name of Organization West Boundary Community Forest

Amount Requested \$3,300.00

Amount Secured \$0

Name of Organization Midway Partnership Fund

Amount Requested \$3,300.00

Amount Secured \$0

Documents uploaded with Submission?

["Rocky Mtn Phoenix Quote.pdf"]

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EMERGENCY VEHICLES, EQUIPMENT & SERVICE
 #103 - 2285 Queen Street
 Abbotsford, BC V2T 6J3
 Phone (888) 815 - 0500
 Fax: (604) 864 - 4938

Quotation

Date	Page
Jan 15, 2020	1

Quote Number
QT0039072

Customer:

MIDWAY FIRE DEPARTMENT
 midwayarena@shaw.ca
 BOX 160
 MIDWAY, BC V0H 1M0
 CANADA

Quote To:

MIDWAY FIRE DEPARTMENT
 midwayarena@shaw.ca
 BOX 160
 MIDWAY, BC, V0H 1M0
 CANADA

Reference	PO Number	Customer No.	Salesperson	Ship Via
		MID005	Brian Hoeght - Lower Mainland/Okanagon/Kootenays	

Qty. Ord.	Item Number	Description	Unit Price	UOM	Extended Price
1	HUR-272788000	CUTTER EDRAULIC S788E2 PKG (2 EXL BATT/1 CHARGER)	15,248.00	EA	15,248.00
1	HUR-271555000	SPREADER EDRAULIC SP555E2 PKG(2 EXL BATTERY/1 CHARGER)	15,527.00	EA	15,527.00
1	HUR-274085000	RAM EDRAULIC R421E2 PKG(2 EXL BATT/1 CHGR)	10,869.00	EA	10,869.00
1	HUR-272085412	ADAPTOR PLUG E2 110V	902.00	EA	902.00

\$15,527.00
 + \$1,086.89 (7% PST)
 \$16,613.89

15527

Comments:

RETURNED GOODS SUBJECT TO A 20% RESTOCKING FEE

Tax Summary:

GST	2,127.30
PSTBC	2,978.22

Less

Included Tax	0.00
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Order Discount	0.00
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Subtotal	42,546.00
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Total sales tax	5,105.52
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Total order	47,651.52
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Quote valid until 2/14/2020.



Bylaw No. 1727

A Bylaw of the Regional District of Kootenay Boundary (RDKB), in the Province of British Columbia, to authorize the borrowing of funds to assist with the capital costs for the purposes of upgrading the RDKB East End Regional Sanitary Sewer System Treatment Plant

WHEREAS the Regional District of Kootenay Boundary has established by Bylaw No. 1549, 2014 a service within the boundaries of the participating member municipalities of The Corporation of the City of Trail, The Corporation of the City of Rossland and The Corporation of the Village of Warfield for the purpose of the collection, conveyance, treatment and disposal of sanitary sewage;

AND WHEREAS the Regional District of Kootenay Boundary wishes to upgrade the East End Regional Sanitary Sewer System from Primary Treatment to Secondary Treatment;

AND WHEREAS the Regional District of Kootenay Boundary Board of Directors read Bylaw No. 1727, 2020 a first, second and third time on February 12, 2020 with the estimated capital costs for upgrades to the sewage treatment plant to be the sum of Seventeen Million Dollars (\$17,000,000.00);

AND WHEREAS the maximum term for which a debenture may be issued to secure the debt created by this bylaw is for a term not to exceed 30 years;

AND WHEREAS the authority to borrow under this bylaw expires five years from the date on which this bylaw is adopted;

AND WHEREAS, the Regional District of Kootenay Boundary has obtained participating area approval consenting to the adoption of Bylaw No. 1727, 2020 on behalf of the service participants;

NOW THEREFORE BE IT RESOLVED that the Regional District of Kootenay Boundary Board of Directors, in open meeting assembled hereby enacts as follows:

1. The Regional District of Kootenay Boundary Board of Directors is hereby empowered and authorized to undertake and carry out or cause to be carried out capital expenditures for upgrades to the Regional District of Kootenay Boundary East End Regional Sanitary Sewer System Treatment Plant, the Columbia Pollution Control Centre, within the participating member municipalities of The Corporation of the City of Trail, The Corporation of the City

a) to borrow upon the credit of the Regional District of Kootenay Boundary a sum not exceeding Seventeen Million Dollars (\$17,000,000).

Citation:

Read a First and Second this 12th day of February 2020.

Read a Third Time this 12th day of February, 2020.

I, Theresa Lenardon, Manager of Corporate Administration/Corporate Officer of the Regional District of Kootenay Boundary, hereby certify the foregoing to be a true and correct copy of Bylaw No. 1727 cited as the "Regional District of Kootenay Boundary East End Regional Sanitary Sewer System Treatment Plant (Columbia Pollution Control Centre) Loan Authorization Bylaw No. 1727, 2020" as read a third time this 12th day of February 2020.

Manager of Corporate Administration/Corporate Officer

Approved by the Inspector of Municipalities this _____ day of _____

Written consent, dated _____ to adopt this Bylaw was received
from the City of Trail.

Written consent, dated _____ to adopt this Bylaw was received
from the City of Rossland.

Written consent, dated _____ to adopt this Bylaw was received
from the Village of Warfield.

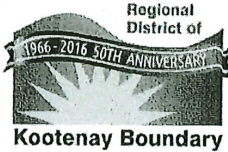
Reconsidered and Adopted this day of

Chair

Manager of Corporate Administration/Corporate Officer

I, Theresa Lenardon, Manager of Corporate Administration/Corporate Officer of the Regional District of Kootenay Boundary, hereby certify the foregoing to be a true and correct copy of Bylaw No. 1727 cited as the "Regional District of Kootenay Boundary East End Regional Sanitary Sewer System Treatment Plant (Columbia Pollution Control Centre) Loan Authorization Bylaw No. 1727, 2020" as Reconsidered and Adopted this day of

Manager of Corporate Administration/Corporate Officer



Grant-in-Aid Request

The personal information you provide on this RDKB document is being collected in accordance with the Freedom of Information and Protection of Privacy Act and will be used only for the purpose of processing RDKB business. This document may become public information. If you have any questions about the collection of your personal information, please contact Theresa Lenardon, Manager of Corporate Administration/Corporate Officer and Freedom of Information Protection of Privacy Officer at 250-368-9148 or foi@rdkb.com.

Please check all Electoral Area Boxes You Are Making Application To:

<input checked="" type="checkbox"/> Electoral Area 'A' Director Ali Grieve	<input type="checkbox"/> Electoral Area 'B' Lower Columbia-Old Glory Director Linda Worley	<input type="checkbox"/> Electoral Area 'C' Christina Lake Director Grace McGregor	<input type="checkbox"/> Electoral Area 'D' Rural Grand Forks Director Roly Russell	<input type="checkbox"/> Electoral Area 'E' West Boundary Director Vicki Gee
--	--	--	---	--

Applicant:	* BEAVER VALLEY X-COUNTRY SKI CLUB				
Address:	* Box 668 FRUITVALE BC VOGILO				
Phone:	* 250 367 9179	Fax:		E-Mail:	* dfrossbc@telus.net
Representative:	* Felicity Ross				
Make Cheque Payable To:	* Beaver Valley X-Country Ski Club.				

*Starred items, including contact information, must be completed in full.

***GIA Requests of \$5,000.00 or more may require official receipt. The Electoral Area Director may ask for additional information.

What is the total Cost of the Project? \$ _____ What amount are you requesting from this RDKB Director(s)? \$ 2000.00

What is the Grant-in-Aid for? (attach an extra sheet if necessary) Feb. 8, 2020

BVXCSC is a non-profit organization, operating with a co-operative agreement with BC Parks and Forest Service. This past year BC Parks continued with the Fuel Reduction Project. The Club could not begin operating until after the contractors left the area, Dec 20, 2019. This meant a late start to the ski season and reducing the club revenue (membership, day use) while the club still had expenses. The main expenses are increased insurance rates and maintenance of the Sno-Cats. The club is asking for assistance with routine expenses.

Please list all other organizations you have applied to for funding (attach an extra sheet if necessary)

Name of Organization _____	Amount Requested: \$ _____	Amount Secured: \$ _____
Name of Organization _____	Amount Requested: \$ _____	Amount Secured: \$ _____
Name of Organization _____	Amount Requested: \$ _____	Amount Secured: \$ _____

Date: Jan 31, 2020 Applicant Signature [Signature] Print Name Felicity Ross

Office Use Only

Grant approved by Electoral Area Director: _____

Approved by Board: _____

SUBMIT